

COLDWATER MILL HERITAGE FOUNDATION
1 MILL STREET, P.O. BOX 747 COLDWATER, ONTARIO L0K 1E0
BOOKING APPLICATION FORM

Year: 202____

Name: _____
Address: _____
Email: _____
Telephone: Home/Bus _____ Cell _____
Proposed Event: _____
Requested Dates: _____

****The Mill is available for Event Bookings from June 1st to September 30th ****

To **book your event**, please:

1. Complete the attached application form to ensure that we have all your contact and event information.
2. Email us with "Event Name" & Your Name in the subject line to the Coldwater Mill eventbookings@coldwatermill.com or send via post mail to the address above.
3. Event fee will depend on the length of time and equipment required. Thank you for your interest. You will be notified by Christine Nicholls on behalf of the Board of Directors for the next steps.

Conditions:

- 1) The fee is a non-refundable donation made to the Mill for the use of the property which includes the use of the grounds, lighting and hydro under the Musical Barn, chairs, and indoor washrooms. A CRA tax receipt will be issued for the fee and the fee is non-refundable.
- 2) Garbage containers and bags are supplied, and it is the responsibility of the event organizer to remove ALL garbage from the site immediately following the event.
- 3) Unloading, loading and dropping off visitors are allowed in the parking lot; however, vehicle parking is reserved for the Restaurant and Mill patrons. There is Public Parking off Michael Anne Drive, at the Coldwater Arena, as well as the side streets of Eplett and Mill streets.
- 4) Alcohol is allowed on site with a Liquor Permit - Special Occasion Permit purchased online through the Alcohol & Gaming Commission and Proof of Insurance specific to the event is required.

Release of Liability

This agreement releases the Coldwater Mill Heritage Foundation (CMHF) and its directors from all liability relating to injuries, illness or for any other reason while holding a private event or being involved in any Coldwater Mill activities or events. By signing this agreement, I agree to hold the CMHF entirely free from any liability, including financial responsibility for any reason even if caused by negligence. I will be responsible for carrying out all the Health and Safety requirements as outlined by the Ontario Government. I fully understand and agree to the above terms.

Activity (Vendor, Private Event etc.): _____
Date and Timeframe: _____
Name (Print): _____
Address: _____
Email: _____ Telephone: _____
Signature: _____ Date: _____