

**Parks and Recreation Board
March 11, 2026
Regular Meeting Minutes**

The meeting was called to order at 6:45 p.m. by Secretary Adams.

Those in attendance were: Secretary Teresa Adams, Katt Metzger, Jessicka Jarvis and Dave (DJ) Albert.

Those absent were: Chairman Dave Steidler and Vice-chairman Charlie Dove

There was no pledge or prayer.

Approval of February 11, 2026 Regular Meeting minutes was tabled as there weren't enough P&R Board members available who attended February regular meeting to approve the minutes.

Public Comment: No comments as there was no outside attendance.

Recreation Report was given by Secretary Adams. She reported that flyers for the upcoming Easter Egg Hunt were placed on FaceBook page for Dillsburg Helping Each Other and the Borough's website. Board member Albert reported he was currently working on getting items donated for the Egg Hunt Event and was able to obtain several buckets with items totaling \$50 from local auto parts stores and has collected several gift cards from various merchants as well. Board Member Metzger reported that she was in receipt of approximately 800 plastic eggs for the event and that her daughter was willing to fill the eggs for her community service project toward earning a scout merit badge.

Park Report-the Board discussed the Walking Trail Clean-up and that the spring cleanup scheduled for Saturday, March 28 be canceled to concentrate on getting ready for the Egg Hunt event.

Friends of the Park Report was given by Katt Metzger. Mrs. Metzger reported due to the inclement weather the organization hasn't been able to meet but is hopeful to meet soon. She also reported the organization meets on the third Sunday of each month at 6:00 p.m. either in the Borough office or the pavilion outside.

Funding/Treasurers Report-Secretary Adams reported donations were received from Doug Isenberg for \$25.00 and an anonymous source for \$225.00 to purchase the remaining 32 bags of concrete needed to install the play equipment.

New Business:

Locate Play Equipment Assembly Instructions-Secretary Adams reported that she was able to obtain instructions for erecting the play equipment from Ely Play Equipment via email and would print them off when it was time to begin erecting the equipment. Board member Metzger reported the play equipment was inventoried when it was delivered by her and two others.

Locate Park Plans/Layout (Engineer Drawings)-Secretary Adams reported she was able to locate the plans and they were placed on the meeting table for anyone that wanted to review them.

Pedestrian and Bicycle Workshop Report (Grant opportunities)-Secretary Adams reported that she and Vice-chairman Dove attended a workshop in York which was mostly about safety plans for pedestrians and bicyclists but there was information at the end of the workshop on the different types of grant programs and available funding if you plan well.

Any other New Business-no other new business was reported.

Old Business:

Report taken to March Council meeting for February events-Secretary Adams reported the following items were reported at the Borough Council regular meeting:

America 250 planning was canceled due to numerous obstacles that had recently surfaced with the park project.

Play area completion and grand re-opening of the play area and concession/comfort station-Secretary Adams reported the UB Church volunteers were available either March 11 or April 4, to erect the play equipment but due to the inclement weather these dates would most likely be pushed back. Secretary Adams also reported that a grand re-opening should be discussed and planned once the park project was completed.

Donation letter status-Secretary Adams reported 84 Lumber needed a materials quote and then submit an application on their website and that a decision would be made within 45-60 days following the application submission. Carter Lumber declined the donation request and follow up was needed on PaulB Hardware.

Grant Workshop-Secretary Adams reported that she and Vice-chairman Dove attended workshop in York for the purpose of gaining more information on obtaining grants.

Easter Egg Hunt-Secretary Adams reported a tentative date of Saturday, April 4 for the event and that a time for the event was to be discussed at the P&R March meeting. She reported the P&R Board could use some volunteers and donations of eggs and party favors were needed.

Trail Topics-Board-Board member Albert reported he cleared some brush and fallen limbs from the trail.

DCNR Progress Report-Secretary Adams reported that Borough Secretary was in receipt of an email from DCNR representative Cheri Matter indicating a progress report and timeline were due.

Any other business-there was no other business to discuss.

Adjournment: A motion was made by Board member Jarvis to adjourn.

Second by Board member Albert.

Meeting adjourned at 8:30 p.m.

Respectfully submitted by,



Teresa M. Adams, Secretary

Franklinton Parks & Recreation Board