

**Parks and Recreation Board
February 12, 2025
Regular Meeting Minutes**

Members Present: Dave Steidler, Teresa Adams, Katt Metzger, Charlie Dove, Jessicka Jarvis, Dave Albert

Members Absent: None

Public Present: None

Call to Order: Vice-chair Jarvis called the meeting to order at 6:30 p.m.

Pledge and Prayer: Pledge was led by Vice-chair Jarvis, prayer by Secretary Adams.

Approval of minutes: January 15, 2025, Regular Meeting minutes

Motion made by Board Member Dove to accept **January 15, 2025**, P&R Board regular meeting minutes as submitted.

Second by Chairman Steidler.

The motion carried.

Public Comment: There was no one available for comments.

Recreation/Event Report: Walking Trail cleanup is scheduled for Saturday, March 15, 2025, from 9 a.m. until Noon, rain date is set for Saturday, March 29, 2025. Easter Egg Hunt was tabled until later in the year.

Park Report: Park projects, repairs, maintenance: Painting to begin in concession stand as soon as temperatures get at or above 45 degrees.

Friends of the Park Report: Including Fund Raising Events and donations raised

FOP President Katt Metzger reported there were no meetings scheduled yet but was hopeful to have 2025 FOP Meeting and Fundraiser schedules available for P&R March meeting. Mrs. Metzger reported the organization was planning to apply for a small games of chance license in the next few weeks and she is working to complete the organization's grant requirements. FOP Treasurer Albert inquired on how to obtain the application for the license and if he would be able to submit the application on behalf of the organization to keep the process moving forward.

Funding/Treasurers Report: Grant money/Matches, Outside Donations

The Board acknowledged receipt of the Borough Treasurers report, Chairman Steidler reported the ARPA funds were in a separate bank account and could be transferred when ready to allocate funds as approved by Borough Council.

New Business:

South Mountain Partnership Winter Meeting Report – Board member Dove and his wife attended the meeting.

Mr. Dove submitted a written report which he reviewed with the Board, as well as the agenda for the meeting. A copy of the report and agenda were distributed to each P&R Board member and is submitted within the minutes. A "wrap up" email of the meeting and contact list was submitted by SMP Program Manager, Julia Chain.

Discuss other Grant opportunities to pursue/develop a 5-year plan

Discussion ensued pertaining to Grant opportunities, Secretary Adams said there are other grants available for further development of the park and that she would look on the Grant Portal to get a list of some of those available Grants. The Board tabled discussion on a 5-year plan until the February meeting.

P&R Board Vacancy

Secretary Adams reported there is still one vacancy on the Board, an email was sent to Matthew Zurko asking if he was interested in filling the vacancy he did respond indicating he is interested if he can get coverage for a prior commitment.

Any other New Business

Secretary Adams reported that it was mentioned at the York County Parks Forum that there will be a county wide celebration honoring the 250th anniversary of the county. She reported this is a huge milestone for the county and all municipalities in the county are encouraged to participate. She reported that it was suggested to partner with another surrounding municipality, and she will contact Dillsburg Borough to see if they are planning an event such as a parade. Discussion ensued on the size, population, physical dimensions, and number of homes in the town. It was said the population is 554 as of 2024 census, town dimensions are 250.09 x 10E-3 or 128 acres and there are 211 homes within the boundary.

Old Business:

Report taken to February Council meeting for January events

Secretary Adams said the following items were reported to Boro Council:

- ✓ Meeting with Engineer Brath to review the Match Money Spreadsheet and make necessary corrections, additions, deletions
- ✓ Board member Charlie Dove was planning to attend the South Mountain Partnership meeting to learn about grant opportunities that may be available for developing the park and would prepare a report to share at the February P&R meeting,
- ✓ Secretary Adams reported that she sent an email to John Richardson to inquire about advertising on the Lions Club electronic sign in the square of Dillsburg.
- ✓ Secretary Adams reported that she spoke with Todd Lyons pertaining to following up with pinning the site for boring the holes to secure the play equipment.
- ✓ Secretary Adams reported that she and P&R member Charlie Dove would be attending the York County Parks Forum and a report on the event would be presented to council at March's meeting.
- ✓ Follow up with Redd Up LLC on completion grading and hole drilling holes of the play area will be for mid-March to April weather permitting.

Grant Opportunities and 5-year plan

Secretary Adams passed out information she found on the DCNR portal for other grant opportunities and asked the Board to please be prepared to discuss a 5-year plan at March's meeting.

Any other business

The Board began reviewing proposed ordinance edits per the Borough Solicitor and will resume reviewing edits at March's P&R meeting.

Adjournment:

Motion made by Vice-Chair Jarvis

Second by Member Dove

Meeting adjourned at 8:45 p.m.

Respectfully submitted,



**Teresa Adams, Secretary
Parks and Recreation Board**