

Franklintown Borough Council Meeting Minutes January 2, 2019

Meeting called to order by A. Vasco at 7:30 pm.

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Staff Present: Mayor J. Adams, Solicitor J. Robinson, Secretary/Treasurer K. Kunkle, Wilbur Slothour Zoning & Building Permit Officer, and Cory McCoy Engineer.

Police Report – Given by Chief Wargo

Fire Report: Mark Snyder attended the meeting as requested along with Carla Snyder and Cindy McCoy. He advised that the Franklintown Fire House would not be closed as in fact monies were being spent to improve and repair that location. November 2018's report was reviewed by Carla Snyder. It was advised that either Chief McClintock or Carla Snyder would be attending the Borough meetings to provide the reports and to foster communication going forward.

Visitors: Jim Perry, Erin & Sharon Baumgardner, Pastor Dunbar, Jean & Ray Kunkle, Harold Smith Jr., of Franklintown United Brethren Church (FUB). Mark & Carla Snyder and Cindy McCoy of NYCFR, Cory McCoy of C. S. Davidson, Wilbur Slothour of Land and Sea Services LLC.

Public Comment: The members of the FUB church asked for clarification regarding the letter received advising of the 2 possible scenarios to get their digital sign approved. It was explained that if they pursued the request for a variance via the Zoning Hearing Board to allow their sign be placed in their desired location it would be costly and likely their variance would be denied as they would not be able to show hardship. The FUB representatives decided to meet on their own to discuss their options and asked Council to extend the time period they had to confirm their actions going forward. A. Vasco made a motion to extend the response time regarding the sign permits indefinitely, R. Stein seconded and the motion carried.

Minutes: A. Vasco made a motion to accept the December 5, 2018 meeting minutes, B. Hockley seconded and the motion carried.

Building Permits: It was advised that a permit was issued for 15 S. Baltimore St. for solar panels. Building and zoning permits were issued for 103 S. Baltimore St. were issued. Mayor Adams questioned the opinion of Wilbur Slothour regarding the permits issued for 103 S. Baltimore St. regarding the required parking spaces to include a handicap spot and fire safety. Mr. Slothour advised that he would recommend the addition of 1 handicap parking space and the approved permits had a dated and time stamped Engineer plan with them and advised this to be kept. Mayor Adams questioned the addition of a 5th unit changing the Building to Commercial and changing the fire safety requirements. Mr. Slothour advised that the plans included a 1 hr. firewall and advised that sprinklers could be recommended. Solicitor J. Robinson advised that it was not recommended to revoke permits especially since they were issued in October. He recommended we request the owner stop any work that might be in process and meet with them to request that sprinklers at least be put in the 5th unit to be converted in the current garage. Council agreed.

- A. Vasco made a motion to appoint Steve Teletnick as the alternate for the Zoning Hearing board, S. Blouch seconded and the motion carried.

Fire Report: The question of charging the Fire Dept. for trash pickup was discussed. A motion to charge the Fire Dept. for trash pickup was made by A. Vasco, seconded by S. Blouch and the motion carried.

EMS Report: Given by R. Blouch/Mayor Adams

NEMA Report: Given by R. Blouch.

Engineer Report: A. Vasco made a motion to appoint C.S. Davidson as the Borough Engineer, S. Blouch seconded and the motion carried.

Solicitor Report: J. Robinson presented Resolution 2019-1 to update the fees. Mayor Adams suggested adding an administrative fee to cover Sec./Treas. time spent on permits and other like items. This is to be discussed and determined later. A. Vasco made a motion to approve Resolution 2019-1 as presented, B. Hockley seconded, a vote was taken D. Isenberg voted No, A. Vasco, B. Hockley, R. Stein, K. Metzger, R. Blouch & S. Blouch all voted for and the motion was carried.

Mr. Robinson explained the options for changing the compensation of the Mayor and Council Members. Due to the Borough's population being less than 5,000 residents the Maximum amounts are \$2500.00 for the Mayor and \$1875.00 for council. An ordinance would have to be advertised and passed but the increase would only come into place for the Elected Officials coming into office for the next elections. Existing Council/Mayor would receive the same until re-elected.

Water Authority: Given by R. Blouch

Disbursements: A. Vasco made a motion to approve the disbursements as presented, B. Hockley seconded and the motion was carried.

Treasurers Report: D. Isenberg made a motion to approve the treasurer's report as presented, B. Hockley seconded and the motion was carried.

Council Committee's

Street Commission: Cory McCoy of C. S. Davidson thanked council for the firm's appointment. He presented a revised change order and a revised request for payment for the block project at Firehouse St. & West Ave from Firehouse St. to Timber Ave. The position of the Borough, that the contractor removed the center part of the millings mixed with Portland cement to achieve the 8 in. swale thus compromising the strength of the road. Mr. McCoy then advised that he would propose that a core sample would be done to test the actual makeup of the road and that the contractor would most likely be amenable to this. If the sample is good, meeting the PennDOT strength between 200-500, the base would be left as is. If not then additional cores would be taken. The request for payment was not approved.

Mayor Adams inquired who is responsible to put the no parking signs on South and Church Streets in South Heights Development. C. McCoy advised that it would depend on the plans that were approved.

Park Commission: The results of the Park Survey were given. K. Metzger made a motion to approve up to \$3000.00 for a landscape architect to revise the park plan for grant application, D. Isenberg seconded and the motion carried.

Correspondence:

Old Business: Heating Oil for the Borough Office was discussed. The rates of Doll's Oil are much cheaper than Susquehanna Oil's, but Doll's requires payment at delivery and the Borough has a 2 signature requirement for checks. The solicitor advised that a blank check payable to the supplier could be signed in advance for this purpose. Council directed Sec./Treas. Kunkle to switch Oil Companies.

New Business:

- A. Vasco made a motion to reappoint Barry Hockley to the FBMA Board, S. Blouch seconded and the motion carried.

The Secretary/Treasurer's job description was reviewed. Discussion took place regarding minor Holiday's. A. Vasco made a motion to approve the description with the minor Holiday's defined as Martin Luther King Day, President's Day and Columbus Day, B. Hockley seconded and the motion carried.

The Borough's 150th Anniversary of being incorporated is 4/1/2019. The matter of celebrating this was tabled until the next meeting.

A motion to adjourn the meeting was made by S. Blouch at 9:14 PM, R. Blouch seconded and the motion carried.

Franklinton Borough Council Meeting Minutes February 6, 2019

Meeting called to order by R. Blouch at 7:30 pm.

Council Present: R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Staff Present: Mayor J. Adams, Solicitor J. Robinson, Secretary/Treasurer K. Kunkle.

