

**FRANKLINTOWN BOROUGH COUNCIL REGORGANIZATION MEETING Minutes  
JANUARY 2, 2018**

**Swearing in of Officials** – The Honorable Judge Richard T. Thomas swore in Mayor James Adams, Council Members Sharon Blouch, Barry Hockley and Katherine Metzger as well as Rhonda Harpster as appointed tax collector

Mayor Adams called the meeting to order at 7:19 PM and appointed Secretary to take minutes.

Council present: R. Blouch, T. Vasco, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Borough Staff Present: James Robinson, Phillip Brath, Rhonda Harpster, Kelly Kunkle

**Opened nominations for council president:**

B. Hockley nominated T. Vasco, R. Stein seconded

D. Isenberg nominated R. Blouch, S. Blouch seconded

No other nominations.

Council President: T. Vasco per individual vote.

T.Vasco Votes: R. Stein, B. Hockley, K. Metzger & T. Vasco

R.Blouch Votes: D. Isenberg, S. Blouch & R. Blouch.

Meeting was turned over to president T. Vasco.

**Opened nominations for council vice-president:**

D. Isenberg nominated R. Blouch, seconded by S. Blouch

No other nominations

Council Vice-President: R. Blouch

**Borough Secretary:**

K. Kunkle was appointed Secretary.

**Borough Treasurer:**

K. Kunkle was appointed Treasurer.

Treasurer Bond Amount was discussed. R. Stein moved to make the Treasury Bond amount \$400,000.00 for both Borough and Municipal Authority, seconded by D. Isenberg, carried.

**Borough Depositories:** (PLGIT) Pennsylvania Local Government Investment Trust & Fulton Bank

Motion by R. Stein, seconded by D. Isenberg, carried.

**Solicitor:** James Robinson

Motion by T. Vasco, seconded by B. Hockley, carried.

**Auditor:** George Lane of Boyer & Ritter

Motion by R. Stein, seconded by T.Vasco, carried.

**Sewage Enforcement Officer:** Tim Wargo with Hoover Engineering

Motion by T. Vasco, seconded by R. Stein, carried.

**Engineer:** Barton & Loguidice

Motion by T. Vasco, seconded by R. Stein, carried.

**Emergency Management Officer:** (NEMA) Northern York County Emergency Management Agency

Motion by T. Vasco, seconded by B. Hockley, carried.

**Building Inspector:** Bob Shelly of RAS Engineering

Motion by T. Vasco, seconded by D. Isenberg, carried.

**Zoning Enforcement Officer:** Steve Teletnick

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Motion by T. Vasco, seconded by B. Hockley, carried.

**Zoning Hearing board:** Sharon Andrews, Dave Detinburn, Rob Muller

Motion by T. Vasco, seconded by D. Isenberg, carried.

**Chief administrator for state forms:** Kelly Kunkle

Motion by T. Vasco, seconded by D. Isenberg, carried.

**Open Records Officer:** Kelly Kunkle

Motion by T. Vasco, seconded by D. Isenberg, carried.

**Council Committee:**

**Street Commission:** Douglas Isenberg

Motion by T. Vasco, seconded by R. Blouch, carried.

**Fire Company Representative:** Anthony Vasco

Motion by D. Isenberg, seconded by R. Blouch, carried.

**Dillsburg Area Authority Representative:** Kelly Kunkle

Motion by T. Vasco, seconded by D. Isenberg, carried.

**Borough Park Committee:** Katherine Metzger

Motion by T. Vasco, seconded by D. Isenberg, carried.

**Special Events: determined none needed**

**YATB & TCC representative:** Rodney Stein

Motion by T. Vasco, seconded by R. Blouch, carried.

T. Vasco Moved into regular meeting

Mr. Robinson announced that an Executive Session of the Borough Council was held on December 13, 2017 beginning at 8AM, as permitted by the Sunshine Act at 65 Pa. C. S. Section 708(a)(4) concerning possible litigation.

Bids for the 1994 Chevrolet Truck with Plow being sold by the Borough were opened. 3 bids were received.

1. Andrew Baumgardner \$512.22
2. Lee Roe \$1427.00
3. Bob Shelley \$1102.00

The winner of the bid Lee Roe, was present.

Visitors: Rhonda Harpster, Tammy Pope, Lee Roe

Public Comment:

Tammy Pope advised that the vacant and dilapidated home on Stanley McGee's property behind her home is infested with rats and cats. These rats are making their way into her yard and into her dirt basement. She requested the Borough take action against the property owner as she is having to dig out her basement in preparation to cement it in hopes to remedy the situation. Borough Secretary mentioned that Mr. Reulius' property is in a similar state and harbors rats as well. Borough Council requested Solicitor to send a letter to Mr. McGee & Mr. Reulius regarding the state of their properties.

Motion to accept the meeting minutes from the meeting December 2017 was made by B. Hockley and seconded by S. Blouch, motion carried.

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Building Permits: None

Reports to Council:

NEMA Report – Given by R. Blouch

Fire Report – received via email, available upon request

EMS Report: Given by R. Blouch – No Calls to date

Police Report:

Engineer: HOP out, coordination with the Post Office is needed to determine street addresses so the Builder can file with the court house.

Solicitor Report: Resolution 2018-1 appointing Rhonda Harpster as Borough Tax Collector for 2 years. Motion to reappoint Rhonda Harpster for 2 years and pass resolution 2018-1 was made by T. Vasco, seconded by S. Blouch and carried.

Resolution 2018-2 Amending Schedule of Fees for RAS Engineering fees. Motion to pass the Amended Schedule of Fees was made by T. Vasco, seconded by B. Hockley and carried.

Approval & Payment of Bills:

A motion to approve and pay the bills was made by T. Vasco, seconded by B. Hockley, motion was carried.

A regular bills list was presented by the treasurer. The Solicitor advised that it was not necessary to approve a regular bills list as it is acceptable to pay bills that result from prior approved relationships or contracts as well as bills required for the daily running of the Borough's business providing they are received and due between meetings. These items will need to be listed on the Disbursements to be approved list at the next meeting.

Treasurers Report:

Motion to table the December Treasurer's report was made by T. Vasco, seconded by B. Hockley, and carried.

Motion to pay salaries 2 times per month on the 1<sup>st</sup> and 15<sup>th</sup> of the month was made by T. Vasco, seconded by B. Hockley and carried.

A motion to close the Fulton Bank Highway Aid account was made by T. Vasco, seconded by D. Isenberg and carried

A motion to adjourn the meeting was made by D. Isenberg 8:18 PM, seconded by T. Vasco and carried.

Franklinton Borough Council Meeting Minutes February 14, 2018

Council Present: President Tony Vasco, Richard Blouch, Rodney Stein, Sharon Blouch, Doug Isenberg, Barry Hockley, Katt Metzger

Borough Staff: Mayor James Adams, Solicitor James Robinson, Borough Engineer William Hassemeier, Borough Secretary/Treasurer Kelly Kunkle.

