

MEETING MINUTES OF THE VERNON FIRE DISTRICT BOARD

7/22/2025 AT 5:30 PM AT THE VERNON LIBRARY

REGULAR BOARD MEETING OF VERNON FIRE DISTRICT, 25 ACR 3142, VERNON, AZ 85940. PHONE: (928) 537-4895.

1. **CALL TO ORDER REGULAR BOARD MEETING**, meeting was called to order at 5:30 pm.
2. **ROLL CALL OF BOARD MEMBERS**, present were, Randy Mifflin, Gregg McClendon and Tony Anderson, John Vehar and Grey Murphy attended via Zoom
3. **PLEDGE OF ALLIEGENCE AND PRAYER**, The Pledge of Allegiance was recited, and Randy Mifflin prayed for the meeting.
4. **RECOGNITION OF GUESTS**, Wendy Sharp, Chief John Connolly, BC Kevin Vickers, Captain Nathan Aho
5. **CALL TO THE PUBLIC**, John Vehar gave the call to the public; there were no members of the public who gave comments.
6. **REPORTS & CORRESPONDENCE**
 - A. Chair Summary – John Vehar reminded everyone of the Vernon Day being on August 2nd, 2025, he asked all to be present for event if possible. John mentioned that it has been discovered that it is not allowed for a Board member to be married to a staff member, so Lisa Mifflin has resigned from her position as Administration Office Assistant.
 - B. Financial Report and Discussion – Jacob York gave the financial report for the month of June. Revenue was \$15,341, which is under budget by \$626,995 for the projected month. Tax Revenue for June is \$10,666, which is under budget by \$6,353. Non-Tax revenue for June is \$4,675, which is under budget by \$620,642. Grant revenue is under budget \$576,415. Expenses for June are \$63,886, which is under budget by \$621,519. Personnel expenses are under budget \$30,120, driven by personal changes and lower than anticipated wages for wildland. Grant expenses are under budget \$579,040. Year to date revenue is \$1,903,338, which is over budget by \$38,513. Wildland revenue is over budget by \$125,550. Grant revenue is under budget \$235,710. YTD expense is \$1,908,561, which is under budget by \$100,493. Cash is \$759,516 as of June 30, 2025, cash is higher than anticipated again due to personal changes and wildland revenue. Jacob York called for questions; there were no questions.
 - C. Chief's Report and discussion – Chief John Connolly reported a total of 47 calls for the month of June, 33 in District and 14 out of District. Animal calls are picking up, we will be updating the SOG for such calls. Going to contact Game and Fire for possible training to safely hand animal call to ensure crews safety. Significant call on 6/26/25 was a porch fire, C-shift was able to stop fire from spreading to the home. Training with Dr. Johnson with Summit Hospital for EMS training will be rescheduled once we have training equipment needed which has been ordered. Wildland assignment, Oak Ridge Fire 6/29- 7/05. New tender is outfitted for use and in-service. Damaged engine should be done mid-August. No updates for type 3 engine from Del E Webb grant. Miscellaneous items Chief Connolly went to AFDAT conference, took all required classes. Show Low dispatch meeting was canceled to be rescheduled. Open house event went well, Tender appreciation BBQ will be held on July 30th.
7. **CONSENT AGENDA**
 - D. The Board has reviewed the Financial Report for the month of June
 - E. The Board has reviewed and approved the meeting minutes for 6/24/2025
8. **BUSINESS**
 - F. Motion that the Board has approved the consent agenda. Tony Anderson motioned to approve the consent agenda, and Grey Murphy seconded the motion. Grey Murphy called for a vote, and the Consent Agenda was approved unanimously.
 - G. **Discussion and possible action:** Grants, no new grants currently, still waiting on the Del E Webb grant.
 - H. **Discussion and possible action:** update on wrecked engine, waiting on bumper then engine will be done. ETA is mid-August
 - I. **Discussion and possible action:** PTO/sick policy changes, Motion to adopted changes made by John Vehar, seconded by Tony Anderson
 - J. **Discussion and possible action:** Move Board meeting from 4th Tuesday to 4th Wednesday of every month. As of January 2026, meeting dates will change to every 4th Wednesday of the month. Motion to approve was made by Tony Anderson, seconded by Randy Mifflin, all in favor.
 - K. **Discussion and possible action:** County funds, Resolution 2025-01 to keep county fund was motioned to approve by Randy Mifflin, seconded by Grey Murphy, all in favor.
9. **Discussion and possible action:** FUTURE AGENDA ITEMS: Purchase of Challenge coins, grants, vehicles, cell tower status of permanent towers.
10. **ADJOURNMENT**, Motion to adjourn made by Randy Mifflin, seconded by Gregg McClendon, John Vehar called for adjournment of the Vernon Fire District Board meeting at 6:10pm