

**Parks and Recreation Board
August 12, 2026
Regular Meeting Minutes**

Sight inspection prior to regular meeting – At approximately 6:30 p.m. the P&R Board met at the Borough's garage/storage building on West South Street to inspect the site for new location of its Halloween Spooky House. Discussion ensued on the layout possibilities and when to begin the task of setting up. It was discussed to begin in September and finish set up in October.

The meeting was called to order at 6:49 p.m. by Chairman Steidler.

Those in attendance were: Chairman Dave Steidler, Vice-chairman Charlie Dove, Secretary Teresa Adams, Board members Jessicka Jarvis and Dave Albert (DJ) and Katt Metzger

Those absent were: No Board members were absent

Pledge was led by Board member Jessicka Jarvis and **Prayer was given** by Secretary Adams.

Approval of minutes:

March 13, 2026 Regular Meeting minutes

Motion was made by Board member Jessicka Jarvis to approve the minutes as submitted.

Second by Board member Dave Albert.

Abstained were Chairman Dave Steidler and Vice-chairman Charlie Dove

The motion carried

May 13, 2026 Regular Meeting minutes

Motion was made by Board member Jessicka Jarvis to approve the minutes as submitted.

Second by Secretary Teresa Adams.

Abstained were Board members Dave Albert and Katt Metzger

The motion carried

June 10, 2026 Regular Meeting minutes

Motion was made by Board member Jessicka Jarvis to approve the minutes as submitted.

Second by Secretary Teresa Adams.

Abstained were Board members Dave Albert and Katt Metzger

The motion carried

July 08, 2026 Regular Meeting minutes

Motion was made by Chairman Dave Steidler to approve the minutes as submitted.

Second by Board member Jessicka Jarvis.

Abstained were Vice-chairman Charlie Dove and Board member Katt Metzger

The motion carried

Public Comment: There was no public comment.

Non-profit Grant Proposal Writing – Discussion ensued on 5 areas of development or improvements for the Park. Each Board member brought 5 ideas to the meeting, including playground completion, trail widening, blacktop the parking area for the park, concession stand amenities, expanding and upgrading the play area, automatic locks on the concession stand bathrooms, trail development/expansion, West South Street location

improvements as a venue for future indoor events, development of athletic field, electronic marquee sign for advertising meetings and events and exercise areas and equipment for adolescents/adults.

Recreation Report was given by Secretary Adams. She reported there were no events currently scheduled in the park.

Park Report – Secretary Adams reported August 1, 2026 date to complete mulch and landscaping was cancelled due to the Borough putting this out for contracting.

Friends of the Park Report – Board member Albert distributed coupons to each Board member for distribution to the Hoss' Fundraiser event on Wednesday, September 23, 2026, this is dine in or take out. The P&R Board discussed ways to possibly help sell tickets for the event at various locations and free advertising on radio station FM102.3

Funding/Treasurers Report – Discussion ensued to check donation jars at local retailers and the placement of a jar at a donut shop in Mechanicsburg.

New Business:

Spooky House disclaimer – Chairman Steidler reported a notice was already secured by Vice-chairman Dove for placement at the new location on West South Street.

Park Rules sign – Discussion ensued to revise the current park rules sign and possibly have 2 locations one at the pavilion and also by the athletic field.

2027 P&R meeting schedule – Chairman Steidler reported on the possibility of holding meetings every quarter vs monthly. Secretary Adams suggested keeping the monthly meetings with the possibility of cancelling the meetings if it was a slow month in an effort not to have to advertise for a special meeting. The topic was tabled until December 2026 regular meeting and vote on it at that time.

Any other New Business – There was no other new business to discuss.

Old Business:

Report taken to August 05, 2026 Borough Council meeting: Secretary Adams reported the following items were reported at the Borough Council regular meeting:

- Play equipment set up completed on July 18. 9 Volunteers were present. 22 man hours x \$33.10 per hour equals \$728.20 match money.
- Walking Trail – areas on trail need widened or mowed, partially fallen trees known as widow makers need removed to avoid injury to those using the trail.
- Park Rules signage – need updated to more accurately reflect the P&R ordinance.
- Ask the Borough Solicitor if disclaimer needs to be posted at the Spooky House location pertaining liability
- Play Area / Liberty Tree Dedication planning in Spring 2027
- DCNR meeting with Representative Cheri Matter to start project wrap up.
- P&R Ordinance needs published on borough website

Trail Topics-Board – Vice-chairman Dove reported he did some maintenance around the Liberty Tree and grass on the trail.

P&R Small Games of Chance License – Discussed previously in the FOP report.

Any other business-Discussion ensued pertaining to the disclaimer sign for the Spooky House, Chairman Steidler reported it was already purchased.

Adjournment: A motion was made by Board member Jarvis to adjourn.

Second by Chairman Steidler

Meeting adjourned at 7:44 p.m

Respectfully submitted by,

**Teresa M. Adams, Secretary
Franklinton Parks & Recreation Board**