Visitors: Shirley Knight, Stanley McGee

Public Comment:

Mr. McGee of Cabin Hollow Rd advised the steps taken to comply with the letter he received about the house, now storage building, on his property. He expressed his displeasure with receiving the letter based on one resident's statements. Mayor Adams confirmed that the weeds & windows were taken care of. Secretary/Treasurer was instructed to forward pictures of trespassers to Carroll Township Police for further investigation.

Building Permits: None

YATB & TCC Report – Given by R. Stein

YATB Roof repair bid went from \$177,000.00 to \$117,000.00.

Mr. Stein requested an executive session to discuss the security measures being taken by YATB and how similar measures should be taken at the Borough. After J. Robinson advising that this request does not fall under any of the reasons for an Executive session discussion commenced. Council requested Mayor Adams to contact K. Kuykendall to obtain an estimate for making safety modifications to the Borough office.

Police Report – Given by Chief Wargo

Fire Report – Given by T. Vasco

EMS Report: Given by R. Blouch.

Engineer Report: Mr. Hassemeier reported no change in the effort to obtain a permit from PennDOT for South Heights.

Solicitor Report:

MOU with DAA was approved by council to be given to DAA.

Solicitor inquired about further response to letters sent to property owners of dilapidated properties other than Mr. McGee. No additional response was had.

Water Authority:

Council Committee:

Street Commission:

It was advised that sink hole on Water Street is resurfacing and there is damage due to plowing.

Complaints about plowing were discussed, specifically in Franklin Glen. Council advised D. Blouch that he is to begin plowing during a snow event when 3 in of snow has fallen and he is to plow curb to curb in Franklin Glen.

Approval & Payment of Bills:

A motion to approve and pay the disbursements was made by T. Vasco, seconded by D. Isenberg and carried.

Treasurers Report:

Motion to table the December 2017 Treasurer's report was made by T. Vasco, seconded by B. Hockley and carried.

Motion to accept the January 2018 Treasurer's report was made by B. Hockley, seconded by D. Isenberg and carried.

Correspondence:

Old Business:

It was advised that the Borough was granted an MS4 waiver, expiring in 2023.

It was advised that York County approved a block grant for the Borough in the amount of \$75,000.00 for the Firehouse & West Ave rebuild only. C.S. Davidson advised that this now awaits approval through HUD and that any actions toward the project should be postponed until this final approval comes through.

New Business:

Secretary/Treasurer K. Kunkle advised that a Borough resident inquired about the Borough accepting Community service workers. After some discussion, council advised that it would accept community service workers.

Councilman, B. Hockley, presented sample animal control ordinances to be considered and expressed the major need being with feral cats. He suggested coordinating with a local agency for a reduced rate to have feral cats fixed & ears notched in an attempt to remedy the situation going forward. Mr. Hockley asked council to review the sample documents for further discussion.

A motion to enter into Executive Session was made by T. Vasco, seconded by B. Hockley and carried.

A motion to adjourn the meeting was made by R. Stein at 9:03 PM, seconded by T. Vasco and carried.

Franklintown Borough Council Meeting Minutes March 7, 2018

Council Present: President Tony Vasco, Richard Blouch, Rodney Stein, Sharon Blouch, Doug Isenberg, Barry Hockley, Katt Metzger

Borough Staff: Mayor James Adams, Solicitor James Robinson, Borough Engineer William Hassemeier, Borough Secretary/Treasurer Kelly Kunkle.

Visitors: Shirley Knight, Craig Yoder

A motion to approve the February 2018 minutes as presented was made by B. Hockley, seconded by A. Vasco and carried.

Public Comment:

Mr. Yoder of the Cabin View Townhouses attended the meeting to address the storm water issues experienced by the Townhouses. He provided a picture of the Water St/Cabin Hollow Rd intersection from approximately 6 AM January 23, 2018. Mr. Yoder advised that the HOA is in receipt of the letter sent by the Borough regarding the maintenance of their pond, etc. and that the HOA would comply but that they felt it would not be enough. Councilman Stein advised that the pipe meant to allow water to flow under cabin hollow has a large dent in it which could be restricting flow. Council advised that after the maintenance to their pond and other storm water related maintenance further downstream is completed they would re-evaluate the performance of the flow and determine other possible actions to include possibly increasing the catch basin at the intersection of Water St. & Cabin Hollow Rd.

Building Permits: None

Police Report – Given by Chief Wargo

Fire Report – Given by T. Vasco

EMS Report: Given by R. Blouch.

Engineer Report: P. Brath advised that the new submission for PennDOT should be received early the next week from South Heights. P. Brath asked council if they would like a written Engineer's reports for the meetings. Council unanimously agreed there was no need for a formal written report.

Solicitor Report: J. Robinson advised that the issue of the physical address for the Wilson property can be resolved by allowing Mr. Wilson to advise of which physical address he would like to use and the Borough informing the appropriate agencies.

J. Robinson inquired if a response had been received by Mr. Ruelius regarding the letter sent about the condition of his property. No response has been received. J. Robinson advised council on next possible courses of action. No decision was made.

Water Authority: R. Blouch gave a verbal report on the water authority.

Approval & Payment of Bills:

A motion to approve the disbursements as presented was made by D. Isenberg, seconded by T. Vasco and carried.

Treasurers Report:

Motion to accept the December 2017 Treasurer's report was made by A. Vasco, seconded by S. Blouch and carried.

Motion to accept the February 2018 Treasurer's report was made by A. Vasco, seconded by D. Isenberg and carried.

Correspondence:

A motion to approve and pay the invoice submitted by the tax collector Rhonda Harpster as explained by the accompanying letter was made by R. Stein, seconded by A. Vasco and carried.

Old Business: B. Hockley provided another example of an animal ordinance and asked for a committee to be formed to collaborate on an ordinance for the Borough to be presented at a future meeting. J. Robinson offered his assistance. A committee of S. Blouch, K. Metzger and B. Hockley was formed.

New Business:

A motion to adjourn the public meeting for an executive session was made at 8:50 PM by A. Vasco, seconded by B. Hockley and carried.

A motion to adjourn the executive session was made at 9:08 PM by S. Blouch, seconded by B. Hockley and carried.

A motion to adjourn the public meeting was made by S. Blouch at 9:08 PM, seconded by D. Isenberg and carried.

Franklintown Borough Council Meeting Minutes April 4, 2018

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer R. Hasemeier, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7:41PM by A. Vasco.

Police Report – Given by Chief Wargo

Visitors: Keith Kuykendall of Faithful Carpentry. Marvin Wilson

Public Comment: Keith Kuykendall presented a proposal for Faithful Carpentry to enclose the Borough's Office entryway. A motion was made to approve the plan as proposed by A. Vasco, seconded by B. Hockley and the motion was carried.

