

Franklinton Borough Zoning, Stormwater & Building Permit Application Guidance



Zoning Permit – requires a simple drawing. Can be the same provided for a Non-UCC Building Permit Application. This is required for all projects.

Driveway Permit – Per Ordinance 275-2009 D. Driveways – Every new or reconstructed driveway connecting with a State or Borough owned road must be paved and must be a minimum of fifteen (15) feet in length. Requires a simple drawing

Stormwater Application – a simple drawing can be submitted with initial application. If more information is needed it will be requested through the zoning & stormwater process. This is required for all new projects. 1 of the following Building Permits will be needed in addition to the Zoning & Stormwater Permit Applications.

Non-UCC Building Permit - any project \$1000.00 and over and 1000 sq. Ft. and/or an existing structure is being repaired or replaced. – requires a simple drawing Per Franklinton Borough Codified Ordinance Part 6 Section 102 E, Building Permits – Any improvements, additions, or construction that does not fall under the jurisdiction of the Code shall require a permit, provided however, that no permit is required for general maintenance and any work costing less than \$1,000.00. The Borough Council shall establish fees for such permits by resolution from time to time.

Residential UCC Building Permit - projects 1,000 square feet or over requires 3 sets of hardcopy plans to be provided by the applicant at the time of the application. (rentals with 1-2 units are residential)

Commercial UCC Building Permit - requires 3 sets of hardcopy plans to be provided by the applicant at the time of the application. (rentals with 3 or more units are commercial)

Permits applications will only be accepted from property owners, a copy of proof of ownership may be required if the transfer does not show on the York County Tax Map at the time of application. A letter designating authorized signer's may be required if the property is owned by an entity such as an Incorporated Business, Limited Liability Corporations, etc.

Any submission of permit application is an indication that fees will be incurred. The amount of the fee is not known until the project is reviewed. Fees are subject to change via ordinance or resolution. Administrative fees may also apply. Payment of permit fees can be made by anyone. However, should a permit payment be returned for any reason the Homeowner will be held accountable for the \$40.00 returned item fee and the Permit Fee. The Issued Permit is considered to be immediately void/recalled effective the date of return for the insufficient check.

The Below link to York County's Zoning Map may be used to answer questions on the applications. The sites disclaimers also apply to the application process with Franklinton Borough.

<http://yorkcountypa.maps.arcgis.com/apps/View/index.html?appid=442ec9dd370c4c20922d2d18f6ab725e>

Please use the checklist on the reverse before submitting an application.

Roof Replacement: As long as no more than 1/4 of the decking is being replaced and no overhangs or extensions are being added or changed then a permit is not needed.

Pools: Pools require zoning, building and stormwater permits. They must be 10 feet from property lines and have a special plug/outlet. Fencing is required if the walls are less than 48 inches high. **This is in accordance with the 2009 UCC Codes. Many lots in Franklinton Borough do not accommodate the setback requirements. Be aware that there are existing pools that were established in the Borough prior to the adoption of the zoning regulations and are therefore grandfathered in.

Replacement Structures: must be replaced within 1 year and must be replaced with the same dimensions to avoid a permit.