COLDWATER MILL – **VENDOR'S INFORMATION** Year: 2027

Vendor's name: _____

Business Name: _____

Address: _____

_____

Email: _____

Website: _____

Facebook: _____

Instagram: _____

Telephone Numbers: Home _____ **Business** _____

Cell _____

Description of Merchandise:

#1 - _____

#2 - _____

#3 - _____

#4 - _____

_____

<u>OFFICE USE ONLY</u>:

Vendor's code _____ **(First initial** of first name and **first three letters** of last name**)**
Commission charged: 20 %
Stamped self-addressed envelopes included: Yes / No
Business cards included (2 to 3 dozen): Yes / No

****PLEASE CLEARLY LABEL YOUR BOXES (DISPLAY CASES, BAGS, ETC.) WITH YOUR NAME SO YOU CAN PICK THEM UP AT THE BEGINNING OF JUNE**

Mill Boutique Consignment Agreement

This agreement is being made between _____ [consignor]

and the **COLDWATER MILL** [customer] on _____[date].

1. Consignor has turned over the list of goods sent via email in EXCEL, which shall remain property of the Consignor until such time as they are sold. Any boxes and displays must be clearly labeled with name of Consignor.

2. Coldwater Mill operates a retail store or other sales outlet and agrees to make his/her best effort to sell Consignor's goods.

3. Coldwater Mill agrees to return to Consignor, upon demand, any unsold merchandise. The goods must be returned in the same or similar condition, unless this is impossible due to shopper damage or theft.

4. Coldwater Mill, at his/her own discretion, may opt to return unsold goods to Consignor at any time.

5. Coldwater Mill agrees to sell the goods at the listed price points, unless Consignor agrees to mark down as described on attached price lists.

6. Coldwater Mill agrees that all proceeds due, **minus 20% commission**, will be available to Consigner on a monthly basis, if warranted by volume of sales.

7. The CMHF, a non-profit organization, cannot be held responsible for goods that are lost or damaged while under the supervision of the Coldwater Mill. The Consignor needs to have insurance to cover their items while at the Mill.

8. Consignor agrees to pay a **$20 Administration Fee** for the season which includes the summer and Christmas Market consignment boutique.

9. This agreement can be terminated by either the Consignor or Coldwater Mill at any time.

CONSIGNOR _____ DATE _____, 2027

COLDWATER MILL REP _____ DATE _____ , 2027

Description of goods and prices listed on the Consignment Vendor Inventory Sheet.

COLDWATER MILL HERITAGE FOUNDATION
1 MILL STREET, P.O. BOX 747
COLDWATER, ONTARIO
L0K 1E0

Release of Liability

This agreement releases the Coldwater Mill Heritage Foundation (CMHF) and its Directors from all liability relating to injuries, illness or for any other reason while holding a private event or being involved in any Coldwater Mill activities or events.

By signing this agreement, I agree to hold the CMHF entirely free from any liability, including financial responsibility for any reason even if caused by negligence.

I fully understand and agree to the above terms.

Activity (Vendor, Private Event etc.): Consignment Boutique

Date or Timeframe: May to December 2027

Name (Print): _____

Signature: _____ Date: _____