

# WICKLIFFE PUBLIC SCHOOL COVID-19 PROTOCOL PLAN

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**\*This plan is subject to change based on local, state, and federal recommendations for health and safety.**

# *Wickliffe Public School 46C035*

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August 11, 2022

Dear Warrior Families:

This is going to be a great school year. Enrollment has increased about 40% from where it was last year at this time! It is amazing to see all the happy and healthy faces!

We continue to work to get used to new routines that will help us maintain a healthy and safe environment for our students and employees. It is very important that as a community we take precautions to keep all of us safe. *If your child is not feeling well, please keep them home and call the office to let us know.*

As the administrator, I wanted to share with you the "Exposure Chart" provided by the Oklahoma State Department of Health. This Chart identifies "if" and "when" actions for virus responses. It is important to note that if an individual in your home is COVID positive, the entire household needs to be in quarantine. If this occurs in your home, please call Mrs. Carney, so that we can address your child's educational needs during the quarantine.

It's a great day to be a Warriors! Let's have a great year!

Regards,



Jamie Carney  
Superintendent

Connie Newton  
President

Cody Scott  
Vice-President

Stephanie Beck  
Clerk

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Response to Disease Levels Full response steps and information can be found in our district "RESPONSE PLAN" document. According to the Center for Disease Control COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection. Therefore, personal prevention practices (such as handwashing, staying home when sick, monitoring your health) and environmental cleaning and disinfection are important principles that are covered in this guide.

Fortunately, there are a number of actions school staff can take to help lower the risk of exposure to and the spread of COVID-19 during school sessions and activities (Centers for Disease Control and Prevention [CDC], 2020). One of the actions that can be taken to help lower the risk of exposure is the use of face coverings. Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school. Face coverings may be worn by staff and students (particularly older students) as feasible, and are most essential in times when physical distancing is difficult. Face coverings are welcome and strongly encouraged when proper distancing cannot be achieved.

Mask will however need to be required in our Safe Room when occupied for tornadoes and/or intruder lockdown situations. Individuals should be repeatedly reminded not to touch the face covering or their face and to wash their hands frequently. Information should be provided to staff, students, and students' families on proper use, removal, and washing of cloth face coverings.

Vaccinations are now available for adults and in some cases children under 18.

## Symptoms of COVID-19

People with COVID-19 have reported having a wide range of symptoms – from mild symptoms to severe illness. Children have similar symptoms to adults and generally experience mild illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19: ● Cough ● Shortness of breath or difficulty breathing ● Fever ● Chills ● Muscle pain ● Sore throat ● New loss of taste or smell. This list is not all-inclusive. Other symptoms have been reported, including gastrointestinal symptoms like nausea, vomiting, or diarrhea (CDC, 2020).

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## School Operations Transportation

We strongly encourage families who can, to drop off and pick up their children. This will limit our load of children on the buses and maximize our space.

Sanitize buses with sanitizing foggers to spray down surfaces daily. We have purchased a handheld for the buses for this. Drive with windows down on buses, to help maximize airflow and prevent a high concentration of the virus within the bus. Assign seats to families, in order to decrease the likelihood of contamination. Spread out students as much as possible. Dismiss one seat at a time in the morning to keep from "piling up" in the aisle. Afternoon loading by bus # scheduled to eliminate hallway crowds and waiting.

Car rider system revised and improved to reduce crowd waiting and multiple class interaction. All teachers will be on duty to monitor activity/interaction in designated staged areas.

Parents/Guardians/Family must remain in their car while waiting and during pick up.

## Screening/Precaution/Prevention Measures

Teachers will do student temp checks in the cafeteria/classroom. We have purchased a touchless head thermometer for every room. Temperature checks will be done in the morning and once again in the afternoon. In an effort to prevent the spread of communicable diseases, especially during a pandemic or public health crisis, the district has implemented protocols to control and restrict access to school property, activities and events.

The district encourages parents, legal guardians, and all school employees to self-screen at home. If a student or employee has a temperature of 100 degrees Fahrenheit or higher, the student or employee should remain at home until the individual has been free of fever for twenty-four (24) hours without the use of fever reducing medication (Tylenol, Advil, ibuprofen, WICKLIFFE PUBLIC SCHOOL COVID-19 PROTOCOL PLAN etc.), symptoms improved and without coughing or without medical documentation stating they may return. For full description see our "RESPONSE PLAN." We will screen any individual who enters a school facility which may include taking temperatures, asking health-related questions, and isolating those that have symptoms of a communicable disease.

