

Meeting Minutes Franklintown Borough Municipal Authority, December 3, 2025

Meeting called to order by M. Adams at 6:30 PM

Board Members present: President M. Adams, D. Swab, G. Franks via phone, D. Isenberg, and D. Steidler

Municipal Authority Staff present: Solicitor D. Dethlefs, Engineer P. Brath, Water Operator J. Scrivens and Secretary/Treasurer K. Taylor

Visitors present: Mayor J. Adams, Isabelle Harmen

PREVIOUS MEETING MINUTES- D. Steidler made a motion to accept the previous meeting minutes. And D. Isenberg seconded the motion and it carried.

OPERATORS REPORT – J. Scrivens – No problems. Discussion happened about whose responsibility the sewer problem was at 13 S. Baltimore St. The matter is the responsibility of homeowner and is being fixed and paid for by the homeowner, the mayor stated.

SOLICITORS REPORT – D. Dethlefs – Reports that collection was made on 24 N Church St prior to water shutoff.

ENGINEERS REPORT- P. Brath – Later in the agenda

TREASURER REPORT – K Taylor distributed November Financials within meeting packet.

D. Swab made a motion to approve the November treasurer report, subject to audit. D. Isenberg seconded the motion and it carried.

D. Swab made a motion to pay the bills. D. Steidler seconded the motion, and it carried.

Correspondence – Gibson Thomas going to keep the same rates for 2026.

Old Business-

New Water Source Grant – Meetings are being set up with two landowners and council members to discuss options. (Kevin Anderson, Harry Fox, Mayor Adams and Matthew Adams, and Engineer Phil Brath)

New Business

Phil Brath reports two Generators are on order through CoStars and now we need to bid the installation of the two generators. Bid Packets were delivered for the public view and for the file. Monday January 19<sup>th</sup> the bids will be opened and shared publicly to look at the bid reports for the first meeting in February. Installation to include concrete pads (Engineer to correct this in the bid packet and verify lightning arresters are mentioned or proper care for lightning strikes is taken).

D. Isenberg made a motion to advertise the Bid Packet for the Water Treatment System Backup Power project which is to install the two generators and concrete pads. D. Steidler seconded the motion, and it carried.

D. Swab made a motion to approve the 2026 Meetings to be the first Wednesday of every month at 6:30 pm; except for Monday, January 5, 2026 when the regular meeting will follow the Borough Special Reorg Meeting; D. Steidler seconded the motion and it carried.

Discussion was had about Parks and Rec using the red building by the water tower at South Street and Timber Ave. The plan is to use it for the 2026 Spooky House. The solicitor recommended an insurance waiver for the event. Posting a sign "Entering at your own Risk Liabilities Waived" would also be good to have.

Trash rate discussion did not occur in the Authority meeting.

Discussion happened regarding the late accounts in the financial report and for the solicitor to send lien letters to the top 6 on the past due list that were more than 270 days past due.

#### ADJOURNMENT-

D. Steidler made a motion to adjourn the meeting. D. Swab seconded the motion and the meeting adjourned at 6:54 PM

Next Meeting January 5<sup>th</sup> 2026 (following the Borough Special Reorg Meeting at 6:30)