Police Report – Given by Chief Wargo

Fire Report – Given by Chief McClintock

Visitors: Harold Smith JR. of Franklinton United Brethren (FUB) Church

Public Comment: Mr. Smith Jr. advised that he was attending on behalf of the FUB Church's sign permit application. R. Stein made a motion to approve the FUB Church sign placed on the parsonage property as a Religious/Non-profit Off Premises Sign with an underwriter's label, the size of 5ft 2in by 5ft 6in, a setback of 37 ft. from the center of the road to the sign post and approximately 35 ft. from the center of the road to the overhang of the sign and a height of 9ft. 2in, B. Hockley seconded and the motion carried. The designated signer of the Permit is R. Blouch as he presided over the meeting in which the approval was given.

Minutes: B. Hockley made a motion to accept the January 2, 2019 meeting minutes, S. Blouch seconded and the motion carried.

Building Permits: None other than the FUB Church Sign approved in Public Comments.

YATB/TCC: R. Stein gave a summary of the YATB & TCC meetings. At Both meetings the topic of the State taking over the collection of Local Income Taxes was discussed. YATB advised that according to the study that was done the payment of the taxes collected could be reduced to Quarterly, Semi Annually or even Annually; significantly changing the timing of income to Municipalities.

Fire Dept. – The topic of charging the Fire Dept. for the dumpster and recycling was revisited. D. Isenberg made a motion to not charge the Fire Dept. quarterly for trash in lieu of an additional donation, B. Hockley seconded, R. Blouch voted against, S. Blouch, R. Stein, D. Isenberg, B. Hockley and K. Metzger voted for and the motion carried.

Engineer Report: None

Solicitor Report: J. Robinson informed the Council of the receipt of payment from Paradise Township in settlement for the misdirected citation payment issue. He then followed up on outstanding issues with Sec/Treas Kunkle.

Water Authority: Given by R. Blouch

Council Committee:

Street Commission:

No Parking areas were discussed. South St. & Church St. and Cabin Hollow in front of townhouses.

Park Commission: Meeting with the landscape architect is pending.

Pet Ordinance Committee: B. Hockley advised that the ordinance with changes was distributed to the rest of the committee and they should be finalized soon.

Treasurers Report & Disbursements: B. Hockley made a motion to approve the treasurer's report with corrections and disbursements as presented, D. Isenberg seconded and the motion was carried.

Correspondence:

Old Business:

The 150th Anniversary was added to the Yard sale Committee's responsibility.

The Heating Oil supplier was discussed. K. Metzger made a motion to keep Susquehanna Oil and defer the discussion of the Heating Oil Supplier and Furnace Maintenance to a future date, B. Hockley seconded and the motion carried.

The Website was discussed, Council decided that no people shall be featured on the website to avoid possible issues and that all pictures need to be approved prior to being published to the site.

New Business:

Hiring a Maintenance Supervisor was discussed. J. Robinson advised that if the position is desired that it should be advertised. J. Robinson also advised that council may want to consider forming a Committee of at least 2 Council members and possibly other individuals to handle the advertising, interviewing, hiring, and any other HR issues regarding Borough Employees.

S. Blouch made a motion to adjourn the meeting at 8:35 PM, R. Stein seconded and the motion carried.

Franklintown Borough Council Meeting Minutes March 6, 2019

The meeting was called to order @ 7:30PM by R. Blouch.

Council Present: R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Staff Present: Mayor J. Adams, Solicitor J. Robinson, Secretary/Treasurer K. Kunkle.

Police Report – Given by Chief Wargo. No Parking areas in the Borough were discussed. Borough to install signs in all areas of issue. Chief Wargo advised that they usually give 30days before enforcing. Mayor to check into cost for getting holes put into sidewalks to install signs.

Visitors: Dale Sedeshe Jr. of A+ Dale Jr.'s Painting.

Public Comment: Dale Sedeshe Jr. of A+ Dale Jr.'s Painting presented a proposal to paint the Borough Office Building and a separate proposal to paint the Borough Park Building. R. Stein made a motion to accept both contracts with the addition of painting the insides of the doors on the Park Building for not additional charge, B. Hockley seconded and the motion carried.

Minutes R. Stein made a motion to accept the February 6, 2019 Meeting Minutes as presented, B. Hockley seconded and the motion carried.

Building Permits: None

Fire Report: Reviewed by R. Blouch as a representative was not present.

EMS Report: Secretary advised that there were 2 calls in January in the Borough but February's numbers had not been issued yet. Advisory committee coming up in the next week.

NEMA Report: No current representative.

Engineer Report: S. Blouch made a motion to terminate C.S. Davidson's appointment as the Borough Engineer and reappointed Barton & Loguidice as the Borough Engineer both effective immediately, B. Hockley seconded and the motion carried.

Solicitor Report: Mr. Robinson reviewed the response from Attorney Stone on behalf of Mr. Elicker owner of 1 S. Church St. regarding the letter regarding truck washing on the property.

R. Stein made a motion to approve Resolution 2019-2 to adopt the revised York County Hazard Mitigation Plan, K. Metzger seconded and the motion carried.

B. Hockley made a motion to approve Resolution 2019-3 with an increase of the Recreation fee to \$1500.00, S. Blouch seconded and the motion carried.

Water Authority: Given by R. Blouch

Street Commission:

Mayor Adams proposed that the Borough check into using Franklin Township's Dirt, Gravel and Low Volume Road's person to be the Borough's person as well. Council agreed to allow Mayor Adams to present this to Franklin Township.

B. Hockley made a motion to increase the hourly wage of Rob Muller the current plow person by \$2.00 to go from \$15.00 to \$17.00 per hour, D. Isenberg seconded and the motion carried.

Franklintown Borough Meeting Minutes March 6, 2019

Treasurer's Report:

B. Hockley made a motion to approve the Treasurer's Report as presented, D. Isenberg seconded and the motion carried.

B. Hockley made a motion to approve the disbursements as presented, D. Isenberg seconded and the motion carried.

Council Committee:

Park Commission: K. Metzger reviewed what was discussed at the meeting.

Pet Ordinance Committee: B. Hockley advised they are still working on this.

Correspondence:

Old Business:

DAA MOU Interconnect response letters were approved to send.

Website: Council advised to use Forest/Hunter Green as the main color for the revised Website.

New Business:

Mayor Adams to check into getting a new Borough Sign mounted to the Building as the one on the pole fell during the last wind storm.

B. Hockley made a motion to adjourn the meeting at 8:24 PM, K. Metzger seconded and the motion carried.

Franklintown Borough Council Meeting Minutes April 3, 2019

Council Present: President T. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Hockley, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer P. Brath, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7:30PM by T. Vasco.

Police Report – Given by Officer Michael Lohr.

Fire Report: Given by Chief S. McClintock.

Visitors: Dillsburg Borough President Holley Kelley, Scott Feltch of J.A. Myers Homes, Peggy Williams of the Dillsburg Banner.

