

**Parks and Recreation Board
June 10, 2026
Regular Meeting Minutes**

The meeting was called to order at 6:34 p.m. by Vice-Chairman Dove.

Those in attendance were: Vice-chairman Charlie Dove, Secretary Teresa Adams, Board members Jessicka Jarvis and Dave Albert (DJ)

Those absent were: Chairman Dave Steidler and Board members Katt Metzger

Pledge was led by Board member Jessicka Jarvis and **Prayer was given** by Secretary Adams.

Approval of February 11, 2026

A motion was made by Board member Jarvis to accept and approve the February 11, 2026 P&R Board Regular minutes for February 11, 2026.

Second by Vice-chairman Dove.

The Motion carried.

March 13, 2026 Regular Meeting minutes were tabled as there weren't enough P&R Board members available who attended the March regular meetings to approve the minutes.

Public Comment: Council President Matthew Adams was present and reported the play equipment completion was approved for completion by an outside source. The completion date was to be determined.

Non-profit Grant Proposal Writing – Tabled until July 8, 2026 regular meeting so absent board members could be present.

Recreation Report was given by Secretary Adams. She reported there were no events currently scheduled in the park.

Park Report – Vice-chairman Dove recapped the play equipment setup for Board Member Albert who was unable to assist with the setup. Secretary Adams reported the missing part(s) were received by Mayor Adams.

Friends of the Park Report – Board member Albert reported the small games of chance license expired May 31, 2026 and he was working thru some hurdles to complete the renewal application. He reported the organization has fundraising ideas but is having difficulty finding volunteers to assist with fundraising.

Funding/Treasurers Report - Secretary Adams reported she received \$36.00 from the Pocket Change for the Park jars that Vice-chairman Dove collected from supporting businesses in the community.

New Business:

Play Area Grand Re-opening was tabled until the area is completed.

P&R Small Games of Chance License inquiry - Secretary Adams reported that Borough council and the Borough Solicitor reviewed this request and although the Borough is able to approve such licensing, entities of the Borough such as P&R are not eligible to obtain such a license.

Spooky House Relocation – Vice-chairman Dove requested the P&R Board should visit the shed/garage to get an idea of the layout and begin planning the event for Halloween at the P&R Board regular August meeting.

Any other New Business – There was no other new business to discuss.

Old Business:

Report taken to June 3, 2026 Borough Secretary Adams reported the following items were reported at the Borough Council regular meeting:

- Play equipment setup – was started but not completed due to the following:
 - a. Missing swing set part(s)
 - b. Instructions – not labeled with step-by-step installation for each section of equipment.

35 volunteers signed in to assist with the setup. Setup began at approximately 8:30 a.m. until 4:30 p.m.; total adult hours donated were 214.75 hours x \$31.30 per hour totaling \$6,721.68 and minors/kids under age 18 were 22.5 hours x \$7.25 per hour totaling \$163.13 toward match money.

- Grant Proposal writing – P&R Board plans to begin working on this beginning May thru September.
- Cost Spread sheet – continuing to “fill in the blanks”, need to organize invoices, receipts, quotes/bids, plans etc.

Trail Topics-Board-Vice-chairman Dove reported that he has been investigating where or how far apart and how high to put markings, there are several downed trees or partially downed trees that should probably be removed, some places on the trail could be widened and possibly reach out to YCPC for recommendations to improving the trail and developing the Blouch property the Borough purchased. Next clean will be in September date and time to be determined.

YCPC Newsletter – Vice-chairman Dove distributed a copy of the article he submitted to YCPC for publishing to their website. He reported the article was published and encouraged the board to review go to the website to view it.

Any other business-there was no other business to discuss.

Adjournment: A motion was made by Board member Jarvis to adjourn.

Second by Board member Albert.

Meeting adjourned at 8:00 p.m.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Teresa M. Adams", is written over a horizontal line.

**Teresa M. Adams, Secretary
Franklintown Parks & Recreation Board**