Marvin Wilson was there to request a resolution to the per capita tax issue his daughter Sandra Wilson who lives in his home was experiencing. She did not receive a 2017 per capita bill, though her parents received theirs. She contacted the tax collector several times to request a bill and was told one would be sent. When she still did not receive the duplicate bills, she contacted the tax collector and was told she wasn't on the list and therefore would not need to worry about paying it for 2017 because there wasn't a bill for her. Early in 2018 she received a collections notice from J.A. Harris for the per capita tax for 2017. She paid the invoice through them, but again attempted to contact the tax collector. They feel they are not getting any resolution with the tax collector and are asking council to assist. Sandra paid the secretary her per capita tax for 2018 and was given a receipt. The secretary is to pass this on to the tax collector. Council tasked the secretary with looking into the matter and keeping the Wilson's updated.

Building Permits: None

Fire Report – none available.

EMS Report: Given by R. Blouch.

NEMA Report: Given by R. Blouch.

Engineer Report: Council was advised that PennDOT should be responding shortly about the most recent submission. Council was also advised that there were some movement since questions were answered regarding the storm water letters to Franklin Glen HOA.

Solicitor Report: J. Robinson verified with the Secretary that the pine tree was removed at Ruelius's property. Council unanimously approved that a letter be sent to the owner of the property at 1 S. Church St. regarding their burning activities. The animal control ordinance committee was reminded to contact the solicitor when they are ready to move forward with an ordinance.

Water Authority: DEP inspection was done. The temporary tank used during the tank painting was removed. The Memorandum of Understanding with Dillsburg Area Authority was discussed. Council was instructed to direct any questions to the secretary to compile and be forwarded to DAA for them to address.

Council Committee:

Street Commission: It was advised that Franklin Township was going to correct the intersection of Glenview Drive and 194. R. Blouch requested to purchase a special jack to aid in road sign maintenance. Council unanimously agreed R. Blouch should purchase the jack.

Franklintown Borough Meeting Minutes April 4, 2018



Park Commission: K. Metzger advised that there was a connector from the twisty slide to the body of the play equipment on the playground that was split making a dangerous area that kids could be injured. R. Blouch advised he would look at it and contact the source of the playground equipment to determine if a replacement could be purchased.

Pet Ordinance Committee: Nothing to report as they were not able to meet since the last meeting.

Approval of Disbursements:

A motion to approve the disbursements was made by A. Vasco, seconded by S. Blouch and the motion was carried.

Treasurers Report:

Motion to accept the Treasurer's report was made by A. Vasco, seconded by B. Hockley and the motion was carried.

Correspondence:

The 2017 DCED Audit report for the Borough was to be emailed to the council members.

Carroll Township Police invited Franklintown Borough to their annual National Night Out on August 8<sup>th</sup>. Several council members and the mayor advised that they already participate and will be there.

Old Business:

A reminder that the annual statements of financial interest were due May 1, 2018.

New Business:

Council was advised of the Proclamation of April being PA 811, ONE Call month was signed by A. Vasco.

A motion to adjourn the meeting was made by S. Blouch at 8:40 PM, seconded by B. Hockley and the motion was carried.

Franklintown Borough Council Meeting Minutes May 2, 2018

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer R. Hasemeier, Secretary/Treasurer K. Kunkle.

Visitors:

Public Comment:

Building Permits: None

Police Report – Given by Chief Wargo

A motion to approve the April 2018 meeting minutes was made by R. Stein, seconded by D. Isenberg and carried.

Fire Report – Given by T. Vasco

EMS Report: Given by R. Blouch.

NEMA Report: Given by R. Blouch.

Engineer Report: None

Solicitor Report: A motion to grant the authority to T. Vasco to sign a Memorandum of Understanding with Dillsburg Area Authority as revised by our solicitor was made by R. Blouch, seconded by B. Hockley and carried.

A motion to approve resolution 2018-03 for the Borough Council to financially back the Franklintown Borough Municipal Authority in revising the Line of Credit for \$10,000.00 was made by R. Stein, seconded by T. Vasco and carried.

A motion to approve resolution 2018-04 to appoint T. Vasco, R. Blouch and K. Kunkle as authorized signers for the Line of Credit for the Borough with Fulton Bank was made by R. Stein, seconded by T. Vasco and carried.

Water Authority Report: Given by R. Blouch.

Council Committee: The Pet Ordinance Committee – B. Hockley advised that the committee had met and that he would give notes to K. Kunkle to prepare and give to the solicitor.

Street Commission: A motion to authorized T. Vasco to sign the C.S. Davidson agreement to move forward with the block grant project was made by T. Vasco, seconded by B. Hockley and carried.,

Park Commission:

Approval of Disbursements:

A motion to approve the disbursements was made by T. Vasco, seconded by B. Hockley and the motion was carried.

Treasurers Report:

Franklintown Borough Meeting Minutes May 2, 2018

Motion to accept the Treasurer's report was made by B. Hockley, seconded by D. Isenberg and the motion was carried.

Correspondence:

Old Business:

New Business: K. Kunkle asked council if she would get paid for her vacation for the week of July 23-27, 2018. Council agreed unanimously that she should get paid for a week of vacation for July 23-27, 2018.

A motion to adjourn the meeting was made by D. Isenberg at 8:26PM, seconded by S. Blouch and carried.

Franklintown Borough Council Meeting Minutes June 6, 2018

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer R. Hasemeier, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7:56 PM by A. Vasco.

Police Report – Given by Chief Wargo

A motion to approve the May 2, 2018 meeting minutes was made by A. Vasco, seconded by B. Hockley and carried.

Visitors: None

Public Comment: None

Building Permits: Pool at 103 W. Cabin Hollow Rd is in process.

Fire Report: Given by A. Vasco. April's report was read. A request from the merging Fire Depts. to pass a resolution in support of its application for a PA Municipal Assistance Program (MAP) grant to assist with the costs of administrative fees and rebranding costs. A motion to approve Resolution 2018-5 Supporting an Application for a MAP grant was made by A. Vasco, seconded by B. Hockley, a roll call vote was taken: Those in favor – A. Vasco, R. Stein, D. Isenberg, B. Hockley & K. Metzger. Those Against – S. Blouch & R. Blouch, motion carried.

EMS Report: Given by R. Blouch. It was advised that the Wellsville location is up and running for 12 hours per day. There is going to be an open house October 27, 2018.

NEMA Report: Given by R. Blouch.

Engineer Report: Given by R. Hasemeier. The HOP for South Heights Development was issued by PennDOT according to the original plan submitted and not the Plan as approved by the Borough, which includes the desired storm water plan modifications. A meeting with PennDOT is scheduled Friday June 8, 2018 regarding the storm water issue on Cabin Hollow Road. A meeting with YC Conservation is scheduled for Tuesday June 12, 2018 at the building site. K. Kunkle advised that the Engineering pass through bill to J. A. Myers Home Builders was not yet paid. Council advised that building permits should be withheld until it is paid.

The DEP report just issued regarding the activities at 1. S. Church Street was discussed. Recommended to wait 10days – 2 weeks then report current status to DEP.

Solicitor Report: Given by J. Robinson. The most recent offer from Atty. Stone on behalf of S. Elicker regarding the Borough purchasing the property at 1. S. Church St. was reviewed. Council determined not to send a response.

A motion to approve Resolution 2018-6, in pledges the full faith and credit of Franklintown Borough's taxing authority to secure Franklintown Borough Municipal Authority's line of credit up to \$20,000.00 was made by A. Vasco, seconded by S. Blouch and carried.