Public Comment:

Dillsburg Borough President Holly Kelley presented the Borough with a display copy of their Resolution 2019-4 Recognizing Franklintown Borough for their One Hundred Fiftieth (150th) Anniversary.

Scott Feltch of J.A. Myers Homes, presented revised plans for the South Heights development to rework the stormwater and framework for the Home Owners Association. Borough Engineer Phil Brath advised that the stormwater changes were acceptable, the number of plantings is the same these plans are just a correction. R. Blouch made a motion to accept the plans as presented, waive the submission requirements, approved President Tony Vasco III and Secretary/Treasurer Kelly Kunkle to sign them, and agreed to J.A. Myers Homes, the developer of South Heights Townhouses, to file the plans with York County, S. Blouch seconded and the motion carried.

Further discussion was held regarding the fire hydrant added for the development and the Fire Company's request to have a 5 in. Storz attachment added to it. Scott Feltch agreed on the behalf of J. A. Myers Homes to purchase this attachment. Scott Feltch and Borough Engineer Phil Brath confirmed that the No Parking signs for South Street were part of the plans for the developer to install. Mayor Adams advised that the Borough prefers a sleeve be installed in the sidewalk and the post be installed in the sleeve for ease of maintenance, Scott Feltch advised that is how they install them regularly. Scott Feltch advised that upon filing the approved plans their attorney would finalize the Home Owner's Association documents for the South Heights development. The sprinkler system for the development was discussed, it was confirmed that a 1 in. line was installed coming off the main and that line is then split for the sprinkler system and the regular use of the unit. The water meter was installed after the split on the regular use line only. Pumps for the sprinkler line were installed according to the approved plans. Borough Engineer Phil Brath reminded Mr. Feltch about addressing the Mosquito's from the retention pond before they become an issue. The Head Wall was discussed, the existing plastic one is flush with the street, Mr. Feltch is concerned that installation of the cement one as per the plan would stick up significantly and cause a problem, this is to be determined at a later date.

D. Isenberg made a motion to accept the April 3, 2019 meeting minutes as presented, B. Hockley seconded and the motion carried.

Building Permits: 15 N Baltimore St. had a permit issued for Solar Panels.

EMS Report: None

NEMA Report: Given by R. Blouch.

Engineer Report: Given by P. Brath of B&L

Franklintown Borough Meeting Minutes April 3, 2019

Solicitor Report: Given by J. Robinson Esq.

Mr. Robinson advised of the No Parking Sign requirements per PennDOT regulations. He advised that the streets listed as No Parking zones are compliant with the PennDOT regulations. The signs requirements for town are a 12X12 sign set at an angle not less than 30 degrees nor more than 45 degrees, the sign requirements for rural are 24X24 sign set at an angle not less than 30 degrees nor more than 45 degrees.

Mr. Robinson explained the premise of House Bill 349 and advised there is no action to take at this time.

Water Authority:

Street Commission:

Bids for installation of No Parking signs were reviewed. Berkheimer Excavation & Hauling Inc. submitted a bid of \$3,868.69 to fully install 12 signs. Recon, Inc. submitted a bid of \$1,125.00 only to drill the holes for the sign posts and to remove 1 sign post that was cutoff, it does not include the installation of the sign. The Borough is not able to install the signs ourselves. Tony Vasco made a motion to accept the Berkheimer bid, Barry Hockley seconded and the motion was carried.

Mayor Adams advised that the Intergovernmental Agreement between Franklin Township and the Borough for a Dirt, Gravel and Low Volume Road shared employee is on hold for now.

No Parking Bids were discussed.

Treasurer's Report

B. Hockley made a motion to approve the Treasurer's report as submitted, D. Isenberg seconded and the motion carried.

T. Vasco made a motion to approve the disbursements as presented, B. Hockley seconded and the motion carried.

Council Committees:

Human Resources Committee – Council decided that it was not necessary to establish one at this time.

Park & Rec:

Pet Ordinance Committee:

Correspondence: Secretary/Treasurer K. Kunkle advised that letters were received from both FEMA and PEMA approving our Hazard Mitigation plan.

Old Business:

New Business:

The PA811 Proclamation designating April 2019 as Pennsylvania 811 Safe Digging Month was signed by President Tony Vasco.

R. Blouch advised that the mower needed a new battery and left front tire and he made these repairs.

R. Stein made a motion to adjourn the meeting at 8:21 PM, S. Blouch seconded and the motion was carried.

Franklintown Borough Council Meeting Minutes May 1, 2019

Meeting called to order by T. Vasco at 7:30 pm.

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, K. Metzger, B. Crespo

Staff Present: Mayor J. Adams, Solicitor J. Robinson, Engineer P. Brath, Secretary/Treasurer K. Kunkle.

Fire Report – Given by Carla Snyder. Mr. Stein requested that the driver's use the siren during daytime hours when they are going on calls for safety reasons.

Visitors: David & Baylee Trump of 4 S. Baltimore St., Doug Helfric of 28 S. Baltimore St., Brian Crespo of 14 S. Baltimore St.

Public Comment:

David & Baylee Trump and Dough Helfric advised they were attending regarding the stormwater ordinance as they want to put a parking area along East Ave. from the rear of their property.

Brian Crespo attended as he is interested in the Borough Council vacancy.

Minutes: A. Vasco made a motion to accept the April 3, 2019 meeting minutes, K. Metzger seconded and the motion carried.

EMS Report: No calls in the Borough for April 2019.

Engineer Report: P. Brath Reviewed the Borough's storm water ordinance and made recommendations to correct it. He then advised about the Franklin Glen storm water situation and advised that someone from the Borough should attend the meeting at Franklin Township regarding the situation.

P. Brath advised that the illicit discharge issue at 20 S. Baltimore St. needs to be inspected by our Codes Official from Land and Sea.

P. Brath presented the request to reduce the bond for South Heights Development. A. Vasco made a motion to reduce the bond from \$195,9445.00 to \$110,098.50, S. Blouch seconded and the motion carries.

Solicitor Report: J. Robinson addressed the matter of B. Hockley's resignation. Sec./Treas. Kunkle read the resignation letter and advised that it was signed. A. Vasco made a motion to accept B. Hockley's resignation, R. Stein seconded and the motion was carried. Mr. Robinson advised that the resignation was effective as of date of the meeting it was accepted at.

J. Robinson then questioned B. Crespo who advised that he is a resident of Franklintown Borough and is registered to vote in the Borough. Resolution 2019-4 to appoint B. Crespo to council was presented. A. Vasco made a motion to approve resolution 2019-4 as presented, S. Blouch seconded and the motion was carried. Robinson administered the oath of office and B. Crespo then took his seat at the Council table.

The changes to the storm water ordinance were discussed. A. Vasco made a motion to request the solicitor to proceed with the changes to the storm water ordinance and to have sec. /treas. Kunkle advertise the ordinance, R. Stein seconded and the motion carried.

