

Walpack Township Committee

Agenda of the Organization Meeting of the Mayor and Committee of the Township of Walpack, held remotely in lieu of the Walpack Township Building, 9 Main Street, Walpack NJ. 7 PM.

January 7, 2025

Clerk Christine M. Von Oesen shall read the Opening Statement: This meeting is being held in compliance with the Open Public Meetings Act, and has been duly advertised.

The Clerk shall call the meeting to order.

Oath of Office:

The Clerk shall read the "Statement of Determination" of the Board of County Canvassers, for the Election held on November 5, 2024.

The Clerk shall administer the Oath of Office to Committeeman-elect James Heigis for a three year term as Committee Member of the Township of Walpack.

Roll Call:

Committee Appointment: Mayor for the Year 2025:

The Clerk shall open the floor for Committee nominations for the position of Mayor for 2025.

The Clerk shall hand the meeting over to the new 2025 Walpack Township Mayor.

Open Public Meetings Act Compliance:

The Mayor shall state: "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Law 1975, Chapter 231. It has been properly advertised and certified by the Clerk.

Committee Appointment: Deputy Mayor for the year 2025:

The Mayor shall open the floor for Committee nominations for the position of Deputy Mayor for 2025.

Professional Appointments:

Township Attorney: Glenn Kienz of Weiner Law Group

Township Auditor: Steven D. Wielkottz of Wielkottz and Company, LLC
Township Insurance Agency: Arthur J. Gallagher Risk Management Services
Township Risk Manager: George Morville
Township Engineer: Michael G. Vreeland of Van Cleef Engineering Associates,
LLC

Official Newspapers, Banks, Meeting Dates:

Official Newspapers: The New Jersey Herald and The New Jersey Sunday Herald

Official Depositories: Provident Bank, Lakeland Bank, First Hope Bank
Official Meeting Dates: Last Tuesday of every month at 7 pm. Walpack Township Mayor and Committee meetings are held at the Walpack Municipal Building, 9 Main Street, Walpack NJ, or remotely. The 2026 Walpack Township Mayor and Committee Reorganization Meeting will be held on January 6, 2026, and may be held remotely.

Mayor's Appointments:

Municipal Clerk:	Christine M. Von Oesen
Deputy Municipal Clerk:	Maria Maglio
Tax collector:	Theresa Schlosser
Tax Assessor:	Kristy Lockburner
Chief Finance Officer:	Ashley Kannaley
Treasurer:	Ashely Kannaley
Registrar:	Amanda Lobban
Construction Official:	Greg Chontow
Plumbing Inspector:	William O'Connor
Fire Sub-code Official:	State of New Jersey
Electrical Inspector:	Greg Chontow
Search Officer for Municipal Improvements:	
Licensing Official:	
Animal Control Officer:	James Heigis
Recycling Collection Officer:	
Emergency Management Coordinator:	Victor Maglio
Deputy EMC:	
NIMS Officer:	Victor Maglio
Township Historian:	

Resolutions:

WALPACK TOWNSHIP RESOLUTION

R-01-25

MAYORAL APPOINTMENT 2025

Be it resolved BY THE Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that _____ be appointed Mayor of the Township of Walpack for the year 2025.

CERTIFICATION

I hereby certify that the foregoing resolution is a true and exact copy of the resolution adopted by the Walpack Township committee at the Walpack Township Organization Meeting held of January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall request a Motion to approve R-01-25

Ayes:
Nays:
Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION

R-02-25

APPOINTMENT OF THE 2025 DEPUTY MAYOR

Be it resolved BY THE Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that _____ be appointed Deputy Mayor of the Township of Walpack for the year 2025.

CERTIFICATION

I hereby certify that the foregoing resolution is a true and exact copy of the resolution adopted by the Walpack Township committee at the Walpack Township Organization Meeting held of January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-02-25. The Mayor shall request a Motion to approve Resolution R-02-25.

Ayes:
Nays:
Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION

R-03-25

APPROVING TEMPORARY BUDGET APPROPRIATIONS FOR 2025

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law, provides that, where any contracts, commitments or payments are to be made prior to the final adoption of the 2025 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the total appropriations in the 2024 Budget, less appropriations made for Capital Improvement Fund, Debt Service, and Public Assistance for the Current Fund is the sum of \$122,882.85.; and,

WHEREAS, 26.25% of the total appropriations in the 2024 Budget, less appropriations for Capital Improvement Fund, Debt Service, and Public Assistance in the said 2024 Current Fund Budget is the sum of \$32,256.75;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Walpack, County of Sussex that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7th, 2025.

