

Franklinton Borough Council Reorganization & Regular Meeting Minutes Combined
January 3, 2022

Mayor Adams called meeting to order at 7:00pm.

Council present: A. Vasco III, R. Stein, D. Isenberg, K. Maxwell-Metzger, L. Woodward, M. Adams, G. Franks.

Visitors: Corey Woodward

Police Report – not given due to multiple reorganization meetings on same night.

Fire Report – Given by B.Rogers of Wellsville Fire Department. He asked council if they were happy with the way things were going thus far and offered any reports, financial or call related. Council advised they were very happy with the service.

Mayor Adams Opened nominations for council president: D.Isenberg nominated A.Vasco III, seconded by L.Woodward. No other nominations.

Council President: A. Vasco III

At 7:09 PM the meeting was turned over to President A.Vasco III.

Opened nominations for council vice-president: D. Isenberg nominated A. Vasco III, seconded by L. Woodward. No other nominations.

Council Vice-President: D. Isenberg

Opened nominations for Secretary and Treasurer: L. Woodward nominated K.Kunkle, seconded by M. Adams. No other nominations

Secretary/Treasurer: Kelly Kunkle

Treasurer bond Amount: M.Adams recommended the bond amount remain \$300,000, seconded by D. Isenberg. No other recommendations

Treasurer Bond Amount: \$300,000.00

Borough Depositories: M.Adams recommended Pennsylvania Local Government Investment Trust & Members 1st Federal Credit union until Fulton can be fully closed. Seconded by L. Woodward. No other recommendations

Borough Depositories: Pennsylvania Local Government Investment Trust, Member's 1st Federal Credit Union and Fulton Bank

Solicitor: D.Isenberg nominated Salzman Hughes, M.Adams seconded. No other nominations.

Solicitor: Salzman Hughes

Auditor: K.Maxwell-Metzger nominated Hamilton & Musser, D.Isenberg seconded. No other nominations

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Sewage Enforcement Officer: G.Franks nominated Tim Wargo with Hoover Engineering, K.Maxwell-Metzger seconded. No other nominations.

Sewage Enforcement Officer: Tim Wargo with Hoover Engineering

Engineer: D.Isenberg nominated Gibson Thomas, K.Maxwell-Metzger seconded.

No other nominations

Engineer: Gibson Thomas

Emergency Management Officer: M.Adams nominated Tim Hildebrand, K.Maxwell-Metzger seconded.

No other nominations

Emergency Management Officer: Tim Hildebrand

Building Inspector & Zoning Enforcement Officer: G.Franks nominated Land & Sea Services, Inc., K.Maxwell-Metzger seconded. No other nominations D. Isenberg voted against, all others in favor.

Building Inspector & Zoning Enforcement Officer: Land & Sea Services, Inc.

Zoning Hearing board (2) remaining 2 years of 4-year term: K.Maxwell-Metzger nominated Christine Grim and Steve Teletnick(Alternate), G. Franks seconded. No other nominations D. Isenberg voted against, all others in favor.

Zoning Hearing board (2) remaining 2 years of 4-year term: Christine Grim and Steve Teletnick(Alternate)

Zoning Hearing board (2) 4-year term: G.Franks nominated Rob Muller Jr. and Sharon Andrews, M.Adams seconded. No other nominations D. Isenberg voted against, all others in favor.

Zoning Hearing board (2) 4-year term: Rob Muller Jr. and Sharon Andrews

Chief administrator for state forms and Enumerator: M.Adams nominated K.Kunkle, L.Woodward seconded. No other nominations.

Chief administrator for state forms and Enumerator: K.Kunkle

Open Records Officer: D.Isenberg nominated K.Kunkle, M.Adams seconded. No other nominations.

Open Records Officer: K.Kunkle

Road Crew Officer: A.Vasco III nominated Mayor James Adams, L. Woodward seconded. No other nominations.

Road Crew Officer: Mayor James Adams

Codes Enforcement Officer: G.Franks nominated Land & Sea Services, M.Adams seconded. No other nominations D. Isenberg voted against, all others in favor.

Codes Enforcement Officer: Land & Sea Services

There were no nominations for the following: President Pro Tem, Dog Officer, Vacancy Board Chairman.

