

Parks and Recreation Committee Meeting
March 13, 2024
Regular Meeting

Members Present: Dave Steidler, Jessicka Jarvis, Teresa Adams, Grace Franks, Kat Metzger
Members Absent: Sharon Blouch, Christine Steidler
Public Present: Charlie Dove

Call to Order: Chairman Dave Steidler called the meeting to order at 7:00 p.m.

Pledge and Prayer: Pledge was led by David Steidler, prayer by Teresa Adams.

Approval of minutes:

January 10, 2024 minutes and **February 14, 2024** minutes were accepted and approved as received.

Motion was made by Board Member Grace Franks.

Second by Chairman Dave Steidler.

Motion carried.

Public Comment: No comments from the public.

Recreation Report: No report given.

Park Report: Waiting for dryer weather to remove the tree which doesn't pose any eminent danger as it is resting against another tree. Board Member Metzger said the scouts have been notified P&R is looking for volunteers to clean up the walking trail twice a year. Secretary Adams said she has not been able to confirm with Royal Rangers but will hopefully be able to make contact and report back at April's meeting.

Friends of the Park Report: Including Fund Raising Events and donations raised: P&R Board member Kat Metzger said she received information from previous Borough Solicitor that was needed to complete paper work to open non-profit business account and that she was still playing phone tag with the Grant Representative to get the funds for depositing. Secretary Adams said hopefully this will all be resolved as fund raising needs to begin sooner than later for next years planned events.

Funding Report: Grant money/Matches, Outside Donations: No new donations toward the Grant Match Money were received. Secretary Adams said she would work on getting information from the United Brethren Church as far as the number of hours they planned to donate and how many adults/children would be helping and also follow up with Ethan Smith on the number of hours and workers to pour and finish the concrete, all work will need to be computed using prevailing wage.

Secretary Adams said she would request a copy of the Treasurers Report to see how much money is in the P&R bank account.

Old Business:

DCNR Project Checklist – Nothing new to report, moving forward with Bid Request.

Committed donation follow up: Vice-chairperson Jarvis was given donation commitment letter for the completion of the inside of the concession stand bathrooms.

Review P&R Committee ordinance: The Board reviewed **Section 311: Motor Vehicles** of the sample ordinance they are working thru and will resume their review beginning with **Section 312: Human-Powered Vehicles** at its April meeting.

Report to Borough Council: Secretary Adams said she reported on the following items to Council:

- Spoke with Doot Smith pertaining to the donated man hours from the United Brethren Church, he needs date and time to determine how many volunteers there will be.

- Email sent to DCNR Cheri send Request to Bid, she responded with several questions which were forwarded to the Engineer.
- Spoke with the Engineer to be sure he could access the DCNR page to upload information into the portal.
- Shared the draft copy of the P&R Newsletter to be sent with the quarterly water, sewer and trash, the Borough Secretary asked for assistance to fold and stuff envelopes. Vice-Chairman Jarvis and Secretary Adams said they would be available to assist.
- Secretary Adams said she will suggest to make arrangements with scouts and Royal Rangers on scheduling date and time for walking trail cleanup.
- Wellsville Fire Company representative invited P&R to combine efforts for an Easter Egg Hunt on Saturday, March 30th beginning at 1:00 p.m.
- Wellsville Fire Company representative said the Santa Engine only received 4 children and some sort of event in an effort to get more community participation around the arrival of Santa would be welcomed.
- Secretary Adams said there was an inquiry made pertaining to the building of a baseball diamond that could be used by members of the community and a local traveling team to use.
- Council said clean fill would be needed and some research done to see if a Grant could be obtained to do so.
- Secretary Adams said the Borough Burn Pile was getting out of hand and needs to be addressed.

Sling shot/archery course/range plans review; the Board decided to table this idea until closer to the end of the current park project.

New Business:

Public Awareness: Council President Matt Adams and P&R Chairman Steidler made a progress sign to be placed outside the Borough Office discussion ensued on how to complete the sign.

Adjournment:

Motion was made by Board Member Grace Franks.

Second by Vice-Chairman Jessicka Jarvis

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Teresa M. Adams
P&R Committee Secretary