Christine M. VonOesen, RMC
Walpack Township Municipal Clerk

Ayes:
Nays:
Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION
R-04-25
Professional Appointments for the year 2025

WHEREAS, N.J.S.A. 40A:11-5. of the Local Contract Law, permits governing bodies to contract for certain professional services without competitive bidding; and

WHEREAS, the Township of Walpack has need of said professional services;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that the following appointments be made for the year 2025:

Township Attorney – Glenn Kienz of Weiner Law Group
Township Auditor – Steven D. Weilkotz of Weilkotz and Company, LLC
Township Insurance Company – Arthur J. Gallagher Risk Management Services Inc.
Township Risk Manager: George Morville
Township Engineer – Michael G. Vreeland of Van Cleef Engineering Associates, LLC

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-04-25. The Mayor shall request a Motion to approve R-04-25.

Ayes:
Nays:
Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION

R-05-25

OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF WALPACK

The Township of Walpack shall use the following as the Official Newspapers of the Township of Walpack:

The New Jersey Herald
The New Jersey Sunday Herald

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-05-25. The Mayor shall a Motion to approve Resolution R-05-25.

Ayes:
Nays:
Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION

R-06-25

OFFICIAL DEPOSITORIES OF THE TOWNSHIP OF WALPACK

The Township of Walpack shall use the following Official Depositories:

The First Hope Bank
Lakeland Bank
Provident Bank

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-06-25. The Mayor shall request a Motion to approve Resolution R-06-25.

Ayes:
Nays:
Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION
R-07-25

RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACTS

WHEREAS, THE Township of Walpack has a need to acquire contracts to perform the following services:

Township Attorney - Glenn Kienz of Weiner Law Group
Township Auditor – Steven D. Weilkotz of Wielkotz and Company, LLC
Township Engineer – Michael G. Vreeland of Van Cleef Engineering Associates, LLC
Township Insurance Agency - Arthur J. Gallagher Risk Management Services Inc.

Township Risk Manager: George Morville

WHEREAS, the anticipated terms of these contracts are one year and may be extended as approved by the Walpack Township Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Walpack Township committee of the Township of Walpack authorizes the Mayor of the Township of Walpack to enter into contracts with the Weiner Law Group; Wielkots and Company, LLC; Van Cleef Engineering Associates, LLC; Arthur J. Gallagher Risk Management Services Inc.; and Morville Insurance Agency.

BE IT FURTHER RESOLVED, that Business Disclosure Entity Certifications shall be placed on file with the resolution.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-07-25. The Mayor shall request a Motion to approve Resolution R-07-25.

Ayes:
Nays:

Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION

R-08-25

AUTHORITY OF THE TOWNSHIP OF WALPACK MUNICIPAL TAX ASSESSOR AND
THE TOWNSHIP OF WALPACK MUNICIPAL ATTORNEY

BE IT RESOLVED by the Township Committee of the Township of Walpack, that the Municipal Tax Assessor and the Municipal Attorney are authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey, all contested appeals and to initiate municipal appeals to correct the assessments of the Walpack Township Tax List, including, but not limited to, rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct assessments for the Township of Walpack; and,

BE IT FURTHER RESOLVED that the Municipal Tax Assessor and the Municipal Attorney are hereby designated as the agents of the Township of Walpack for the purpose of signing settlements of the foregoing matters by stipulation.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-08-25. The Mayor shall request a Motion to approve Resolution R-08-25.

Ayes:
Nays:
Absent:
Abstain: None

WALPACK TOWNSHIP RESOLUTION
R-09-25
APPOINTMENTS FOR THE YEAR 2025

BE IT RESOLVED, that the following appointments be made for the year 2025:

Attorney:	Glenn Kienz
Auditor:	Steven D. Weilkotz
Engineer:	Michael G. Vreeland
Municipal Clerk:	Christine M. Von Oesen
Deputy Municipal Clerk:	Maria Maglio
Tax collector:	Theresa Schlosser
Tax Assessor:	Kristy Lockburner
Chief Finance Officer:	Ashley Kannaley
Treasurer:	Ashley Kannaley
Registrar:	Amanda Lobban
Construction Official:	Greg Chontow

Plumbing Inspector: William O'Connor
Fire Sub-code Official: State of New Jersey
Electrical Inspector: Greg Chontow
Search Officer for Municipal Improvements:
Licensing Official:
Animal Control Officer: James Heigis
Recycling Collection Officer:
Emergency Management Coordinator: Victor Maglio
Deputy EMC:
NIMS Officer: Victor Maglio
Township Historian:

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-09-25. The Mayor shall request a Motion to approve Resolution R-09-25.