Council Committee:

Street Commission: A.Vasco III nominated M.Adams, L.Woodward seconded. No other nominations
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Street Commission: M.Adams

Fire Company Representative: M.Adams nominated D.Isenberg, G.Franks seconded. No other nominations.

Fire Company Representative: D.Isenberg

NEMA Representative: M.Adams nominated Larry Harbold; L. Woodward seconded. No other nominations.

NEMA Representative: Larry Harbold

EMS Advisory Committee Representative: A.Vasco III nominated Mayor James Adams, M.Adams seconded.

No other nominations.

EMS Advisory Committee Representative: Mayor James Adams

YC 911 Box Card Change Signer #1: L.Woodward nominated D.Isenberg, A.Vasco III seconded. No other nominations.

YC 911 Box Card Change Signer #1: D. Isenberg

YC 911 Box Card Change Signer #2: A.Vasco II nominated G.Franks, D.Isenberg seconded. No other nominations.

YC 911 Box Card Change Signer #2: G.Franks

Borough Park Committee: A.Vasco III nominated K.Maxwell-Metzger, L.Woodward seconded. No other nominations.

Borough Park Committee: K.Maxwell-Metzger

YATB & TCC representative: A.Vasco III nominated M.Adams, D.Isenberg seconded. No other nominations.

YATB & TCC Representative: M.Adams

There were no nominations for the following Committee positions: Dillsburg Area Authority 2nd representative, EMS Advisory Committee 2nd Representative, YATB & TCC Committee Alternate Representative, YC CBPRP with YCSWC Representative, YC Construction Communication Committee.

7:29 – Moved into Regular Meeting

Public Comment: none

D.Isenberg made a motion to accept the December 1, 2021, meeting minutes as presented, L. Woodward seconded, and the motion carried.

Building Permits: There were none to review.

EMS Report: The current calls were not available. K.Kunkle advised that they still had not been billed.

Water Authority: B.Crespo' s resignation was discussed. A.Vasco III made a motion to appoint L.Woodward to the remainder of B.Crespo' s term on the authority board, R.Stein seconded, and the motion carried.

Treasurer's Report: Given by K. Kunkle. She explained the online banking issues and lack of statements. Council agreed to postpone any review of the treasurer's report until next meeting when all information was available.

K.Maxwell-Metzger made a motion to accept the disbursements as presented, G.Franks seconded, and the action was approved.

Council Committees:

Park & Rec: Actions needed to further the purchase of the Blouch woodlands and to obtain a DCNR acquisition waiver in pursuit of a DCNR grant for the other half of the purchase were explained. Council was reminded that when they authorized the York County Land Acquisition grant was applied for an agreement was made to fund the other half of the purchase whether with another grant or without.

A.Vasco III made a motion Authorizing the signing of sales agreement with approval of Solicitor, Engineer & Borough Staff for purchase price of \$110,000.00 with seller paying 1% closing costs unless we can recoup these through grants and the Borough facilitating subdivision and deed, M.Adams seconded, and the motion carried.

M.Adams made a motion authorizing the use of the Fulton LOC & cash deposits for ½ of the purchase of the property if the YC grant is disbursed in advance or to begin funding process if it is reimbursement, K.Maxwell-Metzger seconded, and the motion carried.

Correspondence

Old Business: The Tax Collector memo was reviewed and the issue regarding the re-appointment of Rhonda and her backing out of the appointment were discussed. Resolution 2022-1 to appoint York County along with the agreement with them was presented. D.Isenberg made a motion to adopt Resolution 2022-1 appointing York County to collect the taxes for Franklinton Borough, L. Woodward seconded, and the motion carried.

M.Adams made a motion to authorize the signing of the agreement with York County allowing them to collect taxes on behalf of Franklinton Borough, L.Woodward seconded, and the motion carried.

The vacation of West Ave. south of Firehouse St. was discussed. K.Kunkle advised that all parties agreed to sign off on their interest in favor of the Fishel' s if the Borough is willing to pay for the paperwork and deed corrections. K.Kunkle advised that Todd Lyons advised he could do everything for under \$1000.00. L.Woodward made a motion to authorize Todd Lyons to prepare the paperwork giving the portion of West Ave. south of Firehouse St. to the Fishel' s with the Wilson's and Fire Department giving up any claim, G.Franks seconded, and the motion carried.

