

**Limon Area Fire Protection District
Board of Directors
401 ½ A Avenue
Limon, CO 80828
Regular Meeting
March 20, 2023**

REGULAR MEETING

The regular meeting was called to order by President Monks at 7:00 p.m.

Roll Call

President Monks called roll for Directors, staff, and guests.

Directors present: Director Monks, Director Thompson, Director O'Dwyer, Director Rosenberger and Director Higgins.

Staff present: District Administrator Brian Zoril, Deputy Chief Randy Harreld, Angelo Rosa, Jill Rosa, Emily Nestor, Lt Kenny Davis and Sara Lancaster.

Guests present: Lagenia Reimer, Kerigan Kappel and Will Bublitz

Pledge of Allegiance

The Directors and audience recited the Pledge of Allegiance.

Approval of the Agenda

Director Higgins to approve the agenda of March 20, 2023. Seconded by Director Thompson. Motion carried.

Approval of Minute

The minutes of the February 16, 2023, Board meeting were reviewed. Director Thompson moved to approve the February 16, 2023, regular meeting minutes. Seconded by Director Higgins. Motion carried.

Ten Minute Citizen Input

Treasurer's Report

Director Higgins reviewed the finances for the period of February 16 through March 20, 2023. Director Thompson moved to approve the financial reports as presented. Seconded by Director Rosenberger. Motion carried.

Director Higgins reviewed the possibility of the funds from the sale of the ambulance. He recommended \$100K to be put back into the Capital Reserve to replace the original costs of the first ambulance, \$75K into the future expansion account and \$100K in to the FNB Hugo account for equipment purchases. This would allow \$75K to be used to insulate, heat and put in new lighting in the sand shed for the future arrival of a new ladder truck.

Director O'Dwyer reported that the 2022 Audit Report from Winfrey and County arrived today and she thanked Sara for doing an outstanding job on completing the audit report. There were no issues or recommendations found and the report will be sent to the State Auditor's office.

Approval on sale of Ambulance

Director Higgins moved to sale the 2020 Ford F450 Ambulance to Big Sandy Fire Protection District for \$275,000, seconded by Director Thompson. Motion carried.

Approval of Cancellation of the Election

Director Higgins moved to cancel election due to only 3 candidates for the 3 positions for the May 2, 2023 election, seconded by Director Thompson

Update from Hiring Committee

Director Rosenberger spoke on behalf of the hiring committee and that the agreement was to hire two

folks for the upper administrative positions, stating that this would give us one officer that will always be available at any given time. The committee felt there would be a good separation of duties between each officer.

Director Rosenberger reviewed some possibilities of duties for each officer with those in attendance stating that these could be changed as needed but his recommendation.

Chief - budgeting, finance, equipment, maintenance (equipment and buildings), fire prevention, PIO, social media, liaison (board and other departments).

Deputy Chief - operations, training, staffing, recruitment, reports, QI&QA reports, daily operations, fire response incident command.

DA Zoril responded in agreement but requested that the board allow for maneuvering of duties depending on strengths of the individual hired.

Director Rosenberger moved to continue forward with job descriptions for Chief and Deputy Chief with the hiring committee seconded by Director Thompson. Motion carried. The next hiring committee meeting will be April 6th

Suggestions of Employee Handbook

DA Zoril reviewed that the handbook is completed until we update the positions of Chief and Deputy Chief.

Other Business

Director O'Dwyer requested that the board review the FPPA reports stating that our ending balance is \$789,044 for reporting for year-end 2021. Director O'Dwyer also reviewed the current retirees' benefits.

Director Rosenberger questioned Angelo Rosa about the possibilities of finding a newer ladder truck. Mr. Rosa stated that he is still looking at sites and making calls.

Chief/Assistant Chief/Officers Report

The District's Fire Officers presented their report to the Board. The following matters were discussed:

- Angelo Rosa spoke on 2211 on some performance issues and is going to Bennett tomorrow for repairs. Both 2241 and 2243 need preventive maintenance and will be going to Trans West.
- Deputy Chief Harreld stated both tenders have PTO issues - 2261 is getting repaired now and he would like to take it to Bennett to have some welding work done to install additional tank. DA Zoril requested a \$2500 cost issue for the remodel to 2261. DA Zoril stated that he is waiting on a quote of 2261. Harreld requested an emergency plug for electric cars to help prevent issues that would follow with electric cars. The request is for \$950. Director Higgins moved to approved the \$950 request for one emergency plug and up to \$2500 for the 2261 tender truck attachment, seconded by Director Thompson. Motion carried. DA Zoril also stated that 2260 worked on as the PTO engages but does not work and will be going to Bennett to be looked at as well.
- DA Zoril The draft copy of the SOG's for the officers is being reviewed and to make sure that all issues are stated as we handle here in LAFPD. Those being; member, by laws, drug and alcohol policies and code of conduct. Employee Handbook, By-Laws, Drug and Alcohol, Code of Conduct and SOG's will all be finalized after the officers have had a chance to do a final review and recommendations.

Directors Report

- Director Monks - thank you to DA Zoril for everything, thank you to Director O'Dwyer for getting FPPA finally caught up and corrected and to the department for their continued service.
- Director Thompson - Thanks to DA Zoril for his continued service and Director O'Dwyer for getting FPPA updated
- Director O'Dwyer - Thanks to Director Monks for his leadership in reaching out to Simla Fire

Department on the sale of the ambulance, thanks to Sara Lancaster for the fine job on the audit, continued thanks to Director Monks and Director Higgins for their time in their final months on this board, and finally thanks to DA Zoril for everything as he has been a valuable asset to the department.

- Director Rosenberger -- is excited that he will be around for a while to continue with the new board
- Director Higgins -- thanked DA Zoril for everything he has been doing. Appreciate all the extra work that has been done by the department. Welcome to the new on coming members.

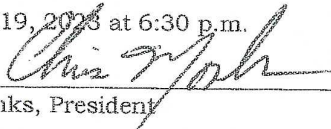
Adjournment:

Director Higgins moved to adjourn the meeting at 8:17 p.m. Seconded by Director Thompson. Motion carried.

Upcoming Meetings: Next regular meeting date is April 19, 2023 at 6:30 p.m.



Teresa O'Dwyer, Secretary



Chris Monks, President