A discussion on the "ownership" of the property referenced in the storm water letters for 52 & 54 Glenview Drive indicated that that alley was never dedicated nor accepted by the borough which is why no evidence of the Borough Vacating it can be found. It was determined that the storm water letters could be sent out.

Water Authority: Given by R. Blouch.

Franklintown Borough Meeting Minutes June 6, 2018

Council Committee:

Street Commission: The timeline for the Firehouse and West Avenue Block Grant Project was discussed. K. Kunkle asked if a letter should be sent out to the surrounding homeowners regarding the planned construction. Council agreed that a letter should be sent out.

A motion to close South St. from West Ave to Water St. for Emmanuel Lutheran Church's Annual Food & Bake sale and Car wash for Saturday June 9<sup>th</sup> from 7AM-2PM was made by A. Vasco, seconded by S. Blouch and carried.

Park Commission: None.

Pet Ordinance Committee: K. Kunkle advised that B. Hockley had given notes for compilation and distribution to the solicitor but was not completed due to the dog incident May 31, 2018. B. Hockley explained that it is not necessary for the Borough to contract for independent animal control services nor YC ASPCA. Dog law is available during the day. An Independent Animal Control service will not capture the animal. There are other no kill shelter's that will take any obtained animals making YC ASPCA unnecessary. B. Hockley to provide the names and contact information regarding shelters and Dog Law so it is readily available in case of another event.

K. Kunkle asked if she should try to pass through bill the owner of the 2 dogs for the Independent Animal Capture Bill we received and J. Robinson and council advised that yes, she should.

Approval of Disbursements:

A motion to approve the deposits and disbursements was made by A. Vasco, seconded by B. Hockley and the motion was carried.

Treasurers Report:

Motion to accept the Treasurer's report was made by A. Vasco, seconded by B. Hockley and the motion was carried.

The Budget Committee of 2019 was determined to be A. Vasco, B. Hockley and K. Kunkle.

Correspondence:

Old Business:

New Business:

K. Kunkle advised that Waste Management inquired if the Borough would be agreeable to changing the trash pickup day in the Borough from Monday to Thursday due to their adding Franklin Township July 1, 2018. It was advised that they are not certain this will need to be done and are to decide before June 15, 2018 so notices can be distributed when the meters are read. Council agreed that this would be acceptable but instructed K. Kunkle to inquire if consideration could be made on our monthly bill for the efforts necessary to notify our residents.

A motion to adjourn the meeting was made by B. Hockley at 9:10 PM, seconded by S. Blouch and the motion carried.

Franklintown Borough Council Meeting Minutes July 11, 2018

Council Present: President A. Vasco, R. Blouch, R. Stein, D. Isenberg, B. Hockley, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Secretary/Treasurer K. Kunkle.

Visitors: Marvin Wilson, Craig Yoder of Cabin view HOA, Cory McCoy & Terry Myers of C.S. Davidson.

Public Comment: No Public Comments

A motion was made to approve the June 2018 meeting minutes by D. Isenberg, seconded by B. Hockley and carried.

Building Permits: Council was advised that a pool permit for 8 S. Water St. is in process. A pool permit for 6 S. Baltimore St. was not applied for due to not being able to meet zoning setback requirements a letter advising homeowner's course of action was sent. Council was advised that a Violation notice was sent to Harbaugh rentals owners of 2 S. Baltimore St. Mr. Harbaugh does intend to approach council regarding this but was unable to make this meeting.

Police Report – Given by Chief Wargo

Fire Report – May and June were given by T. Vasco

Fire Service Advisory Committee meeting was given by R. Blouch and Mayor Adams.

EMS Report: None to give per R. Blouch.

Engineer Report:

Mayor Adams advised that a stormwater solution was worked out with PennDOT for Cabin Hollow Rd. between Water St. & West Ave. He was able to get a rough project estimate of \$17,000.00 for the Borough. He explained what the project would consist of and that Cabin view HOA could get the work done to correct the pipe feeding out of their retention pond in conjunction with the Borough's project at an estimated cost of \$3000.00. Mr. Yoder of Cabin view HOA advised they don't feel it is the HOA's responsibility to put more money into correcting the pipe. Discussion ensued. A motion was made to request bids for the stormwater work on both sides of Water street at Cabin Hollow Rd. by B. Hockley, seconded by D. Isenberg and carried.

Mr. Brath advised per email that a line should be run along stakes down the center of the swale between 17 & 15 Glenview Drive to determine how much more the lump in the swale needs to be reduced. Council agreed that the Borough should facilitate the staking and then write the Homeowner's a letter to advise them what level the hump in the swale needs to be reduced to.

A motion was made to proceed with removing the trees in the stormwater swale behind 52 & 54 Glenview Drive by A. Vasco III, seconded by B. Hockley and carried.

Solicitor Report: A motion was made to pass resolution 2018-07 to designate signers for the merchant services account as A. Vasco III, R. Blouch and K. Kunkle and to set the convenience fee schedule for credit card transactions was made by A. Vasco, seconded by B. Hockley and carried.

Water Authority: R. Blouch advised he had nothing to report.

Council Committees:

Street Commission: Cory McCoy of C. S. Davidson shared the Bids opened at the York County Planning Commission (YCPC) in submission for the Block Grant project for Firehouse St. & West Ave. The bids were:

- |                                       |              |
|---------------------------------------|--------------|
| 1. Recon Construction Services, Inc.: | \$100,744.20 |
| 2. Kinsley Construction, Inc.:        | \$104,780.00 |
| 3. Shiloh Paving & Excavating, Inc.:  | \$122,185.00 |

A motion was made to conditionally accept the lowest bid of \$100,744.20 from Recon Construction Services, Inc. pending additional funds being awarded by the York County Community Block Grant program by D. Isenberg, seconded by R. Blouch and carried. C. McCoy advised that the Block Grant Contract sent for the \$75,000.00 award should still be executed per his communication with YCPC. He advised it would not prohibit Franklinton Borough from receiving additional monies for this same project when requested. A motion was made to authorize President A. Vasco III to sign the Block Grant contract by D. Isenberg, seconded by B. Hockley and carried. Council requested Secretary to write a letter to YCPC requesting consideration for additional funds to supplement the initial grant of \$75,000.00 per C. McCoy's recommendation.

Park Commission: None

Approval of Disbursements:

A motion to approve the disbursements as presented was made by B. Hockley, seconded by D. Isenberg and the motion was carried.

Treasurers Report:

Motion to accept the Treasurer's report was made by R. Stein, seconded by B. Hockley and the motion was carried.

Treasurer advised that George Lane of Boyer & Ritter, The Borough's Auditor, explained that there is mention in the audit about Council not reviewing a profit and loss to monitor the actual vs. budget data for the Borough. If this was done a minimum of semiannually this comment could be avoided. After no action was taken.

