



Website Privacy Policy



Faith Graphics & Marketing Media, LLC

Effective date: October 18, 2026

<https://www.fgim.online>



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1. Introduction

Faith Graphics & Marketing Media, LLC ("Faith Graphics," "we," "us," or "our") respects your privacy. This Privacy Policy explains how personal information may be collected, used, disclosed, retained, and protected when you visit our website, contact us, submit an inquiry or intake form, or engage with our branding, graphic design, website, print, and digital marketing services. This policy covers our own business interactions and does not automatically govern websites or accounts we manage on behalf of clients.

2. Information We Collect

Depending on your interaction with us, we may collect your name, business or organization name, email address, phone number, location, website address, project requirements, marketing goals, scheduling preferences, communications, submitted creative materials, and other information you choose to provide. For projects or transactions, we may also collect billing or project administration information. Please do not submit sensitive personal information unless specifically requested through an appropriate secure process. Payment card numbers, card security codes, and other payment-card credentials are handled by third-party payment processors rather than collected or stored by Faith Graphics for processing.

Our website and third-party service providers may automatically receive technical information such as IP address, browser and device type, referring pages, page visits, and cookie-related information, depending on the technologies enabled.

3. How We Collect Information

We receive information directly through website contact forms, discovery and digital footprint review questionnaires, emails, telephone calls, scheduling requests, messaging platforms, social media interactions, and client project communications. Information may also be provided by referrals, authorized representatives, or service providers. Certain technical data may be collected automatically through website infrastructure, cookies, and analytics where enabled.

4. How We Use Information

We use information to respond to requests; evaluate project needs; prepare proposals and estimates; deliver creative, website, SEO, social media, print, and related marketing

services; coordinate meetings; administer projects and payments; provide support; maintain records; improve our website and services; safeguard our systems; and comply with applicable legal obligations. We may send business updates or promotional communications where permitted by law and subject to applicable opt-out rights.

5. Forms, Scheduling, and Communications

We use Jotform to collect customer and prospective-client information necessary to conduct audits, review personal or business digital footprints, and determine the scope of services required. Depending on the request, Jotform questionnaires may ask for contact details, website and social media addresses, business information, marketing goals, existing digital assets, and project requirements. We use submitted information to evaluate needs, prepare recommendations, communicate findings, and develop proposed services. We may also use third-party scheduling, website, email, and messaging platforms, including Calendly, Wix, and WhatsApp, when applicable. Information submitted through these services may be processed and stored by the respective providers under their own privacy and security policies.

6. Cookies and Analytics

Our website or embedded services may use essential cookies and, if enabled, analytics, functionality, or marketing cookies. Available cookie controls depend on the site configuration. You can generally manage cookies in your browser; disabling them may affect some site features. Where required by law, we will provide applicable notice and choices before using nonessential tracking technologies. We do not represent that any specific analytics or advertising technology is active unless it is actually configured on the website.

7. When Information May Be Shared

We may share information with service providers and contractors who help operate our website, forms, communications, hosting, billing, or client projects; with your authorization; to comply with lawful requests; to protect rights and security; or in connection with a legitimate business transaction. We do not disclose client materials publicly without authorization except where otherwise permitted or required by law. Any statement about selling or sharing personal information for targeted advertising must reflect our actual practices and applicable law. Payment transactions are processed by merchant service providers, including Stripe, PayPal, or other established credit card processing companies, subject to their own privacy and security policies.

8. Client Accounts and Third-Party Platforms

When working on a client website, social media account, advertising platform, or business listing, we may access information under the client's instructions and permissions. The

client remains responsible for its own privacy notices and lawful collection practices unless a separate written agreement states otherwise. External websites and platforms have independent privacy policies that we encourage you to review.

9. Data Retention

We retain personal information for as long as reasonably needed to provide services, maintain business records, resolve disputes, satisfy contractual obligations, and meet applicable legal requirements. Retention periods vary by the type of information and the purpose for which it was collected.

10. Information Security

We follow data-handling practices designed to be consistent with the privacy and security principles reflected in the U.S. Health Insurance Portability and Accountability Act (HIPAA) across client communications, including limiting access to client information and using appropriate safeguards for sensitive materials. This describes our internal approach and does not mean that every communication platform is HIPAA-compliant or that HIPAA necessarily applies to every client relationship. We use reasonable administrative, technical, and organizational safeguards appropriate to the information we handle. Payment card details are processed by merchant providers such as Stripe, PayPal, or other major payment processors; we do not directly process or store complete payment card credentials. No electronic transmission or storage system can be guaranteed completely secure.

11. Your Choices and Privacy Requests

You may ask us to review, correct, or delete personal information we maintain about you, subject to identity verification, legal requirements, and applicable exceptions. You may unsubscribe from promotional emails using the unsubscribe method provided or contact us directly. Residents of certain states or countries may have additional privacy rights, including rights relating to access, deletion, correction, or certain uses of personal information. We will assess requests under the laws applicable to our business and the requester.

12. International Visitors

Faith Graphics is based in Indiana, United States, and may serve clients internationally. Information submitted to us may be processed in the United States or in other countries where our service providers operate. Where applicable, we will address cross-border transfers in accordance with relevant legal requirements.

13. Children's Privacy

Our website and business services are intended for adults and business representatives, not children. We do not knowingly seek personal information directly from children under 13. If you believe a child has provided personal information to us without appropriate authorization, contact us so we can review the matter and take appropriate action.

14. Changes to This Policy

We may revise this policy as our services, technologies, or legal obligations change. We will post the revised policy on our website and update the effective date. Material changes may be communicated through additional notices when appropriate.

15. Contact Us

Faith Graphics & Marketing Media, LLC

Serving Columbus, Anderson, and Spencer, Indiana, and clients worldwide

Website: <https://www.fgim.online>

Privacy inquiries: privacy@faithgraphics.online

For questions about how payment information is handled, please also consult the privacy policy of the merchant processor used for your transaction.