

Franklinton Borough Municipal Authority

PO Box 135

Franklinton PA 17323



Proposed Collection Plans

Non-Rental Properties

Bill mailed to designated recipient with net 30 terms

Payments due on 10th of the month Quarterly for February, May, August & November

Payments posted by 13th (weekends/holidays)

Late fees posted by 13th (weekends/holidays)

1st Notice Letters by 15th – postage costs will be added to the account

2nd Notice Letters by 28-31 – postage costs will be added to the account

30 days past due Post notice of termination placed on doors

Follow through with Termination for non-rentals – Includes Posting property to not allow entry due uninhabitable

Notify Borough or Township

Borough or Township Notifies Department of Health

Rental Properties

All bills mailed or emailed to property owner a courtesy bill can be sent to another party.

All bills have net 30 terms

Payments due on 10th of the month Quarterly for February, May, August & November

Payments posted by 13th (weekends/holidays)

Late fees posted by 13th (weekends/holidays)

1st Notice Letters to Property owner & a courtesy copy to another party or delivered to property itself if not paid by 15th – postage costs will be added to the account

Notify agencies of notices to tenant properties

(Landlord has 7 days to provide names and mailing info of tenants)

2nd Notice Letters to Property owner & a courtesy copy to another party or delivered to property itself if not paid by 28-31 – postage costs will be added to the account

37 days past due Post notice on door of termination

Follow through with Termination – Includes Posting property to not allow entry due uninhabitable

Notify Borough or Township

Borough or Township Notifies Department of Health

LOCATION ADDRESS: 116 S. BALTIMORE STREET FRANKLINTOWN PA 17323

MAILING ADDRESS: PO BOX 135 FRANKLINTOWN PA 17323

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OPERATOR: RICHARD BLOUCH T (717)432-5252