Correspondence: None

Old Business: None

New Business:

Council was advised that the State is looking into collecting local income taxes and Council's opinion on this was requested. Additionally, YATB provided a link in which the opinions could be entered. Council agreed that they did not feel it was a good idea for the state to collect the local income taxes and advised Secretary K. Kunkle to respond in that manner.

A motion to adjourn the meeting was made by R. Blouch at 8:33 PM, seconded by B. Hockley and carried.

Franklintown Borough Council Meeting Minutes August 1, 2018

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Secretary/Treasurer K. Kunkle.

Visitors: Harbaugh, Marvin Wilson, Chief Wargo.

Police Report – Given by Chief Wargo. A discussion took place regarding fireworks issues in the Borough.

Public Comment: Mr. Harbaugh addressed Council regarding the letter he received from RAS Engineering regarding the fire escape on his building. He requested Council to grandfather his property as he has owned it for over 30 years and is not replacing any structures only repairing them. He provided a letter of explanation addressing the points in RAS Engineering's letter to him and pictures of the project. Council advised him that he needs to follow the direction given in the letter.

Building Permits: None

YATB Report – given by R. Stein

Fire Report – None

EMS Report: None

Engineer Report: None

Solicitor Report: Mr. Robinson presented Resolution 2018-8 in continued support of YATB collecting local income taxes despite the states investigation for them to do so. A motion to approve resolution 2018-8 was made by S. Blouch, seconded by D. Isenberg and carried.

Mr. Robinson discussed the Garbage RFP and the option mentioned to allow residents to go by bag. Council agreed to keep the current option of (4) 32-gallon bags per residence for everyone as it includes a large item pickup for each residence weekly. Going with the per bag option would remove the large item pickup. Discussed recycling container sizes to include, council advised to request medium and large sizes only.

Water Authority: Given by R. Blouch

Council Committee:

Street Commission: Mayor Adams presented 2 bids received for the stormwater changes at the intersection of Water St. and Cabin Hollow Rd. Berkheimer was \$20,000.00, A to Z Construction, LLC was \$27560.00. A motion to approved the Berkheimer bid as the lowest bid should a third bid not be lower was made by A. Vasco, seconded by B. Hockley and carried.

Park Commission: Secretary/Treasurer advised that the Rec Fees were received today from South Heights development. Pending projects were discussed, no action was taken.

Approval of Disbursements:

A motion to approve the disbursements was made by A. Vasco, seconded by B. Hockley and the motion was carried.

Treasurers Report:

Motion to accept the Fulton Treasurer's report was made by B. Hockley, seconded by D. Isenberg and the motion was carried.

Franklintown Borough Municipal Authority August 1, 2018 Meeting Minutes



Correspondence:

Old Business:

New Business: Mayor Adams continued discussion on Fireworks in the Borough. A motion to ban fireworks in the Borough was made by R. Stein, seconded by A. Vasco and the motion was carried.

A motion to adjourn the meeting was made by S. Blouch at 8:26 PM, seconded by A. Vasco and carried.

Franklintown Borough Council Meeting Minutes September 5, 2018

Meeting called to order by A. Vasco at 7:30 PM.

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer P. Brath, Secretary/Treasurer K. Kunkle.

Public hearing: A Public Hearing regarding Fireworks Ordinance 288-2018 was held at this time. See Minutes attached.

Visitors: P. Williams of Dillsburg Banner, Matthew Zurko and.

Public Comment:

Police Report – Given by Chief Wargo. Mayor Adams requested the matter of Trick or Treat night 2018 be discussed while the Chief was present. A discussion regarding the dates of Thursday October 25<sup>th</sup> or Wednesday October 31 ensued. A motion to designate Thursday October 25, 2018 as the Borough's Trick or Treat night was made by B. Hockley and seconded by R. Stein. Due to opposition a roll call vote was taken. R. Blouch, D. Isenberg and S. Blouch voted against having trick or treat on October 25<sup>th</sup>, A. Vasco, B. Hockley and R. Stein voted in favor, K. Maxwell-Metzger abstained indicating she didn't prefer one date or another, A. Vasco advised Mayor Adams to be the tie breaker, Mayor Adams voted in favor of Thursday October 25, 2018 and the motion carried.

Building Permits: Secretary Treasurer advised that there were 3 permits in the works. Shank residence in Franklin Glen for solar panels, 2 N Baltimore enclosing a porch and Arnold submitted the zoning application only to build a pole building on an empty lot. Engineer P. Brath advised that he should be consulted regarding a stormwater plan.

YATB/TCC Report – Given by R. Stein

Fire Report – Given by T. Vasco. Mayor Adams reported on the Fire Dept. Advisory Committee meeting.

EMS Report: Given by R. Blouch.

NEMA Report: Given by R. Blouch.

Engineer Report: Given by P. Brath. The street work that is to be done by J. A. Myers Homes on Church St. for the South Heights development was reviewed. They plan to overlay and base repairs this year and fully re-top on 2019.

The line staking between 15 & 17 Glenview Circle is still to be done.

Solicitor Report: Given by J. Robinson

Mr. Robinson advised that he received a response regarding the letter to Holy Geisinger EMS regarding the call information. After some discussion council advised him to take no further action and directed the Treasurer to pay outstanding invoices.

Solicitor advised that no action was taken regarding Ordinance 288-2018 regarding Fireworks. A motion to pass the 288-2018 Fireworks Ordinance as presented was made by B. Hockley, seconded by R. Stein due to votes against and abstentions the ordinance a roll call vote was taken. R. Blouch abstained from voting without providing a reason and D. Isenberg voted against the Ordinance. S. Blouch, A. Vasco, K. Maxwell-Metzger, B. Hockley and R. Stein voted in favor of the Ordinance and the Ordinance was passed.

Resolution 2018-9 for the PMRS annual contribution for 2019 was presented. A motion to pass Resolution 2018-9 was made by R. Stein, seconded by D. Isenberg and the resolution was passed.

Franklintown Borough September 5, 2018 Meeting Minutes

Resolution 2018-10 designating signers for the contracts, bonds and disbursement requests as A. Vasco and K. Kunkle for the York County Block Grant Firehouse St. and West Ave. Street project was presented. A motion to pass Resolution 2018-10 was made by R. Stein, seconded by B. Hockley and the resolution was passed.

Water Authority – given by R. Blouch

Council Committee:

Street Commission – A motion to accept the increased Block Grant for the amount of \$25,744.00 to total \$100, 744.00 was made by B. Hockley, seconded by D. Isenberg and the motion carried.

Mayor Adams advised the stormwater work to be done on both sides of Water St. near the intersection of Cabin Hollow should commence prior to the October meeting.

R. Blouch advised of pot holes requiring fixing at W. South St. between 194 & West Ave, West Ave. between W. South St. & Cabin Hollow Rd, West Ave. between W. South St. and South Ave. and on South Ave. between Water St. & Long Ave. Mayor Adams requested they be marked with fluorescent orange spray paint. R. Brath advised to be careful marking them at the seam because the paint affects the seal from adhering properly.