Vaccination efforts or opportunities may be available based upon need, request, and partnership with the Cherokee Nation Health Service or other local Health Services.

## Classroom/Building Procedures

✓ All Staff sanitize frequently used items. If there are items that are commonly used or touched frequently, those surfaces need to be sanitized frequently.

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- ✓ Custodian already wipes down frequently touched areas, door handles, light switches, water fountains, student desks/chairs, etc. This occurs every morning. We plan to increase this throughout the day. Teachers/Staff will intermittently do this as well.
- ✓ HVAC units have an Ion UV light to help kill bacteria and spores in the recirculated air.
- ✓ HVAC fans running/circulating constantly in the "On" mode to refresh the air.
- ✓ Have individually assigned materials. (i.e. ensure students use their own pencil sharpener, computers, tablets, etc.)
- ✓ Maximize the distance between students. In most classrooms, it is nearly impossible to put six feet between students. The state epidemiologist stated that the highest possibility of spread is within three feet, so the extra three feet serves as a buffer zone. At times three feet can prove to be a challenge, but we will do our best to distance students.
- ✓ Student desks will have 3-sided upright clear shields around them.
- ✓ Scheduled locker visits.
- ✓ Alternate/schedule passing periods, bathroom breaks, class interchange, etc.
- ✓ Limit number of students in the bathrooms at one time.
- ✓ Breakfast and lunch in classrooms, while staggering the trips for food pick up or delivery by staff.
- ✓ Morning routine change from cafeteria arrival to classroom arrival instead.
- ✓ Staff will report earlier by 7:30 am.
- ✓ Teachers give constant reminders for hygiene etiquette. We ask parents to help us with this at home to teach and remind their children.
- ✓ Creation of an isolation area/room for when a student is running a fever and waiting to go home.
- ✓ Sanitizing stations throughout the school.
- ✓ Added water bottles to student supply list to eliminate water fountain use (water fountains will be turned off and students will use the fountain bottle fill station).
- ✓ Face coverings/masks will be necessary in certain situations and settings.

## PE/Sports/Recess

- ✓ Limiting contact by assigning athletes to small groups and partners. This could make it easier for contact tracing if someone does test positive.
- ✓ Have built-in sanitizing breaks where students stop to wash or sanitize.

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- ✓ As students change activities the equipment is sanitized before the next group begins to use it.
- ✓ Coaches prepare class specific equipment to cut down on time spent between class preparation.
- ✓ PE outside when possible.
- ✓ Recess will occur every day for all students.
- ✓ Playgrounds will be divided for groups/classes who commonly interact.
- ✓ Assigned sections each day to limit interaction of other classes and help with potential contact tracing.

## Academics and Learning

Wickliffe will offer three learning options for students during the 2021-2022 school year: an onsite traditional model, a blended distance learning model, or a virtual model by quarters for students.

❖ Onsite traditional learning will be the goal. Our efforts will be to keep the doors open as often and long as possible. When the time comes that a COVID-19 case dictates a school closure, we will conduct an adequate and necessary disinfecting of the school and will re-open as quickly as we can. However, safety will remain the priority and we will abide by any recommendations and guidelines given to us by the state health department.

❖ Will include virtual day practice (Blended Distance Learning) daily/weekly, inside the classroom

❖ Will also include actual virtual days (Blended Distance Learning) scheduled into the calendar where students stay home and teachers come to school and instruct students at home in order to practice in case of a school closing.

❖ Readiness in place to switch to blended distance learning should there be any closure

❖ Offer flexibility on choosing onsite or home based when necessary (Either for personal health reasons or a potential outbreak

❖ Attendance and grades will be recorded through traditional, blended and virtual distance learning.

❖ Virtual only students will complete online programs separate from the regular classroom. Students will be required to sign-in daily with a school representative to monitor student progress and educational needs. Students may not be full virtual if they are transfers.

❖ A full description of our educational approach can be found in our "WICKLIFFE COVID EDUCATION FORMAT" document.

## Site Use by Outside Entities / Visitor and Volunteer Protocols:

- ✓ At this time all facilities will be closed for outside use.
- ✓ Visitors will not be permitted for classroom parties, lunch pals, or other activities.
- ✓ Visitors/volunteers will not be allowed inside the hallways or classrooms.

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- ✓ Visitors must sanitize their hands upon entering the front entrance.
- ✓ We ask that visitors wait to enter during the morning rush time until all students have cleared the entrance area and not to enter at the end of the day, in order to allow adequate space for student departure.
- ✓ Visitors must buzz in so the secretary can conduct screening protocols.

~~Revised August 22, 2021~~

9/1/2022 JC