

RIGHT HAND PRINT & APPAREL

Master Order Prepayment & Payment Terms Agreement

"Quality you feel. A handshake that's real." | Standard Terms of Service & Operational Policy

CUSTOMER INFORMATION

Customer Name:

Company / Organization:

Phone Number:

Email Address:

CORE PAYMENT TERMS & POLICY

By executing this agreement below, I, the undersigned customer or authorized organizational representative, acknowledge and agree to follow the standard payment policies for all design services, garment production, and promotional goods provided by Right Hand Print:

Mandatory Prepayment Policy:All orders require **full prepayment** before design artwork separation begins, custom garments are ordered from wholesale distributors, or commercial production runs are scheduled. Any variance to this rule requires a distinct, pre-approved commercial credit account or written milestone payment schedule signed explicitly by Right Hand Print management.

Payment Due Upon Receipt:For long-term commercial accounts or grandfathered orders where a specialized post-delivery term applies, all outstanding invoices are **due and payable immediately upon receipt**.

Late Payment & Compounding Fees:Any balance left unpaid thirty (30) days beyond its original due date will immediately transition to past-due status. A late payment penalty of ****25%**** of the outstanding balance will be automatically calculated and appended to the invoice on the 31st day past due, and will compound every 30 days thereafter until paid in full.

(Example: An outstanding invoice at day 30 receives a 25% surcharge; at day 60, another 25% is calculated against the new increased balance).

Collection Agency & Legal Costs:If corporate collection action or outside legal remedies are initialized to collect past-due balances, the customer agrees to indemnify Right Hand Print for all collection agency fees, court filing costs, processing fees, and reasonable attorney fees incurred during recovery efforts.

Suspension of Active Production:Right Hand Print reserves the absolute right to freeze or discontinue active design mock-ups, printing press runs, or subsequent shipping fulfillment for any account carrying past-due balances until the outstanding ledger is completely settled.

I have thoroughly read, fully understood, and voluntarily agree to all standard business terms detailed within this document.

Authorized Customer Signature

Date

Printed Authorized Name & Title

 INTERNAL CUSTOMER ADMINISTRATION USE ONLY

Received & Approved By (Staff Signature)

Date Approved