Park Commission: Information was presented regarding grant opportunities that could be pursued to match the Recreation Fee donation made by J.A. Myers Homes. Options would need to include ADA approved equipment. P. Brath advised he had worked with the grants in the past. Council did not agree to spending money on a Landscape Architect at this time to allow for a survey of the patrons of the park to be conducted first.

Approval of Disbursements:

A motion to approve the disbursements was made by R. Blouch, seconded by D. Isenberg and the motion was carried.

Treasurers Report:

The Computer Development System Domain renewal pricing options were provided for review. A motion to renew for 5 years @ \$115.00 was made by A. Vasco, seconded by R. Stein and the motion carried.

Motion to accept the July 2018 PLGIT only Treasurer's report was made by A. Vasco, seconded by B. Hockley and the motion was carried.

Motion to accept the August 2018 Fulton & PLGIT Treasurer's report was made by A. Vasco, seconded by B. Hockley and the motion was carried.

A motion to approve the 2017 Borough Audit was made by A. Vasco, seconded by B. Hockley and the motion was carried.

The Yard sale Report was reviewed. A motion was made to reimburse the Borough General fund for Secretary/Treasurer wages of \$152.00 for the Yard sale day from the Park & Rec account was made by R. Stein, seconded by B, Hockley and the motion carried.

Correspondence:

Old Business: The annual renewal for the maintenance plan for the Borough Mower was discussed. R. Blouch and S. Blouch advised that they ended up paying for last year's renewal out of their personal funds in error due to Sears mixing up their mower with the Borough's and not correcting the matter despite multiple calls by Sec./Treas. & R. Blouch. Council directed Sec./Treas. Not to renew the maintenance contract at this point. A motion was made by A. Vasco to

reimburse R. Blouch and S. Blouch for the payment of the warranty from last year, the motion was seconded by B. Hockley and the motion carried.

New Business:

A discussion began regarding a Yard sale for 2019. A Yardsale committee was formed with members of B. Hockley and K. Maxwell-Metzger

A motion to adjourn the meeting was made by S. Blouch at 9:08 PM, seconded by R. Stein and carried.

**Public Hearing for Ordinance 288-2018**

**September 5, 2018**

**A public hearing for the Fireworks Ordinance 288-2018 was called to order at 7:30 PM by James Robinson, Solicitor for the Borough of Franklinton.**

**Council Present:** President Richard Blouch, Anthony Vasco III, Rodney Stein, Katherine Metzger, Barry Hockley, Doug Isenberg and Sharon Blouch.

**Council Absent:** None

**Borough Staff:** Mayor James Adams, Solicitor James Robinson, Engineer Phillip Brath and Secretary/Treasurer Kelly Kunkle.

**Visitors:** Peggy Williams of The Dillsburg Banner, Matt Zurko & Marina Maslow of 12 S. Baltimore St. and Chief Wargo of Carroll Township Police.

A public hearing is being held as required by the borough code.

Notice of the public hearing was advertised in the Dillsburg Banner on Thursday August 23, 2018.

Mr. Robinson asked three times if there were any questions or comments in regards to Ordinance 288-2018.

Matt Zurko of 12 S. Baltimore St. spoke about safety data found on the internet regarding fireworks hazards and ultimately in opposition of the passing of this Borough Ordinance. Some discussion was had between Mr. Zurko, Mayor Adams, Peggy Williams and Council President A. Vasco.

Hearing no further questions or comments, the public hearing for the name Ordinance 288-2018 was closed at 7:43 PM.

**Public Meeting for Affected Residents of  
Firehouse St. & West Ave Street Project  
September 5, 2018**

**A public meeting for the affected residents of the Firehouse and West Ave. Street Project commenced at 7 PM.**

**Council Present:** President Richard Blouch, Anthony Vasco III, Rodney Stein, Katherine Metzger, Barry Hockley, Doug Isenberg and Sharon Blouch.

**Borough Staff:** Mayor James Adams, Solicitor James Robinson, Christopher Toms of C. S. Davidson, and Secretary/Treasurer Kelly Kunkle.

**Visitors:** Mr. Witmer representing DeJul school of Dance, Mr. Wilson of 115 S. Baltimore St. Peggy Williams of the Dillsburg Banner, and arriving late was Joiann Galiano of York County.

Notice of the public meeting was via letters placed at the doors of the affected residents on Saturday September 1, 2018.

Mr. Toms of C. S. Davidson began the meeting by describing the project, bids, funding and timeline for completion. The first day of work would see the roads pulverized and milled and laid back all in one process. The second day would see the distribution of Portland cement. This would require a period of approximately 1 week to allow for curing. Once cured the third day would be to pave the road surface.

Mr. Witmer asked questions about specific work being done and how it would affect DeJul School of Dance and the parking lot along West Ave. Mr. Toms advised that the parking lot should be accessible by 5PM though the road may be bumpy. It was also advised that minimal affect should be seen on the parking lot itself.

Mr. Wilson asked questions about how the 6 ft hedge and asphalt curb n his property would be affected by the work. Mr. Toms advised that it would depend on how the work being done affects it. If it crumbles it would be replaced, if it holds they will build to it.

Joiann Galiano spoke about the funding being Federal Monies in which York County distributes through the Block Grant process.

Contact information for Mr. Toms was shared with Mr. Witmer and Mr. Wilson so they can be advised of specific work dates when they are known.

Hearing no further questions or comments, the public meeting was closed at 7:23 PM.

Franklinton Borough Council Meeting Minutes October 3, 2018

Meeting Called to order by President A. Vasco at 7:30 PM

Council Present: President A. Vasco, R. Blouch, R. Stein, D. Isenberg, B. Hockley, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer P. Brath, Secretary/Treasurer K. Kunkle and Accountant/Auditor George Lane.

Visitors: Fire Chief McClintock, Travis Watson owner of 105 & 105A Water St.

A motion to approve the minutes from September 2018's meeting as presented was made by A. Vasco, seconded by R. Stein and the motion carried.

Public Comment: Travis Watson asked if something couldn't be done to stormwater ponds for the South Heights project to alleviate the mosquito problem. Engineer P. Brath explained that the ponds are the exact condition he wants them in during this phase of the project to keep silt leaving the construction site and that mosquitos have been bad all over. Mr. Watson advised that he has experience with construction sites and his company seeds the ponds much sooner and puts multiple silt socks at the exit points to ensure the silt stirred up by construction doesn't leave the site.

Building Permits: Sec/Treas. K. Kunkle advised that 3 Building permit applications were received for 2 S. Baltimore St.'s Fire Escape, 103 S. Baltimore St. to separate the water meters for C&D and to turn the garage into a 5<sup>th</sup> unit, and for 201 W. Cabin Hollow rd. to build a house and pole barn.

Police Report – Given by Chief Wargo

Accountant's Report – G. Lane of Boyer and Ritter explained 2 comments that are included on the Audits. The comment about a general journal entry to show the transfer of the employer payroll taxes to FBMA is done because they are not reimbursed by FBMA to the Borough and they must be accounted for as they are not a true expense of the Borough. He also explained that continuing to pay the Boro and FBMA payroll and expenses out of the Boro was a perfectly acceptable practice. Council directed Sec./Treas. K. Kunkle to continue processing payroll in this way.

