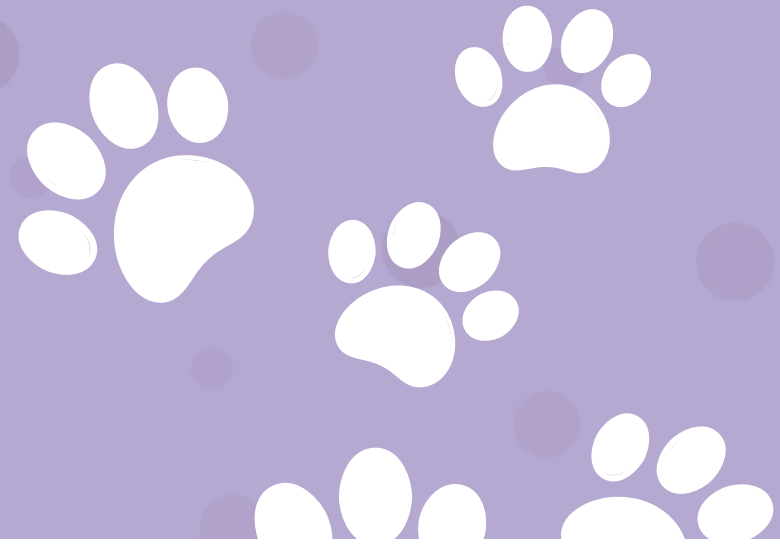




Animal Outreach of
the Motherlode



Volunteer Orientation





Who are we and what's Animal Outreach's Mission?

Animal Outreach is a 501(c)(3) non-profit organization that provides community service for animals in need. Animal Outreach has been helping the community since 1992. Our main shelter location is located in Diamond Springs, California. We are also partnered with the Placerville Petco, as well as the Folsom and Citrus Heights PetSmart.

Our Mission

Provide community service for animals in need through low-cost spay and neuter and vaccination services to help eliminate pet overpopulation and euthanasia of adoptable animals.

Provide a safe and caring haven for our shelter animals until adopted.

Promote, through education and training, responsible pet ownership.

Promote a fiscally responsible organization so that the funding available benefits as many animals as possible.

2025 Recap



1,633
Cats &
Kittens
Rescued



1,519
Cats &
Kittens
Adopted



4,511
Animals
Microchipped

5,193
Animals
Rabies
Vaccinated

6,766
Felines
Spayed &
Neutered

842
Canines
Spayed &
Neutered

Volunteer Opportunities



- Shelter housekeeping
- Shelter adoptions
- Shelter morning cage cleaning assistance
- Office worker
- Afternoon clinic cleaning assistance
- Petco/Petsmart adoptions
- Petco/Petsmart cat care
- Outreach and Fundraising Committee





Shelter Housekeeping

- Laundry
- Dish cleaning
- Litter box cleaning and litter scoop cleaning
- Carrier and cage cleaning
- Sweeping and mopping
- Checking expiration dates for food and supplies
- Clean the storage and break room



Shelter Adoptions

This position is not always going to be a busy one but always an important one. Having someone in shelter to assist potential adopters with questions they may have as well as making sure people are interacting with the kitties in a safe manner is always needed. As someone who's here for adoptions, you'll get to know all the kitties and be able to help match them to their furrever home!

Since this position is not always a busy one, you can assist with shelter house-keeping when there are no potential adopters. See previous slide for tasks.

Some talking points/questions you can ask potential adopters:

- Do you have other pets at home?
- Have you had a cat before?
- Are you looking for an inside cat, outside cat, or both inside/outside?
- Do you have any preference in gender?
- Do you have a kitty already in mind?



Shelter Morning Cage Cleaning Assistance



On the job training can be taught to assist shelter staff with morning cage cleaning. Cage cleaning includes: scooping dirty litter, giving fresh water, feeding, making sure all bedding is clean, and socializing. Assistance is especially appreciated when kitten season starts and the shelter gets full with kitties. Shelter staff usually gets started around 9 a.m., this position will always be working alongside a shelter staff member.



