Educara
Montessori Child Care

# Tuition and Policy Agreement

## Tuition terms of agreement and policies

1. This tuition agreement is valid until the end of the current school year from the date signed. Your child will not be guaranteed a reservation for the following school year(s), unless you enter into a new tuition agreement with Educara one (1) month prior to the expiration of this agreement.
2. Should you wish to withdraw you child (named below) during the duration of this agreement, A written **two (2)** months' notice is required. Your withdrawal date will be two months after notice is given and regular tuition fees are applicable during those two months.
3. Both you and your child (named below) must comply with all of Educara's admissions policies and procedures. Effectiveness of this Tuition Agreement is subject to final approval of your child's admission in accordance with such policies and procedures, notwithstanding the "acceptance" of this Tuition Agreement reflected by the Supervisor's signature below.
4. A non-refundable $75.00 registration fee and the first month's tuition fee are due before the start of participation in our programs. Tuition must be paid on a monthly basis on or before the 1st of each month. If payment is not received, your service may be suspended.
5. Our preferred payment method is via pre-authorized Visa/MC and Debit card. Payment can also be made through pre-dated cheques for the year in quarterly installments. There will be a $100.00 NSF charge.
6. If payment is not received, your service may be suspended. Re-enrollment will require the full registration fees.
7. Fees are due regardless of attendance. Adjustments are not made to accommodate for sick days, vacation, closure due to inclement weather or other emergency closures.
8. Fees are applicable for statutory holidays, Professional Development (PD) days and Holiday closure. These include: Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Civic Holiday. Labour Day, Thanksgiving Day and Christmas Day through New Year's Day.
9. PD days as outlined in the school calendar and posted to educara.ca
10. Statutory holidays, Professional Development (PD) days and Holiday closure are subject to change without notice. All holidays and PD days are outlined in the school calendar and posted to www.educara.ca
11. You will not hold us responsible for any liability for allowing anyone authorized by you to pick up your child. Your written authorization will remain effective until you notify us in writing of its termination. You will notify us in writing if you wish to add or delete a person to be authorized to pick up your child.
12. If a parent or authorized person fails to pick up a child after closing time the staff will attempt to contact the parents and all emergency numbers.
13. I/we agree that I/we will be responsible for any loss, damage or destruction by our child of any property of Educara and for any damages for which Educara becomes liable or chargeable because of our child's actions.

Educara
Montessori Child Care

# Fee Schedule

This tuition agreement is for: _____ _____
Child's Given Name Child's Surname

Child's DOB: _____ Gender: ◉ Male ○ Female
yyyy-mm-dd

Classroom: Toddler ◉ Preschool ○ Start Date: _____
yyyy-mm-dd

I/we agree to pay a deposit of $_____ The deposit is non-refundable and is applied towards the last month's tuition.
I/we are enrolling for the indicated program and agree to pay the tuition as stipulated:

| | | |
|---|---|---|
| ◉ | Toddler: Core 9:00am to 4:00pm | $1349 / Month |
| ○ | Toddler: with Before/After Care 7:30am to 5:45pm | $1599/ Month |
| ○ | Pre-School: Core 9:00am to 4:00pm | $1249 / Month |
| ○ | Pre-School: with Before/After Care 7:30am to 5:45pm | $1499/Month |
| ○ | Custom program _____ | _____ /Month |

If we refer your account for collection, you will pay all our costs of collection, including (but not limited to) attorneys' fees. We will not be obligated to release to you or any other school any student records until all your financial obligations to the School are paid in full, except as may otherwise be provided by law.

In addition to the terms of this agreement, I/we declare that I/we have read, understood and will comply with all stipulations contained in the Educara Parent Handbook.

I/we agree to the terms of this Tuition Agreement and Policies. Date: _____

Parent/guardian Signature _____ Print Name _____

Parent/guardian Signature _____ Print Name _____

For Educara use only:

Registration fee received ☐ : Deposit received: ☐ First month tuition received: ☐

ACCEPTED on _____ (yyyy-mm-dd)

Supervisor's Signature _____ _____ Print Name _____