He also explained that he assisted Sec/Treas Kunkle with a report to be reviewed throughout the year. This report is more concise than the previous report provided by the Sec/Treas and it could be reviewed Monthly, Quarterly or Semi Annually to avoid a comment in the audit going forward. Council directed Sec. Treas to present the report quarterly going forward.

Fire Report – Given by Chief McClintock

Chief reported that the first combined company meeting was held September 25, 2018 and that they plan to provide a budget by the end of October for 2019. He also invited council to the ribbon cutting to be held October 27<sup>th</sup> and advised that formal invitations would be coming,

Sec/Treas K. Kunkle reported that the Fireman's Relief was received and would be distributed per the disbursement approval.

EMS Report: Given by Mayor Adams. The Wellsville location is starting at 7AM now instead of 8AM.

NEMA Report: Given by R. Blouch.

Engineer Report: Given by P. Brath

Mr. Brath advised that the center swale was staked between 15&17 Glenview Drive. He advised that the next step in the South Heights development was for the electric to be installed underground and then the building would begin.

Franklinton Borough October 3, 2018 Meeting Minutes

Solicitor Report: Given by J. Robinson, Esq.

Mr. Robinson reported that the liens for Myers 57 W. Cabin Hollow Rd #6 were to be satisfied.

The Fire tax, Fire House tax and Ambulance tax regulations were explained. It was confirmed that should a fire tax be approved that additional donations from the general fund are not prohibited. He also presented the resolution in opposition of the York County Storm Water Authority. A motion was made to approve Resolution 2018-11 in Opposition of the York County Storm Water Authority as presented was made by R. Stein, seconded by B. Hockley and the motion carried.

Mr. Robinson inquired about the Ruelius situation. He advised that by the FBMA shutting off the water for non-payment and the Borough posting the property Do Not Enter as a result is effectively condemning the property. This is a public safety issue and if it continues the Borough can move to tear it down. The Sec./Treas. K. Kunkle is to report to the Solicitor the status of the situation for action prior to the November meeting.

Water Authority: Given by R. Blouch

Council Committees:

Street Commission: Given by Mayor Adams

Mayor Adams advised that the storm water corrections to be done at Water street at Cabin Hollow Rd would begin in the next week.

The Fire House St/West Ave Block project required the contracts to be signed and Mr. McCoy advised via email that the work should begin the week of October 15<sup>th</sup>,

Sec./Treas. K. Kunkle reported that some residents had requested pedestrian crossing signs for the cross walks on Baltimore St at South St. and Cabin Hollow. Mayor Adams advised that a traffic study would have to be conducted and if Penn DOT approved them they would only be allowed out during certain hours requiring someone to put them out and bring them back every day. This was not a feasible endeavor.

Park Commission: Given By K. Metzger

K. Metzger advised that she would be handing out survey's at Farmer's Fair.

Approval of Disbursements:

A motion to approve the disbursements was made by A. Vasco, seconded by D. Isenberg and the motion was carried.

Treasurers Report:

Motion to accept the Treasurer's report was made by B. Hockley, seconded by D. Isenberg and the motion was carried.

Motion to approve the annual donation of \$3000.00 to the Franklinton & Community Fire Co toward the Fire Truck was made by A. Vasco, seconded by R. Stein and the motion was carried.

Correspondence:

Sec./Treas. K. Kunkle advised that a phone call had been received advising that the corrections made for the 2020 Census had been accepted. She also advised that a Middle School student inquired about historical information about the Borough for a School assignment as well.

Old Business:

Franklinton Borough October 3, 2018 Meeting Minutes



New Business:

The Masser Family asked council if West Ave. from Cabin Hollow Rd to South St. could be closed to accommodate the auction to take place at the property Saturday October 13<sup>th</sup> from 7AM -? The family advised that the auction would be over at 5PM but they aren't sure how long the road should remain closed afterwards to allow purchasers to load vehicles. A motion to close West Ave. from South St. to Cabin Hollow Rd from 7AM-? On Saturday October 13<sup>th</sup> by R. Stein, seconded by A. Vasco and the motion carried.

The 4<sup>th</sup> Quarter Trash billing and the aging receivables were reviewed.

Sec/Treas. K. Kunkle advised that the PennDOT FHWA 536 form was completed,

Council went into an executive session for the purpose of an Employment matter at 8:35 PM, the Executive session was adjourned at 8:43 PM.

A motion to adjourn the meeting was made by A. Vasco at 8:43 PM, seconded by B. Hockley and carried.

Franklintown Borough Council Meeting Minutes November 7, 2018

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Secretary/Treasurer K. Kunkle.

The meeting was called to order by President A. Vasco at 7:30 PM

The bids for Sanitation Service were opened. 2 were received. The Bid from Waste Management was for Tier 1 service at \$21.89 per residence per month or Tier 2 service at \$21.89 per residence per month. Both services include 1 large item pickup per week and recycling pickup with a 32-gallon container for each residence provided by the Hauler.

The Envelope from Republic was opened. It contained a letter explaining why they did not submit a bid.

A motion to accept the Tier 2 Bid from Waste Management was made by R. Stein, seconded by B. Hockley and the motion carried. The provision of recycling containers for the Apartment buildings in town was discussed. It was determined that the Sec./Treas. Kunkle was to contact the owners to determine if a recycling container was desirable.

Visitors: Mr. Wilson of 115 S. Baltimore St. Tom Stang from Waste Management.

Public Comment: Mr. Stang attended the meeting for the results of the Bid. Mr. Wilson wanted to say Thank You to York County for paving Firehouse St. and West Ave.

A motion to approve the previous months minutes was made by R. Blouch, seconded by B. Hockley and the motion carried.

Building Permits: 12 South Heights permits were issued.

Police Report – Given by Chief Wargo

Fire Report – Given by T. Vasco.

EMS Report: Given by R. Blouch.

NEMA Report: Given by R. Blouch.

Engineer Report: None

Solicitor Report: Mr. Robinson advised that a letter sent to Waste Management in response to their request for payment on the full 3-year contract for the additional properties of service was received. The letter advised that the contract placed the burden of counting the actual service pickups on the Hauler to be done within the first 30 days of the contract and during the month of July each year after. Mr. Stang advised that Waste Management was not going to request the payment for the 3 years for the additional pickups but did request to collect on that amount going forward. Council agreed.

A communication from PMRS was received advising that there was an award of excess interest in the amount of \$710.00 that Council needed to decide how to distribute. It was explained there were 3 places the monies could go. Active/Deferred Vested Plan Members, Retired Plan Members/Survivors or the Plan Sponsor/Employer. A letter had been sent with a tentative plan of distribution to the Active/Deferred Vested Plan Members only but a resolution is needed to confirm this. Resolution 2018-12 was presented to distribute all of the award to the category of Active/Deferred Vested Plan Members. A motion to approve this distribution was made by A. Vasco, seconded by B. Hockley and the motion carried. There was a total of 7 yays and 0 nays.

Water Authority: Given by R. Blouch.

