**PLEASE FOLLOW DIRECTIONS AND COMPLETE ALL INFO**

**STEP 1 – PRINT OUT AND COMPLETE APPLICATION.**
**STEP 2 – BRING APPLICATION TO KIC ON DATES/TIME**
**POSTED AT WWW.KATIESICECREAM.COM/JOBS**

# APPLICANT INFORMATION

Name: _____
*(Last) (First) (Middle)*

Address: _____
*(Street) (City) (State) (ZIP)*

Email address: _____

Phone No.: (_____) _____--_____

Social Security No.: _____--_____--_____
Are you a U.S. Citizen? ❐ Yes ❐ No
If not, are you legally authorized to work in the U.S.? ❐ Yes ❐ No

Person to be contacted in case of emergency: _____

Phone: (_____) _____--_____ Relationship:_____

How did you learn of this job /Referred by: _____

Are you over eighteen years of age? ❐ Yes ❐ No - If not, what is your age? _____
If under 18, are your parents aware that you're applying for this job? ❐ Yes ❐ No
*Note: background checks will be run on applicants over 18.*

## Your availability

Ideally how many hours per week do you want to work during **school**?

| | |
|---|---|
| Less than 10 | ❐ |
| 10-20 | ❐ |
| 20+ | ❐ |

Ideally how many hours per week do you want to work during this **summer**?

| | |
|---|---|
| Less than 10 | ❐ |
| 10-20 | ❐ |
| 20+ | ❐ |

What is the earliest date you can start work? _____

If you're hired, do you have a date after
which you wouldn't be able to work anymore? If so, what is that date? _____

**Check the box(es) if you are <u>UNAVAILABLE</u> to work as of start date:**

| | Tues | Wed | Thurs | Fri | Sat | | |
|---|---|---|---|---|---|---|---|
| | | | | | | Memorial Day Weekend | ❐ |
| 10:30am to 3:40 pm | ❐ | ❐ | ❐ | ❐ | ❐ | Independence Day Wknd | ❐ |
| 3:30pm to 6:30 pm | ❐ | ❐ | ❐ | ❐ | ❐ | Thanksgiving Weekend | ❐ |
| 6:30pm to Closing* | ❐ | ❐ | ❐ | ❐ | ❐ | School Break/Other | ❐ (note below) |

*Closing time is 9pm Tues-Thurs, 10pm Fri-Sat. Closing duties take 15-20 minutes after closing.

Are there any other days/weeks when you wouldn't be able to work?  ❐ Yes ❐ No
If yes, when? (Planned family vacations, etc.)

_____

_____

_____

## Employment History

Are you currently employed? ❏ Yes ❏ No
If yes, may we contact your current supervisor? ❏ Yes ❏ No

Please provide your previous employment information, beginning with the most recent (current) – If none, provide two personal references & phone numbers:

| Employer name | Dates of employment | Supervisor's name and phone number | Starting and ending pay rate |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |

Describe any groups you are a member of (sports, activities, church, social, etc.):

_____

_____

_____

What is your most recent school year's GPA? _____

Any other information we should know that would affect your ability to perform your job responsibilities?

_____

## Our Requirements

Our associates are expected to be available for shifts during those peak demand times when our customers want ice cream. This means you will need to be able to work after 6:30 PM and on the weekends - especially weekend nights! You are responsible to work your assigned schedule or find a replacement.

Working in an ice cream shop looks like fun from the outside, but it's a lot of hard work. The customers can be demanding and you will have to work when other people are out having fun. the job can be very rewarding but you have to be willing to pick up trash and clean utensils, bathrooms, floors, etc. We do not allow and for food safety reasons, we do not permit earrings, jewelry (except wedding band), fingernail polish, nose & eyebrow piercing or visible tattoos.

Use the space below to tell us why you think you will like this job in a few sentences. (If you don't write anything - we won't consider your application.)

_____

_____

_____

_____

**I've read and understand these requirements, and I promise that I can meet these job commitments.**
**I further certify that this application is accurate to the best of my knowledge.**

SIGNATURE. _____     DATE:_____

*Katie's Ice Cream hires only U.S. Citizens and other lawfully authorized workers. The law prohibits discrimination because of race, color, religion, sex, age, national origin, or any disability.*