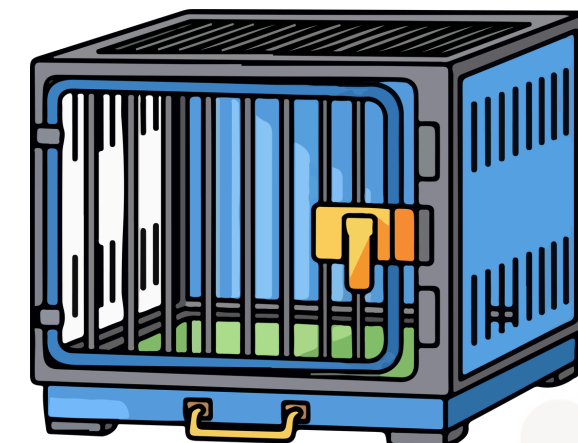
Office Work

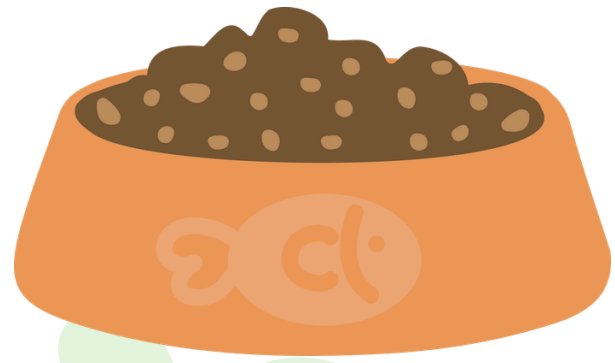
If helping with office work is more your speed, we have a few different tasks that you can do. Available tasks are: creating adoption packets, scanning paperwork, scanning and entering adoption/surrender forms, follow-up adoption calls, and scheduling foster appointments.



Afternoon Clinic Cleaning Assistance

If you have free afternoons and want to help out our clinic staff clean up after surgery and get things prepped for the coming day, this could be perfect for you! This position would be from 3-5p.m. Monday-Friday. Tasks include: sweeping or vacuuming, mopping, clean cat/dog kennels, put cage clips back, make E-collars, set up clean kennels with newspaper or a blanket, and checking that all Rescue spray bottles are full.





Petco/PetSmart Cat Care



We are partnered with the Placerville Petco, Folsom PetSmart, and the Citrus Heights PetSmart and are always looking for help with cat care at the stores. These shifts are throughout the week with morning shifts starting around 10a.m. and afternoon shifts starting around 4-5p.m. We ask for at least a minimum of 1 hour shifts. Similar to cat care at our shelter, you would be making sure litter boxes are scooped and that the kitties have fresh food and water in the morning. These kitties will also needs lot's of socializing while at the store. The stores also need those who are able and willing to help transport kitties from Animal Outreach to the stores and vice versa if a kitty is sick or not doing well at the store.



Outreach and Fundraising Committee

Animal Outreach hosts, as well as, participates in various events that always need volunteer help. Our Fundraising Committee helps plan events such as Bingo Night, the Boot Scoot, and the Fall Fundraiser. Volunteer tasks for these events include: set up and take down, check-in, helping at the raffle table or silent auction table, and cleaning during and after the event.

Animal Outreach's Outreach Committee participates and helps with events such as the county fair, school job fairs, adoption events, and National Night Out. At these events volunteers help with an information booth, educating the community about our mission and giving them information on our services and programs.



Thank You!

Thank you for completing this orientation! Hopefully this gives you a better idea of the different ways you can help out as a volunteer for Animal Outreach. We'll now have you take a short assessment on what you've just learned, as well as which volunteer position/s you're interested in. Once you've submitted your assessment, please allow up to 5 business days for us to get back to you.

<https://forms.office.com/r/1hvRShE0HA>

