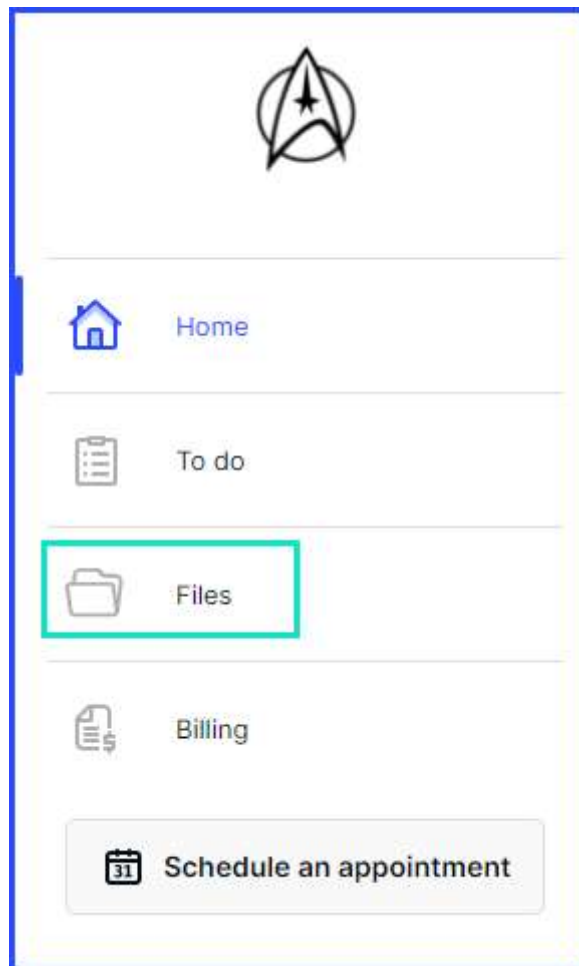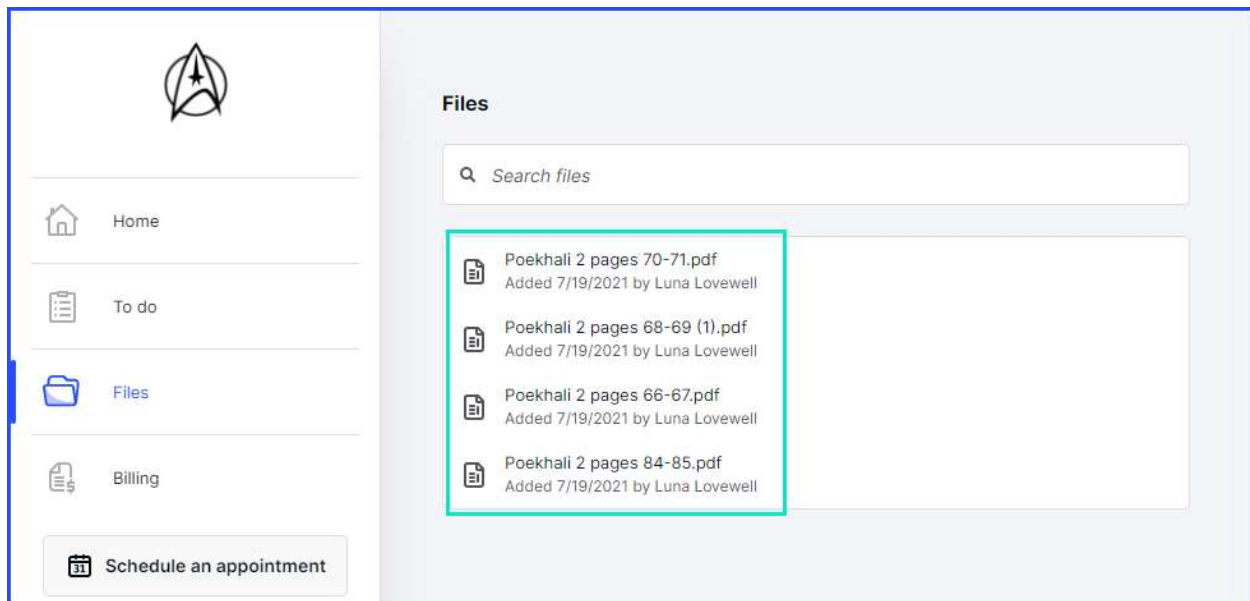# CANOPY – CLIENT PORTAL

Print and Download a File

The Client Portal allows you to download any files uploaded by you or your practitioner quickly and easily. To get started, log in to the **Client Portal**.

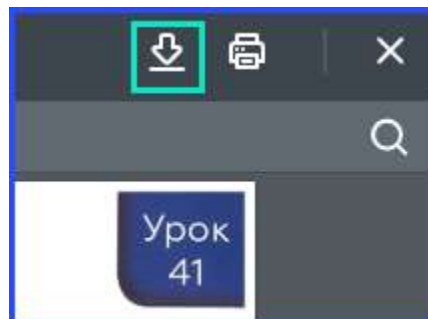# 1. Click the *Files* tab on the global navigation column.

2. Click on the *file* you wish to download.

○ The file will open in the file previewer.

3. Click on the *Download* icon to download the file.

4. Click on the *Print* icon to print the file.