

**Parks and Recreation Committee Meeting  
November 8, 2023  
Regular Meeting**

**Members Present:** Kat Metzger, Dave Steidler, Teresa Adams, Jessicka Jarvis, Sharon Blouch  
**Members Absent:** Christine Steidler, Grace Franks  
**Public Present:** Mayor James Adams, Resident Charlie Dove, Resident Jennifer Miller

**Call to Order:** Chairperson Kat Metzger called the meeting to order at 7:00 p.m.

**Pledge and Prayer:** Pledge was led by Chairperson Kat Metzger, there was no prayer.

**Approval of minutes:**

**Motion made by** Chairperson Kat Metzger to accept and approve the minutes from October 11, 2023 as submitted.  
**Second by** Vice-Chairperson Dave Steidler  
**Motion carried.**

**Public Comment:** There were no comments at this time.

**Recreation Report:** No report given.

**Park Report:** One item reported of a fallen tree on the walking trail.

**Friends of the Park Report: Including Fund Raising Events and donations raised:** Chairperson Metzger reported the contact person for the Grant money to start up a checking account for Friends of the Park was back from sick leave and she is moving forward to the next step of obtaining \$600.00 awarded to the organization. Chairperson Metzger also reported there will be a Christmas ornament fund raiser at Dills Tavern in the Wheel Right Shop or blacksmith shop, where ornaments will be available to purchase and proceeds benefiting the The Archie Hess Memorial Park.

**Funding Report: Grant money/Matches, Outside Donations:** Secretary Adams reported the request was made to Borough Council for a copy of the Treasure's Report each month so the P&R Board could be kept up to date with the P&R funds.

**Old Business:**

**Committed donation follow up:** Jessicka Jarvis reported she and Secretary Adams met and made phone calls to non-cash donators to be sure each was able to honor their previous commitments. She reported that calls were made to the following: Berkheimer Construction for excavation materials, Randy Duncan to provide labor wherever needed, Chad Hopple for Front End Loader time, Vice-chairperson Dave Steidler for labor to install plumbing and Brian \_\_\_\_\_ for labor donation. Secretary Adams reported she spoke with Waggoner Construction who is still good for concrete and black top materials. She also reported she spoke with Surveyor Todd Lyons who is good to set pins or markers when placing the playground equipment and a representative from the United Brethren Church said they will still donate labor to install the playground equipment.

**Review P&R Committee ordinance:** The Board resumed reviewing the P&R Ordinance. The following sections under the South Middleton Township sample ordinance were reviewed, discussion ensued on changes to be recommended: Short Title, Purpose, Applicability, Construction, Powers and Duties of the Borough Council, Powers and Duties of the Director and Definitions. The Board will continue their review of the ordinance starting with Article II: Parks and Recreation Board at their December 13<sup>th</sup> meeting.

**Review DCNR timeline**

**Motion made by** Jessicka Jarvis to accept the timeline and submit to DCNR for approval to upload to portal.

**Second by** Chairperson Metzger

**Motion carried.**

**New Business:**

**Donation Flyers;** Secretary Adams reported 32 of 50 flyers along with approximately 8 lbs. or 2 bags of candy were handed out during Trick or Treat Night in the Borough.

**Sling shot/archery course/range:** Girl Scout Leader Jennifer Miller asked if the Board would consider placing a Sling Shot/Archery range in the park. She reported that archery is the second safest sport and the range is not an expensive project it could be built for less than \$300.00 using ladders, 2x4's and a few other items from The Dollar Tree store. She reported the sport is growing in popularity and there are even tournaments within the Girl Scouts/Boy Scouts Troups. She reported the range could be made portable and taken down when not in use or over the winter months. She recommended keeping the archery events separate from the sling shot events and reported the season for the range could be April through November and the Board should consider displaying signage for a "Live Range". Miss Miller also recommended there should be a certified facilitator when tournaments take place. The Board invited Miss Miller to their December meeting to review plans for her idea and discuss it further.


**Adjournment:**

**Motion was made by** Jessicka Jarvis.

**Second by** Chairperson Kat Metzger

Meeting adjourned at 8:50 p.m.

**Respectfully submitted,**



**Teresa M. Adams**

**P&R Committee Secretary**