Resolution 2019-5 regarding PA State House Bill 349 regarding Building Code Officers was presented. R. Blouch made a motion to pass Resolution 2019-5, S. Blouch seconded and the motion carried.

Resolution 2019-6 regarding excessive Right to Know Requests was presented. Discussion took place to include J. Robinson advising K. Kunkle to only accept Right to Know requests on the Official Form. R. Blouch made a motion to pass Resolution 2019-6, S. Blouch seconded and the motion carried.

Water Authority: The training of a backup for R. Blouch was discussed. A. Vasco asked D. Isenberg if he would be willing to train as the backup and he agreed. K. Kunkle asked if salary needed to be discussed and was advised not at this time.

A. Vasco made a motion to appoint B. Crespo to the Franklinton Borough Municipal Authority Board for B. Hockley's remaining term, R. Stein seconded and the motion carried.

Council Committee:

Street Commission: The status of the Firehouse St. & West Ave block project was discussed.

Park Commission: Sec/Treas Kunkle advised that Dawn Keefer will be attending the 150th Ceremony the morning of the Community Day, asked for volunteers to replace Barry on the Park Committee and for volunteers for Community Day. B. Crespo advised that he would be willing to be on the Park Committee.

Treasurers Report: A. Vasco made a motion to approve the treasurer's report as presented, R. Blouch seconded and the motion was carried.

Disbursements: A. Vasco made a motion to approve the disbursements as presented, K. Metzger seconded and the motion was carried.

Correspondence:

Old Business: The negotiations for the Police Contract are still pending. Mayor Adams advised that it is to be a 3% increase.

New Business: J. Robinson explained the Vacancy Board and the purpose of it. No action was taken.

S. Blouch made a motion to adjourn the meeting at 9:00 PM, D. Isenberg seconded and the motion carried.

Franklintown Borough Council Meeting Minutes June 5, 2019

Council Present: President A. Vasco, R. Blouch, R. Stein, D. Isenberg, B. Crespo, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer P. Brath, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7:30PM by A. Vasco.

Police Report – Given by Chief Wargo

Fire Report – Given by Hector Morales & Donny Die

Visitors: Peggy Williams of Dillsburg Banner, Jack Zeigler of Emmanuel Lutheran Church, Trent from Recon & C. McCoy & Miller of C. S. Davidson

Public Comment: J. Zeigler of Emmanuel Lutheran Church requested permission to close 1 lane only on South or Water St.'s as necessary to complete roof repairs during the course of 1 week not yet determined. Council unanimously agreed this could be done, Solicitor J. Robinson advised that no motion was necessary to close only 1 lane. J. Zeigler also asked if handicapped parking could be designated on the Water St. side of the church due to increased population in nearby no parking streets causing overflow to park in those areas and the increasing number of handicapped church patrons. Solicitor advised that an Ordinance would have to be passed to do so. Engineer P. Brath to advise on the required space length.

C. McCoy of C. S. Davidson presented the Fire House St. and West Ave. Block Contract Final Change Order, Approval for Payment from the York County Block Grant Fund and a requisition to accompany it. Discussion ensued. C. McCoy advised that York County advised they may be able to provide as much as \$5,000.00 additional monies to bridge the final project total increase of \$9785.80. The final determination would not be made until York County's July Block Grant meeting. C. McCoy cautioned that approving the payment application and requisition for the final project total would ensure the Borough was liable for the full difference. He advised to approve the payment application and requisition only for the original contract amount. Sec./Treas. Kunkle was advised to check with the Borough's Liquid Fuels Rep. to determine if the remaining difference could be paid out of liquid fuels funds.

A. Vasco made a motion to approve the change order bringing the project total to \$110,529.80, D. Isenberg seconded and the motion carried.

A. Vasco made a motion to approve an application for payment in the amount of the original contract \$100,744.00, D. Isenberg seconded and the motion carried.

A. Vasco made a motion to approve a requisition numbered 1 for the original contract amount of \$100,744.00, R. Blouch seconded and the motion carried.

R. Blouch made a motion to accept the May 1, 2019 meeting minutes with corrections (addition of Engineer P. Brath under staff present), D. Isenberg seconded and the motion carried.

Building Permits: reviewed from Agenda.

YATB/TCC Report: R. Stein gave the report from the April 2019 meetings.

EMS Report: Not yet received.

Franklintown Borough Meeting Minutes June 5, 2019

Engineer Report: Given by P. Brath. Discussed site issues with South Heights Development and runoff. Discussed current status of the Franklin Glen Development storm water issues. Also discussed the importance of someone attending the Carroll Township meeting regarding Zoning Changes.

Solicitor Report: Given by J. Robinson

Water Authority: Report given by R. Blouch.

Street Commission: Sec./Treas. Kunkle was advised to order a handicapped parking sign for the Church. Mayor Adams advised that the no parking signs should be installed in 2 weeks.

Treasurer's Report

R. Blouch made a motion to accept the Treasurer's report as submitted, D. Isenberg seconded and the action was approved.

A. Vasco made a motion to approve the disbursements as presented, K. Metzger seconded and the motion was carried.

Council Committees:

Park & Rec:

Pet Ordinance Committee:

Correspondence:

The topic of the Carroll Township Police Service Contract renewal was discussed. R. Stein made a motion to accept the Police Service Contract renewal from Carroll Township for the 2020-2022 term, K. Metzger seconded and the motion carried.

Old Business:

The topic of the Borough Heating Oil contract with Susquehanna Oil vs. an independent Fuel provider was discussed. A. Vasco made a motion to approve the switch to Doll's Fuel Oil for their automatic delivery option and drop Susquehanna Oil, R. Blouch seconded and the motion carried.

New Business:

The topic of the trouble finding a suitable candidate for the Borough Maintenance position was discussed. R. Stein made a motion to hire Tony Vasco as the Borough Maintenance Employee, B. Crespo seconded, Tony Vasco abstained and the motion was carried. Solicitor J. Robinson advised that the pay would need to be determined by the auditor and he would contact them regarding this.

R. Stein made a motion to adjourn the meeting at 8:39 PM, Brian Crespo seconded and the motion was carried.

Franklintown Borough Council Meeting Minutes July 3, 2019

The meeting was called to order @ 7:30 PM by A. Vasco.

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Crespo, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Secretary/Treasurer K. Kunkle.

Public hearing: A Public Hearing regarding Stormwater Ordinance 289-2019 was held at this time. See attached minutes.

Police Report – Given by Chief Wargo

Fire Report – Given by Hector Morales

Visitors:

Public Comment:

T. Vasco Motion made to accept the meeting minutes was made by, K. Metzger seconded by and carried.

Building Permits: Sec./Treas. Advised there were 2 zoning permits; Derr's on Water St. for Shed & J.A. Myers for another Deck.

