

**Parks and Recreation Committee Meeting
January 10, 2024
Regular Meeting**

Members Present: Dave Steidler, Teresa Adams, Jessicka Jarvis, Grace Franks
Members Absent: Kat Metzger, Christine Steidler, Sharon Blouch
Public Present: Charlie Dove, Mayor James Adams

Call to Order: Teresa Adams called the meeting to order at 7:24 p.m.

Pledge and Prayer: Pledge was led by David Steidler, prayer by Teresa Adams.

Nominate Chairperson

A nomination for P&R Chairperson was made by Teresa Adams for David Steidler to be P&R Chairperson.

Nomination was accepted by David Steidler.

A motion was made by Jessicka Jarvis to appoint David Steidler as P&R Chairperson for the 2024 calendar year.

A second was made by Grace Franks.

The motion carried.

Nominate Vice-Chairperson

A nomination for P&R Vice-Chairperson was made by Teresa Adams for Jessicka Jarvis to be P&R Vice-Chairperson.

Nomination was accepted by Jessicka Jarvis.

A motion was made by Chairperson David Steidler to appoint Jessica Jarvis as P&R Vice-Chairperson for the 2024 calendar year.

A second was made by Grace Franks.

The motion carried.

Nominate P&R Secretary

A nomination for P&R Secretary was made by Chairperson David Steidler for Teresa Adams to continue to be P&R Secretary.

Nomination was accepted by Teresa Adams.

A motion was made by Chairperson David Steidler to appoint Teresa Adams to continue as P&R Secretary for the 2024 calendar year.

A second was made by Vice-chairperson Jessicka Jarvis.

The motion carried.

Review and Approve 2024 P&R meeting schedule.

Chairperson Steidler said the schedule was already approved at December P&R meeting.

Approval of minutes:

Motion made by Board member Grace Franks to accept and approve the minutes from December 13, 2023 as submitted.

Second by Vice-chairperson Jarvis.

Motion carried.

Public Comment: There were no comments at this time.

Recreation Report: No report given.

Park Report: Vice-chairperson Jarvis called Council President Matt Adams to follow up about the downed tree on the walking trail. Council President Adams said he spoke with Kyle Adams of ReddUp LLC, removal of the tree would be scheduled in the coming week.

Friends of the Park Report: Including Fund Raising Events and donations raised: Board member Kat Metzger was absent, no report given. Secretary Adams said a follow up was due pertaining to the sale of Christmas ornaments that were to be displayed at the Blacksmith shop at Dill Tavern and see if Board member Metzger was successful in creating a checking account for the Friends of the Park organization.

Funding Report: Grant money/Matches, Outside Donations: A copy of the Treasurers Report was not received from the Borough Secretary/Treasurer. Vice-chairperson Jarvis said a total of 4 new non-cash donations has been received including the 1 from December and one of the non-cash donations is also a possible cash donation as both boxes were marked on the donation form.

Old Business:

DCNR Project Checklist – Secretary Adams said a progress report was submitted, the board reviewed a copy of the report submitted. Secretary Adams said a revised timeline to include dates was completed and submitted to DCNR for upload to the website. Secretary Adams said an email was received from the Engineer Request to Bid and the email stated he has about 80% of the request completed. Secretary Adams said she will stay in contact with the Engineer to ensure the project keeps moving forward.

Committed donation follow up: Vice-chairperson Jarvis said donation follow up was complete, however she needs copies of emails for the materials Waggoner Construction is providing. Secretary Adams said she would email the information as well as email the Non-Cash Donation excel spreadsheet for recording the donations.

Review P&R Committee ordinance: Secretary Adams said she would like to see the review completed and submitted to Borough Council by June 2024. The Board continued working on the P&R ordinance, discussion ensued pertaining to **Compensation, Vacancies, Removal from Office, Committees, Staff, Funding and Revenue, Reports to Franklinton Borough Council, Article III: Rules and Regulations;** review of sections under Article III starting with: **Authority to Promulgate and Adopt Regulations, Applicability of Rules and Regulations to the Borough, Park Hours of Operation, Closing of Parks, Buildings and other Structures in Park, Public Restrooms and Washrooms, Plants, Trees and Soil, Littering; Harmful Substances, Animals, Generally, and Dogs, Specifically.** The P&R Board will resume its review of the ordinance beginning on page 12 of 31, **Article III**, section titled **Motor Vehicles**.

Report to Borough Council: Secretary Adams said she wasn't able to attend December 2023 Borough Council Meeting that Mayor Adams and Chairperson Steidler reported in her absence.

New Business:

Sling shot/archery course/range plans review; there was nothing to review as Jennifer Miller was absent from the meeting.

Laptops and/tablets: Secretary Adams asked if those present had a laptop or tablet and would they bring them to the meetings going forward.

Adjournment:

Motion was made by Grace Franks.

Second by Chairperson Dave Steidler

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Teresa M. Adams
P&R Committee Secretary