

# 5060 Virtual Learning Student Attendance

For the purposes of attendance, instructional activities are defined as:

- Completion of course assignments that are used to record a grade for a student that is factored into the student's grade for the term in which the assignment is completed;
- Instructional meetings with a teacher;
- Testing;
- School-sanctioned field trips;
- and • Orientation.

For the purposes of attendance, on pace for course completion is completing weekly course work as assigned in order to have successful completion of the course by the end of the grading period.

1. For the purposes of attendance, a student virtually attending Wickliffe shall be considered in attendance for a quarter if the student:
  - a. Completes instructional activities on no less than ninety percent (90%) of the days within the quarter;
  - b. Is on pace for on-time completion of the course as defined by the Wickliffe Board of Education;
  - or c. Completes no less than seventy-five percent of the assigned activities within the quarter of the academic year. 70 O.S. §3-145.8 2.
  
2. For a student who does not meet any of the criteria set forth in paragraph 1 of this policy, the amount of attendance recorded shall be the greater of:
  - a. The number of school days during which the student completed the instructional activities during the quarter;
  - b. The number of school days proportional to the percentage of the course that has been completed;
  - or c. The number of school days proportional to the percentage of the required minimum number of completed instructional activities during the quarter.

For students attending Wickliffe for less than the full quarter, the attendance shall be determined based on a proportional amount of the required attendance policy provisions set forth herein based upon the date of enrollment of the student.