

**Parks and Recreation Board
May 14, 2025
Regular Meeting Minutes**

Members Present: Dave Steidler, Teresa Adams, Charlie Dove, Jessicka Jarvis, Katt Metzger and Dave Albert

Members Absent: None

Public Present: None

Call to Order: Chairman Dave Steidler called the meeting to order at 6:30 p.m.

Pledge and Prayer: Pledge was led by Chairman Steidler, prayer by Secretary Adams.

Approval of minutes: April 9, 2025, Regular Meeting minutes

Motion made by Board Member Albert to accept **April 9, 2025**, P&R Board regular meeting minutes as submitted.

Second by Vice Chairman Jarvis.

The motion carried.

Public Comment: No public comments.

P&R Ordinance edits back from Solicitor: Secretary Adams reported the ordinance had been re-typed to include the edits suggested by the Solicitor and was emailed back to the Solicitor. The next steps in the process were for Borough Council to review final copy from Solicitor then send out advertisement for the public to be made aware, once the advertising is completed the ordinance will be ready for Borough Council to adopt.

Recreation/Event Report: Discussion ensued on the upcoming Chicken BBQ Dinner fundraiser. Secretary Adams reported approximately 85 meals were sold, no response from Knouse Foods in Aspers on possibly donating 4 oz cups of apple sauce for the dinners the board did a quick search and found the best price to purchase the apple sauce to be Sam's Club.

The Board tabled discussion on possibly scheduling a 2nd BBQ fundraiser in the fall and to discuss other event options until June P&R meeting. Member Dove suggested a possible option to be handing out donation jars for folks to put their spare change.

Park Report: Park projects, repairs, maintenance: Secretary Adams reported the concession stand has ceilings including lights and roll up door has been installed at the serving window.

Chairman Steidler reported septic tank installation has been delayed due to the lack of permits needed and fees associated with the permits not being paid.

Secretary Adams reported Borough Council approved clean up of the burned stumps and debris from the former burn pile. Clean up to be completed by Berkheimer Excavating at the cost of \$2,600.00

Friends of the Park Report: Including Fund Raising Events and donations raised

Mrs. Metzger FOP President reported that a tentative meeting schedule has been created for the organization. The organization will meet the 3rd Sunday of the month beginning in June through October 2025. She reported the organization is looking at a few fundraising options and among the ideas they discussed is a Brick Fundraiser, Scrap Metal Drive, Gun Raffle, Restaurant fund raiser.

FOP Treasurer Dave Albert reported on the small games of chance license; he reported that a letter is needed from Borough Council granting permission to use the Borough meeting room and premises as a meeting place. He reported that he was looking at having the license sometime in June.

Funding/Treasurers Report: Grant money/Matches, Outside Donations

No new donations were received in the month of April.

Chairman Steidler reported there was \$45,505.53 in the P&R bank account.

New Business:

Discussion ensued to work on the newsletter and submit to Borough Council via email.

Member Dove reported on marking the walking trail with signs. A discussion ensued on economic and sensible ways to mark the trail with signs and/or paint.

There was also discussion on possible trail naming contest to name the walking trail.

Old Business:

Report taken to April Council meeting for February events

Secretary Adams said the following items were reported to Boro Council:

- ✓ Reported on BBQ Chicken sales
- ✓ Concession stand ceiling, lights, serving counter and roll up door has been completed.
- ✓ Volunteers needed for Chicken BBQ on Saturday, May 17 to assist with setup, distribute meals/chicken halves, collect tickets and mark them on sheet, hand out the meals, etc.
- ✓ Call to Knouse Foods 3 times, left message each call, no response, next step is to visit them with donation request letter.
- ✓ Submit P&R 5 year plan for Council consideration.

No other business was discussed.

Adjournment:

Motion made by Vice-chair Jarvis

Second by Secretary Adams

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

**Teresa Adams, Secretary
Parks and Recreation Board**