

**Parks and Recreation Board Meeting
February 11, 2026
Regular Meeting Minutes**

Call to Order by Vice-chair Dove at 6:45 p.m.

Present: Charlie Dove, Jessicka Jarvis, Teresa Adams and Dave Albert

Absent: Dave Steidler, Katt Metzger

Pledge led by Vice-chair Dove **prayer by** Secretary Adams

Approval of minutes: January 14, 2026 Reorganization/Regular Meeting minutes

Motion was made by Member Jes Jarvis to approve January 14, 2026 Reorganization/Regular Meeting minutes as submitted.

2nd by Member DJ Albert.

The motion carried.

Public Comment: There was none.

250th Celebration Committee Meeting Update/Minutes

Secretary Adams reported there were recent developments and emails received that significantly affect having the 250 celebration and asked the Board to consider cancelling further plans to hold the event. Discussion ensued to concentrate efforts on completing the Grant Project and planning for the Grand Re-opening of the play area and concession stand.

Motion was made by Member DJ Albert to cancel the planning and holding the America 250 “Block Party in the Archie Hess Memorial Park”.

Second by Member Jes Jarvis.

The motion carried.

Recreation Report: Events or Programs scheduled in the park

Easter Egg Hunt Event – Secretary Adams reported she was in contact with Pastor Paul at the United Brethren Church to inquire if they had set a date for their egg hunt and was waiting on his response. 6 baskets were distributed between Members Jes Jarvis, DJ Albert and Vice-chair Dove and a suggestion was made to set a limit of \$25.00 for purchasing items to place in the baskets to be raffled off at the event. Discussion ensued to post a volunteer sign up sheet at this event and future events in an effort to get community involvement.

Park Report: Park projects, repairs, maintenance:

Concession stands completion remains on hold until play area is completed.

Play area/equipment installation – Secretary Adams reported United Brethren Church volunteers are good to assist on either March 14 or April 4, 2026.

“No Dumping” signage – Vice-chair Dove reported he purchased the signs and fastened them to stakes for placement along the athletic field and is just waiting for the weather to cooperate to install them.

Friends of the Park Report: Including Fund Raising Events and donations raised

Member DJ Albert reported the organization will continue to meet on the 4th Sunday of each month at 6:00 p.m. and currently do not have a fundraiser schedule available.

Funding/Treasurers Report: Grant money/Matches, Outside Donations

Secretary Adams reported she collected the donation jar from Dillsburg Dunkin Donuts; the Board counted the contents of the jar to be \$152.21 total proceeds from the jars to date of \$310.29. Discussion ensued to place jars at other locations such as Mechanicsburg Dunkin Donuts on 114 and also at Joe and Dough doughnuts in Mechanicsburg.

New Business:

DCNR Reports Due - Secretary Adams reported the following items were due to DCNR; Progress Report/Timeline, other paperwork such as the contractor time sheets for labor donation to be counted toward match money.

P&R Forum – Secretary Adams reported that Vice-chair Dove and herself attended the 2nd Annual York County P&R Forum in York and hoped to have notes/minutes prepared for March meeting.

Grant Process - Step by step process for obtaining grants was tabled until March meeting.

Any other New Business: There was no other New Business.

Old Business:

Report taken to February Council meeting:

- Dates for UB Church volunteers to help with installation of play equipment of March 14 or April 4, 2026
- Need help completing donation request for 32 80lb. bags of concrete needed to install play equipment, donation letter is drafted just need volunteer to submit to local businesses that stock the bags of concrete, also need to complete DCNR paperwork including contractor timesheets, cancelled checks for material, etc. and progress report/timeline.
- Liberty Tree Planting is April 11, 2026, suggest having dedication ceremony and plaque. Working on a time for the event.
- No Dumping signage is being acquired by Charlie Dove and is to be placed along the alley and at the walking trail entrances.
- Easter Egg Hunt date is to be announced, waiting on UB Church to respond with their plans. Each member of the P&R Board to receive a basket to fill with items to raffle off at the event.

Adjournment:

Vice-Chair Dove adjourned the meeting at 8:35 p.m.

Respectfully submitted by,



**Teresa M. Adams, Secretary
Franklinton Parks & Recreation Board**