D.Isenberg made a motion to adjourn the meeting at 8:03PM, L.Woodward seconded, and the motion carried.

Franklinton Borough Council Meeting Minutes February 2, 2022

Council Present: A. Vasco III, R. Stein, D. Isenberg, K. Maxwell-Metzger, L. Woodward, M. Adams, G. Franks.

Borough Staff: Mayor J. Adams, Solicitor Z. Rice, Engineer P. Brath, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7 PM by T. Vasco.

Police Report – Given by Carroll Township

Fire Report – Given by Wellsville Fire Department

A. Warntz of Republic services was invited to the meeting to discuss the many issues with service since the onset of the contract. He apologized for the issues, advised that the company had many individuals out with covid but realized that was not the Borough's Issue. He explained the preparations that were already being made for Friday February 4th's predicted weather and advised that if they were not able to collect all of the trash Friday they would recover it on Saturday.

Franklin Glen Residents and one representative from Franklin Township were invited to the meeting to discuss York County 911's request that something be changed to correct the similar street names and duplicate house numbers in the development. Through discussion it was determined that Glenview Circle would be the street to change due to the issue with name differences in the loop for the Condos. It was determined that K. Kunkle would send a survey to Glenview Circle residents to determine if they want to do nothing, change the street name or renumber the houses.

Visitors: None

Public Comment: none

R. Stein made a motion to accept the January 3, 2022, meeting minutes as presented, D. Isenberg seconded, and the motion carried.

Building Permits: The monthly report was reviewed.

Fire Report: Given by D. Isenberg.

EMS Report: Given by K. Kunkle. She asked if council thought she should be appointed the 2nd representative for the advisory committee. A. Vasco made a motion to appoint K. Kunkle as the 2nd representative for the EMS advisory committee, M. Adams seconded, and the motion carried.

Engineer Report: P. Brath

Solicitor Report: Given by Z. Rice. Advised on the process for the West Ave. vacation. Confirmed liens were filed on the Ruelius and Gassner properties. Reviewed ARPA rule determination and what that means for the disbursement/spending of the monies.

The Collection of the account of Jen Wolfe at 53 W. Cabin Hollow Rd. #1 was discussed. A. Vasco made a motion to authorize Salzmans Hughes send a letter to attempt to clear up the balance and resume the repayment schedule, but to follow through with the Sheriff sale process if that was not accomplished within 30 days, D. Isenberg seconded, and the motion carried.

Water Authority: Given by

Street Commission: Given by M.Adams. The proposal for the purchase and installation of the salt spreader was reviewed. R.Stein made a motion to approve the New Harrisburg Truck Body proposal for purchase and installation of the salt spreader, L.Woodward seconded, and the motion carried.

Treasurer's Report: Given by K. Kunkle, explained that the bank reconciliations would be a month behind going forward because Member's 1st statements are not available until the 5th of the month and the PLGIT statements were always behind anyway. She advised that the deposits and disbursements would be for the previous month.

R.Stein made a motion to accept the Treasurer's report as submitted, M.Adams seconded, and the action was approved.

K.Metzger made a motion to accept the disbursements as presented, M.Adams seconded, and the action was approved.

Council Committees:

Park & Rec: Blouch land purchase status, waiting on plat stuff, need to send a letter to Franklin Township to request a waiver of the subdivision plan review.

K.Kunkle explained that with the York County open spaces Grant the purchase of the Blouch land could be accomplished without a new loan if Council agreed to use the \$40K line of credit and the \$20K in the park fund with the stipulation that the \$20K be repaid upon receipt of the final disbursement of the York County Grant. M.Adams made a motion to authorize the use of the \$20K in the park fund to facilitate the purchase of the Blouch land to be reimbursed as soon as the York County Grant funds are fully disbursed, K.Metzger seconded, and the motion carried.

The Borough ability to assist with the start of a 501(c)3 Friends of the Park organization to partner in grants to care and develop the park was explained. Council agreed to proceed with the process.

Correspondence

Old Business:

New Business: The Klugh Animal contract and past need was discussed. Council unanimously agreed to not renew the contract.

K.Kunkle asked if she could look into hiring a monthly cleaning person for right before the meetings to do the floors and wipe things down. A.Vasco advised that he would do it.

L.Woodward made a motion to adjourn at 8:29 PM, K.Metzger seconded, and the motion carried.