Engineer Report: None

Solicitor Report: J. Robinson referenced the Ordinance hearing for 289-2019 regarding stormwater changes and advised that action needed to be taken and what those actions were. R. Stein made a motion to approve Ordinance 289-2019 as presented, D. Isenberg seconded and the motion was carried.

J. Robinson asked for clarification of the address for the handicap parking space requested by the Lutheran Church, 2 N. Water St. Councils desire to proceed was unanimously confirmed and the solicitor advised that the required advertisement would be sent to Sec./Treas. In the next week.

Water Authority: Given by D. Blouch

Street Commission:

Treasurer's Report

T. Vasco made a motion to accept the Treasurer's report as submitted, B. Crespo seconded and the action was approved.

T. Vasco made a motion to approve the disbursements as presented, D. Blouch seconded and the motion was carried.

The Sec./Treas. Presented a memo to request the Sanitation Ordinance be changed to allow expenses for office supplies for invoice paper, envelopes and a small amount of her labor to be charged against the Sanitation fund. She advised that currently the only expenses paid out of that account were for postage and ½ of the quarterly subscription for the Billing software. She presented a spreadsheet in which items used only for billing would be shared equally between the sanitation fund and the authority and items used by the Boro, authority & trash be split 50% FBMA, 35% Boro & 15% Trash. T. Vasco made a motion to instruct the solicitor to research and prepare a revision to the trash ordinance that

would allow for these expenditures, S. Blouch seconded, all approved with the exception of D. Isenberg and the motion carried.

Council Committees:

The Budget Committee for 2020 was discussed. It was determined that T. Vasco, B. Crespo & K. Kunkle would serve on the committee.

Park & Rec:

Pet Ordinance Committee:

Correspondence:

T. Vasco advised that a representative from Franklin Glen stopped in the office to request information on the Bond for the Builder of their development, who issued it, if there were any reductions requested, and when and why it was released. J. Robinson advised that it was fine to provide the information if it is found and advised that the Council releases these things based on Engineer advisement. The release of the bond does not ensure that things were fully complete. Any fault would be with the builder not the Borough.

Old Business:

The yard maintenance that the Boro scheduled for Ruelius' property was discussed. Sec./Treas. Advised that MR. Ruelius did stop by to speak with her on Monday.

The stormwater letters regarding the swale running between 102 B&C W. Cabin Hollow to the Glenview Drive properties with the unclaimed part in the middle was discussed. The Borough's work was not able to be completed due to the rain last year. Sec./Treas. Was advised to resend the letters to the homeowners about their part.

New Business:

Computer issues were discussed. S. Blouch suggested using a cloud service and Mayor Adams recommended trying the computer company he uses.

The painter found 5 wasps' nests in the Boro roof overhang & there are 3 malfunctioning dusk 'til dawn lights. Sec./Treas. Was advised to contact MR. Muller to address these issues.

T. Vasco made a motion to accept the proposal for a new sign by T-D-Zines, D. Blouch seconded and the motion carried.

A motion to adjourn the meeting was made by S. Blouch at 8:14 PM, D. Blouch seconded by and the motion was carried.

Franklintown Borough Council Meeting Minutes August 7, 2019

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Crespo, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7:PM by A. Vasco. Following the public hearing for Ordinance 290-2019

Police Report – Given by Chief Wargo. Chief also advised the Council about the commendations given to officers James French and Elias Martinez.

Visitors: Peggy Williams of Dillsburg Banner, J. Kilgore, Bennett Waybright a Boy scout and his mother Heather Waybright

Public Comment: J. Kilgore asked for explanations of some FBMA & Boro Expenses and Sec./Treas. Kunkle and A. Vasco responded. Heather Waybright advised that Bennett was working on a merit badge that required attending a public meeting.

R. Blouch made a motion to accept the meeting minutes, D. Isenberg seconded and carried.

Building Permits: There was 1 each zoning & building permit for a deck added to 8 N. Church St. of the South Heights development.

YATB/TCC Report: R. Stein advised council on the YATB & TCC meetings he attended to include that the receipts were up the last quarter due to more people working.

Fire Report: Sec/Treas Kunkle advised that there were no calls in the Borough during July 2019.

Solicitor Report: J. Robinson began by reminding council that an Ordinance was on the table and what the various options were. R. Stein made a motion to approved Ordinance 290-2019, R. Blouch seconded and the motion carried.

Water Authority: Given by R. Blouch

Street Commission: The status of the Block Grant request for additional funds was discussed. York County agreed to an additional \$5000.00 toward the increased cost of the project. A. Vasco made a motion to approve the \$5000.00 to be paid to Recon from the Block grant, R. Stein seconded and the motion carried. A. Vasco approved the remaining \$4,785.80 to be paid out of the Highway Aid fund to Recon, S. Blouch seconded and the motion carried. The repairs that were to be done to West Ave. to correct the water runoff issues and the DeJul parking lot seem were to be done by the August Meeting. Sec/Treas Kunkle advised that the owner of the property at 103 S. Baltimore did not approve the proposed corrections until July 30th.

Treasurer's Report: D. Isenberg made a motion to accept the Treasurer's report as submitted, R. Blouch seconded and the action was approved.

A. Vasco made a motion to approve the disbursements as presented, D. Isenberg seconded and the motion was carried.

Franklintown Borough Meeting Minutes August 7, 2019

Old Business:

Trash Ordinance to allow administrative expenses and install some sort of penalty for not disposing of trash properly was discussed. J. Robinson advised that a motion from council is sufficient to allow administrative expenses associated with the Trash service to be charged to the account. A. Vasco made a motion to approve charging the Trash Service's share of invoicing supplies and labor to the trash account in addition to the billing software and postage, B. Crespo seconded and the motion carried. J. Robinson also advised that the nuisance ordinance should be sufficient to penalize anyone who becomes a problem with not disposing of trash properly should The Borough be able to prove who's trash it is.

A motion to adjourn the meeting was made by R. Stein at 8:14 PM, S. Blouch seconded and the motion was carried.

Franklintown Borough Council Meeting Minutes September 4, 2019

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Crespo, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7:30 PM by A. Vasco.

Police Report – Given by Chief Wargo

No Parking Tickets and Fines were discussed. R. Stein made a motion to table the Parking Ticket and Fine determination until the October meeting, S. Blouch seconded and the motion carried.

Visitors:

Public Comment:

D. Isenberg made a motion to accept the meeting minutes, A. Vasco seconded and the motion carried.

T. Vasco made a motion to accept the meeting minutes, R. Stein seconded and the motion carried.

Building Permits: The issue of the driveway permit for 4 S. Baltimore was discussed. J. Robinson was to contact Land & Sea to determine if the application could be approved a different way.

