

PAROCHIAL CHURCH COUNCIL - LONE WORKING POLICY FOR THE CHURCH AND BARN CENTRE

Lone working includes any work activity undertaken in isolation from other workers. Home working, work travel and working in remote locations, such as home visits, all of these could constitute as lone working.

In accordance with requirements of the Management of Health and Safety at Work regulations 1999, the PCC must complete a risk assessment to identify any risks from lone working and introduce appropriate precautions to eliminate or control and significant risks identified. If the PCC have more than 5 or more employees / voluntary helpers, it must record the significant finding of the risk assessment.

Factors to be considered as part of the risk assessment:-

The risk of violence

Any increased risks to women young persons

Pre-existing medical conditions which might place a lone worker at risk

Workplace hazards, such as the use and handling of work equipment which normally requires more than one person to operate safely

Precautions

Supervisors periodically visiting and observing lone workers

Regular contact with the lone worker by mobile phone

Always let someone know if they are working in the Church and where they are working on the premises.

Checks that a lone worker has safely reached his or her final destination.

Ensure lone worker whilst in the Church Tower or in the Boiler Cellar always wears a hard hat and retains the Keys so that they cannot be locked in.

Keeping doors locked in the Barn Centre and Church if appropriate.

No using ladders etc if no second person is available to monitor

Ensure that copies of all the Risk Assessments for St. Mary's Church and The Barn Centre are available for viewing

Signed:

Rev Paul Mundy

Adopted on By the PCC

Reviewed February 2022

Reviewed January 2023

Reviewed February 2024