

**Parks and Recreation Board
July 08, 2026
Regular Meeting Minutes**

The meeting was called to order at 6:35 p.m. by Chairman Steidler.

Those in attendance were: Chairman Dave Steidler, Secretary Teresa Adams, Board members Jessicka Jarvis and Dave Albert (DJ)

Those absent were: Vice-Chairman Charlie Dove and Board members Katt Metzger

Pledge was led by Board member Jessicka Jarvis and **Prayer was given** by Secretary Adams.

Approval of minutes:

March 13, 2026 Regular Meeting minutes were tabled as there weren't enough P&R Board members available who attended the March regular meetings to approve the minutes. (Need Vice-chairman Dove to form quorum for this meeting.)

May 13, 2026 Regular Meeting minutes were tabled as there weren't enough P&R Board members available who attended the March regular meetings to approve the minutes. (Need board member Metzger to form quorum for this meeting.)

Public Comment: Council President Matthew Adams was present and reported the play equipment completion was approved for completion by an outside source. The completion date was to be determined.

Non-profit Grant Proposal Writing – Secretary Adams recapped Chapter 1 of the Grant Proposal Writing book. She reported Chapter 1 emphasizes that successful grant writing begins with careful planning rather than simply completing an application. Organizations should first organize their ideas, define their goals, and prepare the information needed before searching for grant opportunities. Key points of the chapter included: Organize and plan ahead, develop a 3–5-year business plan, create a planning team, investigate funding sources carefully and beware of grant scams.

Recreation Report was given by Secretary Adams. She reported there were no events currently scheduled in the park.

Park Report – Secretary Adams reported volunteers would be needed to finish landscaping and spread mulch in the play area. The group discussed potential date of August 1, 2026 contingent upon the Engineers say so.

Friends of the Park Report – Board member Albert reported the small games of chance license was submitted. Annual fundraiser at Hoss', Mechanicsburg on Wednesday, September 23, 2026. Event is for dine-in or take out, would like to push for 20% payout based on \$300 in sales. The P&R Board discussed ways to possibly help sell tickets for the event at various locations.

Funding/Treasurers Report - Secretary Adams reported there were no donations received in the month of June.

New Business:

Spooky House disclaimer – Discussion ensued to ask the Borough Solicitor about posting some type of disclaimer at the new location to indicate those entering the event do so at their own risk.

Park Rules sign – Secretary Adams reported that residents were using the park as a place to shoot archery targets and they were informed by Council President Matthew Adams, they cannot do this according to the park ordinance passed last year.

Any other New Business – There was no other new business to discuss.

Old Business:

Report taken to July 1, 2026 Borough Council meeting: Secretary Adams reported the following items were reported at the Borough Council regular meeting:

- Park Rules need reposted
- P&R Ordinance needs published on borough website

Trail Topics-Board-Discussion ensued on areas of the trail that need to be widened or mowed and several slightly downed trees known as “widow makers” should be removed in an effort to keep the public safe.

P&R Small Games of Chance License – Discussed previously in the FOP report.

Any other business-there was no other business to discuss.

Adjournment: A motion was made by Board member Jarvis to adjourn.

Second by Secretary Adams

Meeting adjourned at 7:39 p.m.

Respectfully submitted by,



Teresa M. Adams, Secretary

Franklinton Parks & Recreation Board