Fire Report: Given by A. Vasco

EMS Report: Given by R. Blouch.

NEMA Report: Given by R. Blouch.

Engineer Report:

Solicitor Report: J. Robinson explained the PMRS communication indicating that the amount contributed by the Borough needs to be increased for the plan to remain qualified. The option of continuing to contribute \$250.00 at the risk of that amount falling below the threshold of a qualifying pension or plan or increasing the contribution to \$350.00 was given. A. Vasco made a motion to approve Resolution 2019-7 regarding the 2020 PMRS contribution and increasing the amount to \$350.00, B. Crespo seconded and the motion carried.

D. Isenberg made a motion to approve Resolution 2019-8 Opposing House Bill 103, S. Blouch seconded and the motion carried.

Water Authority:

Street Commission: Mayor Adams advised that two potholes in the Borough were patched.

Treasurer's Report

D. Isenberg made a motion to accept the Treasurer's report as submitted, R. Blouch seconded and the action was approved.

A Vasco made a motion to accept the disbursements as presented, D. Isenberg seconded and the action was approved.

Correspondence: None

Old Business: The New Maintenance Employee was discussed. Sec./Treas. Kunkle advised that the PMRS 2018 report was just received and the Borough Audit should be on the Agenda for October. Also, the 2020 Census LUCA address change appeals were submitted on time.

New Business: Trash Collection issues were discussed.

R. Stein made a motion to adjourn the meeting at 8:34 PM, K. Metzger seconded and the motion was carried.

Franklintown Borough Council Meeting Minutes October 2, 2019

Council Present: President T. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Crespo, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer P. Brath, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7:30 PM by T. Vasco.

Police Report – Given by Chief Wargo

Visitors: Jonathan LeValley & Corey Woodward of South Heights, Tom Stang of Waste Management

Public Comment: Mr. Stang of Waste Management addressed Council regarding the request for his attendance due to pick up issues in the Borough. Mr. Stang took in the information regarding the pickup issues and advised that he would work with the route supervisor and driver to address them.

Mr. Woodward & Mr. LeValley of South Heights advised that they were attending in reference to the builder not informing them that Church Street was to be no parking and there not being anywhere near their new homes for them to park. They indicated that the parking space and garage on their homes is not big enough for anything more than a compact car which most residents do not own. Council advised that it was part of the plan for the builder to put in no parking signs because that road is not wide enough to accommodate 2 lanes of traffic in addition to parked vehicles.

R. Blouch made a motion to accept the September 4, 2019 minutes, R. Stein seconded and the motion carried.

Building Permits: None

Fire Report: Information provided on Agenda. The Fireman's Relief disbursement and annual donation were discussed. T. Vasco made a motion to approve the annual donation of \$3000.00 for the Firetruck per the prior agreement with Franklintown & Community, D. Isenberg seconded, R. Blouch opposed, and the motion carried.

Engineer Report: Given by P. Brath.

Mr. Brath advised about the status of some things with South Heights. He then addressed council regarding the multi-modal transportation grant. Council would need to commit monies to be matched. No action was taken. He advised that Franklin Glen is still dragging their feet completing the storm water repairs.

Solicitor Report: Given by J. Robinson

Mr. Robinson reported that the liens against John Thomas were satisfied. He presented a representation letter from his firm Salzman Hughes. He explained he was presenting it this meeting to allow Council time to review and to decide by the December meeting. An issue regarding the standing 12 units of South Heights being added to the trash contract in July but South Heights refusing to pay the quarterly fee was brought up. Mr. Robinson is to look into whether South Heights owes the trash bills for the uninhabited units.

Mr. Robinson then provided council with options for fines for Handicapped & Regular Parking violations. T. Vasco made a motion to direct the solicitor to prepare a revised parking ordinance to specify the fines for violation as \$25.00 for regular and a graduated fine for Handicapped violations beginning at \$50.00, B. Crespo seconded and the motion carried. The option of making Church St. and Long Ave. 1-way streets was discussed. Mr. Robinson is to look into any possible PennDOT requirements as those roads connect to Cabin Hollow Rd.

Water Authority: Given by R. Blouch.

Street Commission: A memo regarding issues was provided to council.

Franklintown Borough Meeting Minutes October 2, 2019

Tax Update: Sec./Treas. Kunkle advised council about the changes regarding YATB and per capita taxes for this year and going forward.

Treasurer's Report

T. Vasco made a motion to accept the Treasurer's report as submitted, B. Crespo seconded and the action was approved.

T. Vasco made a motion to accept the disbursements as presented, D. Isenberg seconded and the action was approved.

The 2018 Borough Audit was presented. R. Stein made a motion to accept the 2018 Borough Audit, D. Isenberg seconded and the motion carried.

Council Committees:

Park & Rec:

Pet Ordinance Committee:

Correspondence: The receipt of a 2020 proposal from YC SPCA was disclosed. No action was taken.

Old Business:

New Business: Mr. Stein addressed council regarding the recent receipt of payment from the Baumgardner's for the hay they reaped from the Borough field. He expressed the desire to return the check to them in compensation of the additional services the Baumgardner's provide regarding the field and pushing the burn pile when requested. All of council agreed to return the check as suggested.

The Burn Pile was discussed. T. Vasco made a motion to spend up to \$1000.00 to have the burn pile cleared up, D. Isenberg seconded and the motion carried.

D. Isenberg made a motion to adjourn to Executive session for the reason of considering the purchase or lease of real property, T. Vasco seconded and the motion carried.

T. Vasco made a motion to adjourn the Executive session and go back to the regular meeting, R. Blouch seconded and the motion carried.

D. Isenberg made a motion to adjourn the meeting at 9:18 PM, S. Blouch seconded and the motion was carried.

Franklintown Borough Council Meeting Minutes November 6, 2019

Council Present: President A. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Crespo, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer P. Brath, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7:30 PM by A. Vasco.

Visitors: Ben Myers, Kris Raubinstine, Cory & Laura Woodward, Marc Huffman, Jason Kunkle, Agge Miraleito.

Public Comment:

Agge Miraleito inquired about the possibility of reducing the speed limit on 194/Baltimore St. in town to 25 MPH.

Laura & Corey Woodward & Marc Huffman inquired about the status of the parking situation on Church St.

Ben Myers & Kris Raubenstine were present to receive the comments on the Plan Changes submitted for the last 6 townhouses on South St. for the South Heights development. The comments from Land & Sea were reviewed in addition to P. Brath's comments. P. Brath advised that:

- parking areas and curb cuts should be reconfigured to line up 2 together and remove the individual strip of grass between each property to only have a strip between every 2 properties
 - a zoning variance would need to be sought for the patios. P. Brath advised that new As Built plans would be required. [The Plan timeline was researched, York County zoning was in place at the time of the plan approval, therefore, no variance is required.]
 - Franklintown Borough would like to see Church St. brought back up to standard by restoring damaged areas and overlaying the entire street.
 - requested that the possibility of adding parking to the corner of South & Church St. be explored and that the existing 12 units driveways be widened and the curb cuts redone to aid the parking situation that has been created.
- T. Vasco made a motion to approve the changes contingent on corrections from Engineers comments, B. Crespo seconded and the motion carried.

