

Parks and Recreation Committee Meeting
October 11, 2023
Regular Meeting

Members Present: Kat Metzger, Dave Steidler, Teresa Adams, Jessicka Jarvis, Sharon Blouch
Members Absent: Christine Steidler, Grace Franks
Public Present: Council Member Matthew Adams, Mayor James Adams

Call to Order: Chairperson Kat Metzger called the meeting to order at 7:00 p.m.

Pledge and Prayer: Pledge was led by Chairperson Kat Metzger, there was no prayer.

Approval of minutes:

Motion made by Jes Jarvis to accept and approve the minutes from September 13, 2023 as submitted.

Second by Chairperson Kat Metzger.

Motion carried.

Motion made by Chairperson Kat Metzger to accept and approve the Training meeting minutes from September 21, 2023 as submitted.

Second by Vice -Chair Dave Steidler

Motion carried.

Public Comment: There were no comments at this time.

Recreation Report: No report given.

Park Report: No report given.

Friends of the Park Report: Including Fund Raising Events and donations raised: Chairperson Kat Metzger reported no fund raisers were held during the month of September, 2023 and no meetings were held that possibly in the month of November 2023 there would be a meeting. Chairperson Kat Metzger reported that she did contact the South Mountain Grant organization but the contact person for the \$600.00 grant award is currently out on medical leave and not available.

Funding Report: Grant money/Matches, Outside Donations: The Board discussed requesting a copy of the Treasurers Report from Council to see how much money is in the P&R fund/account to complete projects and know what expenses were being paid from the P&R account.

Old Business:

Motion made by: Vice-chair Dave Steidler to table the following: Concession stand renovations, Removal of old playground equipment, Installation of new playground equipment until the P&R Board could meet with the Engineer to review the plans and figure out the process to request bids on work to be completed.

Second by Sharon Blouch

Motion carried.

Committed donation follow up: Jessicka Jarvis reported she would meet with Borough Secretary to continue working on donation commitments and report back next meeting.

Review P&R Committee ordinance: The Board began review of the P&R Ordinance using a copy of South Middleton Township's P&R Ordinance. Discussion ensued in regard to how many P&R Board members there should be, it was discussed to have a volunteered board of at least 7 members but no more than 9 and these positions are not paid positions. They discussed there should be a chairperson, a vice-chairperson and a secretary. They discussed that administrative and maintenance functions should not require Borough Council approval. The Board discussed not having

term limits, restructure the Board every 2 years to allow new members and if there were more than 9 people interested in being Board members recommend those interested could be alternate members.

New Business:

Donation Flyers; the Board discussed compiling a list of local businesses to ask for donations among the suggestions were: Dillsburg Banner, Sheetz, Rutters, Giant. The Board discussed it would be best to hand out flyers in person. Jes Jarvis suggested handing out flyers during Farmers Fair and Borough Trick or Treat night. It was suggested to have Borough Secretary Pam Errington place a post on the Borough website, Face Book page, see if Postmaster would allow one to be placed in the Franklinton Post Office and have volunteers of the Board hand out treats with the flyers on Trick or Treat night.

Adjournment:

Motion was made by Jessicka Jarvis.

Second by Chairperson Kat Metzger

Meeting adjourned at 8:41 p.m.

Respectfully submitted,

Teresa M. Adams

P&R Committee Secretary