Ayes:
Nays:

Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION
R-10-25
RESOLUTION CONCERNING JOINT INSURANCE FUNDS FOR LOCAL
GOVERNMENT UNITS

WHEREAS, an act concerning Joint Insurance Funds for local units of government, Chapter 372, P.L. 1983 enables local units of government to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self insurance; and

WHEREAS, the Township of Walpack desires to secure protection services and savings related to insurance for itself, and its employees; and

WHEREAS, the Township of Walpack finds that the best and most efficient way of securing this protection and these services is by cooperation with the other New Jersey municipalities and/or County governments; and

WHEREAS, the North Jersey Municipal Insurance Pool and its by-laws provide a basis for securing this protection for member units of government;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Walpack join with other member units of government in organizing and retaining membership in the North Jersey Insurance Pool, effective immediately.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-10-25. The Mayor shall request a Motion to approve Resolution R-10-25.

Ayes:
Nays:
None:
Abstain:

WALPACK TOWNSHIP RESOLUTION

R-11-25

A RESOLUTION TO FIX THE RATE OF INTEREST FOR DELINQUENT TAXES

WHEREAS, New Jersey statutes provide the method for authorizing interest and the maximum rate to be charged for non-payment of taxes or assessments on or before the date when they would become delinquent,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that the rate of interest charges for the year 2025 shall be as follows:

On all delinquent to, and including December 31, 2024, at the rate of rates heretofore governing, and on all delinquents on and after January 1, 2025, at the rate of 8% per annum for and upon the first \$1,500 of the delinquency, and at the rate of 18% per annum for and upon any amount of the delinquency in excess of \$1,500; and that grace period of 10 days will be allowed on taxes due February 1, May 1, August 1, and

November 1. If taxes are not paid by the 10th, interest shall be charged from due date. In any case where a taxpayer with a delinquency in excess of \$10,000 fails to pay that delinquency prior to the end of the calendar year, a penalty in the amount of 6% of the amount of the delinquency shall; be charged, in addition to the interest herein above provided.

BE IT FURTHER RESOLVED that the collector of the Township of Walpack is hereby directed to collect interest on all taxes accordingly.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-11-25. The Mayor shall request a Motion to approve Resolution R-11-25.

Ayes:
Nays:

Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION

R-12-25

RESOLUTION REGARDING THE ANNUAL SALE OF DELINQUENT TAXES

BE IT RESOLVED that the Tax Collector of the Township of Walpack is hereby authorized to conduct the annual sale of delinquent taxes for the calendar year 2025.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-12-25. The Mayor shall request a Motion to approve Resolution R-12-25.

Ayes:
Nays:
Absent:
Abstain:

WALPACK TOWNSHIP RESOLUTION

R-13-25

RESOLUTION ESTABLISHING THE 2024 WALPACK MAYOR AND COMMITTEE MEETING SCHEDULE

BE IT RESOLVED that the Mayor and Committee of the Township of Walpack do hereby establish Official Meeting Dates shall be as follows:

Walpack Township Mayor and Committee Meetings are scheduled to be held on the last Tuesday of each month in 2024, at 7:00 PM, at the Walpack Municipal Building, 9 Main Street, Walpack, New Jersey, unless remote meetings remain in order, and the Walpack Township Mayor and Committee 2026 Reorganization Meeting will be held on January 6, 2026.

The 2024 Reorganization meeting shall be scheduled on January 7, 2025 at 7 pm.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2025.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

The Mayor shall read R-13-25. The Mayor shall request a Motion to approve Resolution R-13-25.

Ayes:
Nays:
Absent:
Abstain:

Mayor's Statement:

Committee Member Comments:

Public Comment: The Mayor shall open the meeting for public comment.

Public Comment:

The Mayor shall close the meeting to the Public.

Adjournment: The Mayor shall request a Motion to adjourn.

Respectfully Submitted,

Christine m. Von Oesen, RMC
Walpack Clerk