D. Isenberg made a motion to accept the meeting minutes, R. Stein seconded and the motion was carried.

Building Permits: Listed on Agenda

Fire Report: 0 calls for October per Agenda. Charging the Fire Company for quarterly trash charges was discussed. T. Vasco made a motion to reinstate the quarterly trash charges for the Fire Company for the next quarter, R. Blouch seconded and the motion carried.

EMS Report: Per Agenda, there were 0 calls in September and October's numbers were not yet available.

YATB/TCC Report: Given by R. Stein

Engineer Report: P. Brath expounded on the Multi-Modal Transportation Grant. A committee of D. Isenberg and R. Blouch was formed to investigate the feasibility of the grant.

Solicitor Report: The Salzman Hughes representation letter presented at the October 2, 2019 meeting was discussed. T. Vasco made a motion to accept the Solicitor Letter of Representation and authorize President T. Vasco to sign it, B. Crespo seconded and the motion carried.

Franklintown Borough Meeting Minutes November 6, 2019

The PMRS updated contract was discussed. A. Vasco made a motion to accept the updated PMRS contract and authorize the President to sign it, R. Blouch seconded and the motion carried.

The Parking situation on Church St. was discussed. We are not able to claim the old alley between 24 N. Church St. & 115 W. Cabin Hollow Rd. A traffic study is needed before we can designate a street one way. Sec./Treas. Kunkle is to check into a free traffic study from LTAP.

Water Authority: Given by R. Blouch

Street Commission: There was an email regarding free Pedestrian Channelizing Devices being offered by PennDOT in a statewide effort to reduce pedestrian accidents. Sec./Treas. Kunkle responded, no final answer was received.

The issue of the stormwater in the basement of Mr. Karns of 101 S. Baltimore St. since the paving was done on West Ave. behind his house was discussed. It is too late to have a berm installed along his property. Pictures will need to be taken during a rain to show the flow or lack of flow of the stormwater. These pics can be used to compel the contractor of that paving project to fix the issue.

Treasurer's Report

S. Blouch made a motion to accept the Treasurer's report as submitted, R. Blouch seconded and the action was approved.

The recommendation of the Highway Aid Rep for us to repay Highway Aid from the General Fund for the \$20,000.00 stormwater repair that was done on Water St. at Cabin Hollow Rd. for which we do not have any PennDOT certifications for the materials used was discussed. T. Vasco made a motion to repay the \$20,000.00 to Highway Aid from the General Fund, S. Blouch seconded and the motion was carried.

T. Vasco made a motion to accept the disbursements as presented with the \$20,000 corrective transaction from The General Fund to Highway Aid, R. Blouch seconded and the action was approved.

Council Committees:

2020 Budget Committee: The Proposed 2020 Budgets for the General Fund, Sanitation Fund, Park & Recreation Fund and the Highway Aid Fund were presented. T. Vasco made a motion to advertise the proposed 2020 budgets, S. Blouch seconded and the motion carried.

Correspondence:

Secretary/Treasurer's letter to council was reviewed and discussed. T. Vasco made a motion to increase the secretary/treasurer salary to \$31000.00 for 2020, B. Crespo agreed, Mr. Stein voted against and the motion carried.

Proposals for various work for the Borough were reviewed and discussed. T. Vasco made a motion to accept the proposal from ReddUP to clear up the burn pile and accept the additional \$80.00 to fix the cement parking space markers, R. Blouch seconded and the motion carried. T. Vasco made a motion to accept the proposal from Renard Electric to convert the Borough Building lights to LED, fix the outside lights with a bucket truck and remove the remaining wire from the electric poles, R. Blouch seconded and the motion carried. The proposal from A+ Dale Jr.'s Painting to paint the park building roof was discussed. It was thought to be exorbitant. Sec./Treas. was instructed to contact other companies for pricing.

Old Business:

Ordinance 291-2019 regarding Parking Violations in the Borough was discussed in conjunction with Chief Wargo's insights. The solicitor was instructed to proceed with the ordinance for the next meeting with the Council's decisions.

Tenant Permits and Ordinances governing them were discussed. S. Blouch made a motion to instruct the solicitor to work on amending the ordinance regarding landlord registration, K. Metzger seconded and the motion carried.

New Business:

Election results were discussed. The solicitor advised Sec./Treas. Kunkle to contact York County regarding the 1 write in for Tax Collector and what actions are required.

2020 Meeting dates were reviewed. S. Blouch made a motion to advertise the 2020 meeting dates as presented, T. Vasco seconded and the motion carried.

The condition of the wooden swing in the park was discussed. R. Stein made a motion to remove the swing, S. Blouch seconded and the motion carried.

D. Isenberg brought up some concerns regarding the making of motions. A discussion followed.

The ending of the contract for hosting the Borough Website and the opportunity to rebuild with GoDaddy as discussed earlier in the year was revisited. B. Crespo made a motion to allow the Sec./Treas. to begin the transition to GoDaddy as the website host, S. Blouch seconded and the motion was carried.

The issue of 2 people opening the mail daily was discussed. T. Vasco advised that the Accountant confirmed it was not an audit requirement and there are other safeguards in place to protect against misconduct, discussion ensued and T. Vasco instructed council that we were no longer going to have 2 people open the mail, that the sec./treas. was going to do this by herself daily.

R. Stein made a motion to adjourn the meeting at 9:30 PM, B. Crespo seconded and the motion was carried.

Franklintown Borough Council Meeting Minutes December 4, 2019

Council Present: President T. Vasco, R. Blouch, R. Stein, S. Blouch, D. Isenberg, B. Crespo, K. Metzger

Borough Staff: Mayor J. Adams, Solicitor J. Robinson, Engineer P. Brath, Secretary/Treasurer K. Kunkle.

The meeting was called to order @ 7:30 PM by T. Vasco.

The Public Hearings for Motor Vehicle Ordinance 291-2019 & Elected Officials Compensation 292-2019 began at 7:30PM and concluded at 7:35 PM, please find the minutes regarding these hearings attached.

R. Stein made a motion to adopt Motor Vehicle Ordinance 291-2019, D. Isenberg seconded and the motion carried.

R. Stein made a motion to adopt Elected Officials Compensation 292-2019, D. Isenberg seconded and the motion carried. Mr. Robinson did stress that the new rates would not take effect until the beginning of each elected officials next term of office.

Police Report – Given by Chief Wargo

Visitors: Corey & Laura Woodward and Peggy Williams.

