

**Parks and Recreation Committee Meeting**  
**December 11, 2024**  
**Regular Meeting**

**Members Present:** Dave Steidler, Jessicka Jarvis, Teresa Adams, Grace Franks, Katt Metzger, Charlie Dove  
**Members Absent:** Christine Steidler, Grace Franks,  
**Public Present:** Dave Albert

**Call to Order:** Chairman Dave Steidler called the meeting to order at 7:00 p.m.

**Pledge and Prayer:** Pledge was led by David Steidler, prayer by Teresa Adams.

**Approval of minutes:**

November 13, 2024, regular meeting minutes were accepted as submitted.

**Motion made by** Board Member Charlie Dove.

**Second by** Chairman Dave Steidler.

**Motion carried.**

**Public Comment:** Dave Albert FOP Treasurer was present; he said he wanted to give a big Thank you to The Hunters Trading Post for their generous donation. The donation was enough to get FOP to their goal to obtain their small games of chance license. Mr. Albert also said he found an adult size jacket hanging on a tree branch on the walking trail.

**Recreation Report:** Vice-chair Jarvis reported that she had secured crayons and a storage container for the crayons, she also reported she secured 1 coloring book and was having a hard time locating other Christmas coloring books. Secretary Adams reported that she did not have the hot chocolate or candy canes but would have them in time for the upcoming Santa Visit that was scheduled.

**Park Report: Concession stand – Kitchen and Restroom update:** Secretary Adams reported that the following were approved by Borough Council and need to be forward to DCNR for review and approval: Roll up door quote, interior of concession stand completion quote, interior painting quote.

**Friends of the Park Report: Including Fund Raising Events and donations raised:** Board member Kat Metzger was present and reported Texas Roadhouse Fundraiser was a success, the organization earned \$64.00 fulfilling their Grant obligation and bringing them to halfway point of meeting their goal for raising money to obtain their small games of chance license. Mrs. Metzger said the restaurant also limits fund raising events to once every six months. Mrs. Metzger also reported the FOP received a \$100.00 donation from The Hunters Trading Post LLC which should enable the organization to apply for their license after the first of the new year. Mrs. Metzger reported that the organization would like to consider a summer fundraising event and the FOP plans to have schedules of their meetings and fundraisers for 2025 available after the 1<sup>st</sup> of the new year.

**Funding Report: Grant money/Matches, Outside Donations:** Secretary Adams reported she dropped off donation request letters for bags of concrete needed to secure the play equipment once it is placed. She reported visiting Lowes in Carlisle, Lowes in Mechanicsburg and Home Depot in Carlisle. She reported on receiving donations from both Lowes locations and needed to follow up with Home Depot.

**New Business:**

**Reappointment of 2024 P&R Board members:** Discussion ensued on 2025 P&R Board members. Secretary Adams reported that Grace Franks emailed stating she would like to give up her seat but would be available to volunteer from time to time. Chairman Steidler said Christine Steidler has indicated that she would like to terminate her position but would be available as a volunteer from time to time. The remaining P&R Board

members, Teresa Adams, Charlie Dove, Jessicka Jarvis, Katt Metzger and Dave Steidler agreed to seek reappointment from Borough Council. The Board invited Dave Albert to seek appointment and asked Secretary Adams to reach out to Matthew Zurko to see if he may be interested in holding a seat.

**Treasurers Report:** Discussion ensued to obtain Treasurer's report from Borough Secretary.

**2025 Christmas Event:** Discussion ensued about the possibility of obtaining an evergreen tree for future tree lighting ceremony. The Board discussed location, kind and size of tree as well as having it donated or maybe in the future holding a "Lights on the Trail" event. The Board also discussed finding out who is responsible for placing ads on the sign in the Dillsburg square for future events.

**Other Grant opportunities and 5-year plan:** This topic was tabled.

**Any other business:** There was no other New Business to discuss.

**Old Business:**

**Report to Council:** Chairman Steidler reported in Secretary Adams absence;

**Concrete bags** received were, 15- 50 lb. bags and 20- 80 lb. bags;

**11-13-24** met with painter for concession stand, he's able to begin work as early as December 9, 2024;

**P&R assisted FOP** with fundraising event, 300 coupons were printed, awareness flyers printed and placed in post office. **FUBIC** advertised fundraiser and Santa visit for free.

**Santa visit** flyer placed in post office and announcement was place on Borough website and FaceBook page.

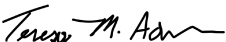
**Adjournment:**

**Motion was made by** Vice-chair Jarvis

**Second by** Board Member Metzger

Meeting adjourned at 8:05 p.m.

Respectfully submitted,



Teresa M. Adams  
Secretary, P&R Board