

Authorization Letter for Dues Payment
Creekside Homeowners Association

By signing this Authorization Letter, I/we agree to have our designated account debited for the payment of the Association assessment on a monthly or quarterly basis. I understand this process is ACH (Automated Clearing House) Collections, whereby Chase, our Homeowner Association bank, will automatically collect dues from my/our designated account.

As a Homeowner, I/we have the choice of making payments on a monthly or quarterly basis: I/we choose to pay as follows: (Check one below).

- _____ Pay \$500 per month, starting the month _____2026. This Amount should be withdrawn on the _____day of every month from the account represented on the attached check.

- _____ Pay \$1,500 per quarter, starting the _____2026. This amount should be withdrawn on the _____day of January, April, July and October from the account represented on the attached check.

I/we agree to extend this authorization for future years, with the payment amount authorized at the annual meeting held in the fourth quarter of the year.

If there is a payment failure due to insufficient funds in my account, I/we understand we would be responsible for any bank fee charged per failed transaction.

Please mail completed form and voided check to:

Creekside Homeowners Association
P.O. Box 4113
Wheaton, IL 60189

Printed Name(s) of New Owner(s):

Signature: _____

Date:

_____ **Email Contact(s):**

_____ **Telephone Number(s)**

PLEASE ATTACH VOIDED CHECK FOR DESIGNATED PAYMENT ACCOUNT

BUYERS AND BUYER'S ATTORNEYS PLEASE NOTE:

The Creekside of Wheaton Homeowners Association, Inc. ("CHOA") assesses a \$250.00 document fee to Buyers. **The \$250.00 fee is collected by the title company at closing as a Buyer's charge.** A check is mailed by the title company to CHOA (together with this completed ACH Authorization Form and a cancelled check from the Buyer) for the monthly assessment.

Thank you – and welcome to the neighborhood!