

Parks and Recreation Committee Meeting
November 13, 2024
Regular Meeting

Members Present: Dave Steidler, Jessicka Jarvis, Teresa Adams, Grace Franks, Katt Metzger, Charlie Dove
Members Absent: Christine Steidler
Public Present: No one present

Call to Order: Chairman Dave Steidler called the meeting to order at 6:55 p.m.

Pledge and Prayer: Pledge was led by David Steidler, prayer by Teresa Adams.

Approval of minutes:

October 9, 2024, regular meeting minutes were accepted as submitted.

Motion made by Vice-chair Jessicka Jarvis

Second by Board member Grace Franks

Motion carried.

Public Comment: No comments from the public as no one was present at the meeting.

Recreation Report: trick or treat and the spooky house were a success. Approximately 4-5 4 lb. Bags of candy were distributed during trick or treat.

Park Report: A discussion ensued to hold quotes for the work to be completed in the concession stand and submit to Borough Council for review and approval prior to being submitted to DCNR.

Friends of the Park Report: Including Fund Raising Events and donations raised: Board member Kat Metzger was present and reported the Texas Roadhouse fundraiser coupons have been distributed, a flyer has been placed in the post office as well as additional coupons. The fundraiser was also advertised on the franklintown united brethren in Christ church (FUBIC) electronic billboard. A discussion ensued pertaining to doing a bingo fundraiser once the FOP obtains their small games of chance license.

Funding Report: Grant money/Matches, Outside Donations: Secretary Adams reported donation request letters have been delivered to Lowe's of Carlisle, Lowe's of Mechanicsburg, and Home Depot of Carlisle. Ladies of Carlisle approved a donation of 15, 50 LB bags of concrete which have been picked up and placed in the Borough garage for storage.

New Business:

P&R Ordinance: The proposed Parks and Recreation ordinance has been completed by the Board,
Motion made by Board member Grace Franks that once edits are completed to the ordinance the final draft be submitted to Borough Council for recommendation to review and approve the ordinance.

Second by Board member Charlie Dove

Motion carried.

P&R meeting date and time review: A discussion ensued pertaining to keeping the date and time the same for the coming calendar year, 2025. The board discussed to keep the second Wednesday of each month the same for 2025 and change the meeting time;

Motion made by Vice-chair Jessicka Jarvis to keep the 2025 meeting date as the second Wednesday of each month and change the meeting time to be 6:30 p.m.

Second by Board member Grace Franks

Motion carried.

Any other Business: Discussion was tabled on possible monthly events in the park.

Old Business:

Report to Council: Secretary Adams said she reported the following items at November Borough Council meeting:

- P&R ordinance completed will send to council with recommendation to review and approve in time for council's December 2024 meeting.
- Waiting on DCNR time extension approval should be within next week or two.
- Working on getting quotes for interior completion of concession stand; work to be completed on kitchen and restrooms: ceilings, lights, fans, trim, rap windows, serving window/ countertop and paint.
- Halloween-craft day was held Sunday October 20 2024. There were four resident children that help to make tombstones a coffin and other decorations for the spooky house.
- Trick or treat-3 5 LB bags of KND were distributed to trick or treaters and approximately 75 FOP Texas Roadhouse fundraiser coupons were distributed as well
- Redd Up-would like to complete the grading work in the play area prior to Thanksgiving.
- A donation request letter has been drafted and submitted to Lowe's in Carlisle requesting 52 bags of concrete.
- Grant checklist end of year cleanup has been started and will be uploaded to the DCNR portal once completed, this includes a progress report and timeline.
- Secretary Adams sent a text message to Todd Lyons letting him know grade work is to be completed soon.

Santa Engine: Secretary Adams reported there has been a change in location for santae's arrival. The new location will be in front of the borough building, Santa will arrive at approximately 11:50 AM on Saturday December 14, 2024. A discussion ensued pertaining to Santa's arrival time, the board suggested to advertise to have guests arrive at 11:30 AM and also on having some type of activity for those waiting on Santa to arrive. It was discussed to have regular size candy canes and to have hot chocolate with marshmallows.

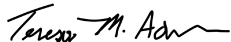
Adjournment:

Motion was made by Secretary Adams

Second by Vice-chair Jarvis

Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Teresa M. Adams

Secretary, P&R Board