Public Comment: Corey & Laura Woodward were checking on the status of the parking issue on Church St.

D. Isenberg made a motion to accept the December 4, 2019 meeting minutes, K. Metzger seconded and the motion carried.

Building Permits: None

Fire Report: Given by Hector Morales. The Fire Department requesting contributions for Engine 15 repairs with their last Cash Balance Report from September 2019 were discussed. The Strategic plan was received.

EMS Report: 3 Calls in the Borough for October, 1 was handled by another agency. R. Blouch advised that the next meeting would be Friday December 13, 2019.

Engineer Report: P. Brath advised that upon inspection of the dips in the Franklin Glen Development he feels they are indicative of sewer line incompetence's and sent an email to DAA for them to take a look onsite. Mr. Brath advised that designing the Park bathroom should be able to be done within the balance of the amount quoted for B&L to do the Grant application.

Mr. Brath also explained the 2 grant applications FBMA would be submitting and requested a letter from the Borough in support of those applications. S. Blouch made a motion authorizing letters on behalf of the Borough in support of FBMA Grant applications to the taxing authority of the Borough and for the President to sign those letter, K. Metzger seconded and the motion carried.

Solicitor Report: Mr. Robinson advised that, though he prepared Resolution 2019-9 to revise the PMRS Agreement, further research showed that Council should not act on the resolution because the adoption of an ordinance was required. He has prepared Ordinance 293-2020 which Council agreed should be advertised for a public hearing at the January 6, 2020 meeting.

Resolution 2019-10 for the Real Estate Tax remaining the same in 2020 was presented. R. Stein made a motion to pass resolution 2019-10, B. Crespo seconded and the motion carried.

Franklintown Borough Meeting Minutes December 4,2019

Resolution 2019-11 to reappoint Rhonda Harpster as The Franklinton Borough Tax Collector for 2020 & 2021 was presented. S. Blouch made a motion to pass resolution 2019-11, B. Crespo seconded and the motion carried.

Water Authority: Given by R. Blouch. It was advised that Mr. Stein's term of service on the FBMA Board was up for renewal. Mr. Stein indicated he would be willing to continue to serve. D. Isenberg made a motion to reappoint R. Stein to the FBMA Board for another term, B. Crespo seconded and the motion carried.

Street Commission: Sec./Treas. Kunkle advised that the 2018 Auditor General Liquid Fuels Audit was rescheduled for Thursday December 5, 2019. The pedestrian channelizing devices were discussed. It was advised that the devices placed on Cabin Hollow Rd. would be removed as there aren't any actual crosswalks. 2 of the devices would be placed at the crosswalk by the Borough Office.

A letter to PennDOT requesting the speed on State Rt. 194/Baltimore St. in the Borough be reduced to 25 mph was presented. J. Robinson recommended that the letter be signed by the President of Borough Council. S. Blouch made a motion to authorize T. Vasco to sign the revised letter to PennDOT requesting the speed reduction, R. Blouch seconded and the motion carried.

The LTAP street study to make Church St. & Long Ave. One way alternating from South St. to Cabin Hollow Rd. and to allow for parking on Church St. was discussed. P. Brath advised that legally Church St. is only 16 ft. wide and though we may be able to make it one way we would not be able to allow parking. He advised that should Harry Fox Jr.'s development on the other side of Church St. go through, according to our SALDO he would have to allow for 16 ft from the center of that road to be able to develop and that would make it 24 ft wide and allow for parking. He also advised that it may not be convenient to allow parking on either side of Church St. depending on how the developments on both sides are setup and we may still have a parking problem. However, we are not at that stage yet and he ultimately advised we wait for the LTAP report to come in.

Treasurer's Report

D. Isenberg made a motion to accept the Treasurer's report as submitted, S. Blouch seconded and the action was approved.

R. Blouch made a motion to accept the disbursements as presented, B. Crespo seconded and the action was approved.

Council Committees:

Budget Committee: The 2020 Budgets were discussed. Sec./Treas. Kunkle verified that the 2020 Budget Notice was published in the Dillsburg Banner in the November 14, 2019 issue. D. Isenberg made a motion to approve the 2020 Budgets, S. Blouch seconded and the motion carried.

Park & Rec: Fundraising options for the Park were discussed. K. Metzger made a motion to setup one fundraiser date with Hoss's restaurant and additional dates if successful, B. Crespo seconded and the motion carried.

P. Brath continued the discussion regarding the Park Grant. He advised that Grading of the Park may be able to be added to the Grant application along with getting a permit for the grading. We would seek out a developer partner who will agree to dump and grade when applying for the permit.

Correspondence:

The annual PSAB magazine subscription was discussed. Mr. Stein was the only Council member to request a copy for 2020.

It was advised that Judge Thomas confirmed attendance at the January 6, 2020 meeting to facilitate the swearing in of the re-elected council members and the re-appointed tax collector. It was advised that he would have to be accomplished quickly as he has night court duty that evening

The annual State Unemployment Commission Solvency Fee was discussed. Council declined to accept it.

Barton & Loguidice's 2020 Fee Schedule was discussed.

Carroll Township's email regarding meetings for Relocating Rt. 74 was discussed. T. Vasco provided a printed map of the proposed route which was passed around then to be kept by Sec./Treas. for anyone who would like to review it again. D. Isenberg & T. Vasco expressed interest in attending. P. Brath advised that if council wants any say this is important as PennDOT will be closing the accesses across 15 from Adams County to the lights in Dillsburg and this is our opportunity to indicate where we would prefer the new accesses to be.

Old Business: The South Heights plan reviewed at November's meeting was discussed. J. Robinson advised that a zoning variance hearing would not be necessary after all because the plan was approved prior to the Borough having a zoning ordinance. The motion made at the November meeting would be sufficient. He also advised that there is no need for J. A. Myers to re-record the revised plan. P. Brath did advise that a new as build plan would be required.

Sec./Treas. Kunkle requested a decision on her request for an increase in her vacation from 7-9 days and that the annual yard sale would not be considered volunteer time going forward. Discussion ensued. Council decided that since the annual Yard Sale has not made a profit to date that it should no longer be held, which eliminated the decision regarding the volunteer time for it. D. Isenberg made a motion to increase the time off from 7 to 9 days for Sec./Treas. Kunkle, B. Crespo seconded and the motion carried.

New Business:

A letter regarding the new Policy to primarily bill property owners for Trash bills instead of allowing them to choose the tenant to be the primary party billed was discussed. S. Blouch made a motion to ratify the letter regarding the new billing policy, B. Crespo seconded and the motion carried.

The YATB Collection agreement was discussed. J. Robinson advised no motion was necessary to allow it to be signed.

S. Blouch made a motion to adjourn the meeting at 9:06 PM, K. Metzger seconded and the motion was carried.