

**Parks and Recreation Board
August 13, 2025
Regular Meeting Minutes**

Members Present: Dave Steidler, Teresa Adams, Jessicka Jarvis, Charlie Dovr

Members Absent: Dave Albert, Katt Metzger

Public Present: None

Call to Order: Chairman Dave Steidler called the meeting to order at 6:30 p.m.

Pledge and Prayer: **Pledge** was led by Chairman Steidler, prayer by Secretary Adams.

Approval of minutes: July 9, 2025, Regular Meeting minutes

Motion made by Vice-chairman Jarvis to accept **July 9, 2025**, P&R Board regular meeting minutes as submitted.

Second by Secretary Adams.

Abstained by Charlie Dove not in attendance at the July meeting.

The motion carried.

Public Comment: No public comments.

"America250" Celebration – Discussion ensued on the upcoming event. Secretary Adams reported she received an email from neighboring municipality Franklin Township inquiring if other municipalities were having their own events/celebrations or if it was possible to join together for one main celebration. Further discussion ensued to answer the email with invitation to join Franklinton P&R in an effort to promote the park. Secretary Adams suggested having a block party theme and calling the celebration “Block Party in the Park”. Other suggestions offered were having board member Albert, DJ the music, having a dunk tank and possible cornhole tournament. The board also discussed setting up a committee for the event with a date and time to be decided at next meeting.

Recreation/Event Report: Secretary Adams reported there were no events or fundraisers scheduled for the month of August.

Park Report: Park projects, repairs, maintenance: Secretary Adams reported the concrete project of sidewalks and apron at the concession area has been completed. Chairman Steidler reported the old swing set frame should be removed prior to grading the area and Secretary Adams reported grading should begin by end of August. Trail Clean Up was discussed, the date of Saturday, September 20, 2025 from 9 a.m. until noon and a rain date of Saturday, September 27, 2025. The area of focus will be trail blazing and posting of signs donated by member Dove.

Friends of the Park Report: Including Fund Raising Events and donations raised

No report this month as no one was available to report.

Funding/Treasurers Report: Grant money/Matches, Outside Donations

Chairman Steidler reported there is still \$43,000 in the P&R bank account. No new donations or funds have been received this month.

Discussion ensued about grant funding increase request since the project is currently over budget. The request is to be submitted by Engineer Brath.

New Business:

Halloween: Discussion ensued on having another spooky house, handing out treats, date and time for the event. It was discussed to request Borough Council set the date for Friday, October 31, 2025.

Liberty Tree: The board reviewed the information received in an email to Secretary Adams; she reported that a response was sent to YCPC indicating the tree of choice to be the Poplar Tulip. The group discussed the location of the tree to be in the corner of the field near the Walking Trail entrance and horse pasture as the area retains moisture well.

Other new business: There was no other new business to discuss.

Old Business:**Report taken to August Council meeting for July events**

Secretary Adams said the following items were reported to Boro Council:

- ✓ Spoke with Todd Lyons about restaking play area his schedule has become full and he needs to hand this off to Engineer Brath as he is unable to continue

Trail Topics: Board member Dove reported purchasing 3 signs which he fastened on stakes/posts for placing 1 sign at each of the 3 entrances of the walking trail. He also reported that trail blazing /marking could be done at clean up on Saturday, September 20, 2025.

Newsletter: Discussion ensued to have a Fall/Winter news letter circulated and to have a draft ready for workup at September's regular P&R meeting.

Park Project Sponsor signage: Secretary Adams reported a sign needs to be displayed showing all the companies involved with helping to complete the current park project. She reported there is already a sign created but the information on the sign needs to be updated. The board tabled this topic for later discussion.

Fund Raiser idea: Member Dove distributed containers for collecting change to those board members present the event is being called "Pocket Change for the Park"

No other business was discussed.

Adjournment:

Motion made by Secretary Adams

Second by Chairman Steidler

Meeting adjourned at 7:48 p.m.

Respectfully submitted,



**Teresa Adams, Secretary
Parks and Recreation Board**