Franklintown Borough Meeting Minutes November 7, 2018

Council Committee:

Street Commission: An update on the paving of Firehouse St. and West Ave to Timber Ave was provided by C. S. Davidson advising that the project was not complete because there was an issue with the final coat of blacktop at the area in front of the dance studio. That will have to be completed in the spring of 2019. An extension was granted by the County.

The stormwater project was completed on Water St. at Cabin Hollow and it is functioning well!

Park Commission: Mayor Adams advised that he had a Lettered sign for sale for \$250.00 if council wanted to purchase it for advertising for events like the yard sale. A motion to purchase the sign for \$250.00 was made by B. Hockley, seconded by S. Blouch and the motion carried.

Approval of Disbursements:

A motion to approve the disbursements was made by B. Hockley, seconded by K. Metzger and the motion was carried.

Treasurers Report:

Motion to accept the Treasurer's report was made by A. Vasco, seconded by B. Hockley and the motion was carried.

Budget Committee: The proposed Budgets for 2019 for the General Fund, Highway Aid, Sanitation and Park & Recreation funds was presented. A motion to advertise the 2019 budgets was made by R. Stein, seconded by B. Hockley and the motion carried.

Correspondence:

Old Business: Sec./Treas. Kunkle to resend revised Animal Ordinance to Committee for review as it was not received.

New Business:

A motion to adjourn the meeting was made by R. Stein at 8:41 PM, seconded by D. Isenberg and carried.

Franklintown Borough Council Meeting Minutes December 5, 2018

Meeting called to order by T. Vasco at 7:30 pm.

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Staff Present: Mayor J. Adams, Solicitor J. Robinson, Sec./Treas. K. Kunkle.

Visitors: Banner Reporter Peggy Williams, M. Whitzel Northern York County Fire Rescue, Christine Fritz & David Deibler of 1. S. Church St. Extd, and Cory McCoy of C. S. Davidson.

The Police Report was given by Chief Wargo. Mayor Adams asked Chief Wargo about enforcing the crosswalks and advised of an uninspected vehicle on South St.

M. Whitzel presented the Box change request on behalf of Northern York County Fire Rescue. A motion to the proposed box changes was made by A. Vasco, seconded by R. Stein and the motion carried. The Fire Report had not yet been issued.

Public Comment: Christine Fritz described the ambulance service received on a recent call regarding her granddaughter. She advised that it took approx. 30 mins for an ambulance to arrive. Despite repeated calls to 911 they could not give her an estimated time of arrival and the dispatchers were very short with her. When the ambulances did arrive, there were 2 and they were very casual and the two different companies disputed over which one would transport the patient. She expressed a need for closer back up service to facilitate better response times and possibly implementing paramedic units to supplement ambulance service when it is delayed. Mayor Adams advised that she could come to the EMS advisory committee meeting to question the service directly. She agreed.

Christine Fritz then asked if there were rules regarding hunting in the Borough. Mayor Adams advised that it is unlawful to discharge a fire arm in the Borough.

Building Permits: There were 2 permits issued. A permit to split the water service for units C&D and to turn the garage into a 5<sup>th</sup> unit for 103 S. Baltimore St. Another permit was issued for replumbing and rewiring for 4 S. Baltimore St. Mayor Adams inquired if 103 S. was able to accommodate the required 10 parking spaces. Sec./Treas. Kunkle advise she was not aware only that the permit was issued.

The impending resignation of the current Zoning Officer and that RAS Engineering, our current Building Inspector is unable to take on the Zoning lead to the review of the proposal of Land and Sea. A motion to appoint Land and Sea to handle both the Zoning and Building at the January meeting was made by R. Stein, a count was taken, K. Maxwell-Metzger, B. Hockley, R. Stein, R. Blouch, T. Vasco, S. Blouch all voted in favor, D. Isenberg voted against.

EMS Report: It was advised that there were 8 calls in October and 7 in November but 1 call in November was not fulfilled by our Service.

NEMA Report: R. Blouch advised that the November meeting was rescheduled for Thursday December 6, 2018.

Engineer Report: C. McCoy of C.S. Davidson gave a summary of the state of the Block Grant project for Firehouse St. & West Ave. He explained that the work done to Firehouse St. was different than anticipated and the work to West Ave was not completed but would be in the Spring. He explained the change order he prepared and advised that the Borough would need to write a request for additional funds in the amount of \$6,000.00 from York County. He also presented a request for payment in the amount of \$97,545.81. Mayor Adams advised that he doesn't feel any payment should be made at this time as the project is not complete. He also explained that the reason the project could not be completed was because the contractor scooped out the base layer down the center of West Ave. to accommodate the

swale, they forgot which is the reason for the failed top layer. He inquired as to who was going to fix the error. C. McCoy advised that the site would have to be evaluated in the spring. Discussion ensued. A motion to table to application for payment until the January meeting was made by B. Hockley, seconded by R. Stein and the motion carried. C. McCoy is to attend with information regarding what the repair estimates are and who will be responsible to pay for it.

Our current Engineers were discussed. Mayor Adams asked C. McCoy if C. S. Davidson handles water authorities. Discussion ensued. Mr. McCoy was to have the Engineer that handles water authorities contact R. Blouch to discuss the Authority's needs.

Solicitor Report: J. Robinson no report.

Water Authority: R. Blouch

Council Committee:

Street Commission: Mayor Adams advised that the grading on Cabin Hollow Rd by PennDOT was done and he was waiting for a rain storm to see how that affects the storm water flow in that area.

Budget Committee: J. Robinson asked about when the Budget Notice appeared in the paper. K. Kunkle and Peggy Williams advised that the notice was in the November 23<sup>rd</sup> Edition. A motion to approve the 2019 General Fund, Highway Aid, Sanitation Fund and Park & Recreation Fund Budgets as presented was made by T. Vasco, B. Hockley seconded and the motion carried.

Park Committee: They enquired if K. Kunkle was able to get the Park Survey results compiled. She was not, they would have to wait until the results were available and there was no further discussion.

Approval of Disbursements:

A motion to approve the disbursements was made by T. Vasco, seconded by B. Hockley and the motion was carried.

Treasurers Report:

A motion to accept the Treasurer's report was made by T. Vasco, seconded by B. Hockley and the motion was carried.

Correspondence:

It was advised that the Who's Who invoice from PSAB was received and the number of subscriptions to the magazine was discussed. Since 1 free subscription is included and Mr. Stein reads his copy only those 2 subscriptions were to be requested.

The FUB Church intends to proceed with their sign.

The York County SPCA and Julia Drebusenko animal control contracts were received. Since only 1 animal at large call was received Council determined not to contract with them.

YCPC's request for a regional small group meeting to discuss the county wide storm water authority was presented.

New Business:

The hiring of Craig Arnold as the part-time Maintenance employee at \$15.00 per hours was presented. As he has since taken a full time position a backup part-time, as needed, Maintenance employee was hired at the same rate.

The logo's designed by the Northern High School Web Design class were presented.

A motion to adjourn the meeting was made by B. Hockley at 9:14PM, seconded by D. Isenberg and the motion carried.