

**Parks and Recreation Committee Meeting**  
**May 8, 2024**  
**Regular Meeting**

**Members Present:** Dave Steidler, Jessicka Jarvis, Teresa Adams, Grace Franks, Kat Metzger  
**Members Absent:** Sharon Blouch, Christine Steidler  
**Public Present:** Dave Albert, Mrs. Bechtel

**Call to Order:** Chairman Dave Steidler called the meeting to order at 7:03 p.m.

**Pledge and Prayer:** Pledge was led by David Steidler, prayer by Teresa Adams.

**Approval of minutes:**

**April 10, 2024** minutes were accepted and approved as received.

**Motion was made by** Board Member Grace Franks.

**Second by** Vice-Chairperson Jessicka Jarvis

**Motion carried.**

**Public Comment:** Dave Albert was present from the Friends of the Park non-profit organization. Mr. Albert said he is the Treasurer for the organization and received the P&R newsletter and he also searched the Borough website for more details about the P&R Board. He said he was unaware of the P&R meetings and wanted to know what reports according to the P&R minutes published on the Borough website were being received by the Board for the Friends of the Park as he should be the one submitting the reports. Discussion ensued pertaining to the information being provided and who was providing the information which is Kat Metzger the organizations President or Chairperson. The Board encouraged Mr. Albert to attend more P&R meetings and said they were glad to have him attend.

**Recreation Report:** No events or programs scheduled, no report given.

**Park Report:** Walking Trail Cleanup was rescheduled for September due to lack of volunteers to assist in the cleanup. Mr. Albert said he has been assisting some of the local Boy Scout troops with keeping the trail cleared. He said that he and his son Justin Albert signed an agreement with one of the previous Borough Secretary's to be allowed to travel across the Borough field to haul firewood and clear debris from the trail. Secretary Adams said she would ask the Borough Secretary to try to find the agreement to be sure it is still on file.

**Friends of the Park Report: Including Fund Raising Events and donations raised:** Discussion ensued pertaining to the Friends of the Park "Articles" found by the Borough Secretary. Dave Albert asked what, if anything is going on with the organization. He said to his knowledge there hasn't been a meeting for quite some time and wasn't quite sure of the purpose of the organization. Secretary Adams said they are to help raise money for the benefit of expanding the park and provide a Small Games of Chance License so that raffles can be held in an effort to help with fund raising. Vice-chair Jarvis asked where the organization was with obtaining a bank account. Board member Franks asked about the grant proceeds for the account, if there was an expiration on them and how soon would the funds be available to deposit. The P&R Board members said they would like to have a contact list of those involved in the organization as well as a list of meeting dates, times and places so the P&R Board can move forward with forming Event Committees for 2025. Kat Metzger reported the May 14 Friends of the Park meeting was cancelled due to other commitments.

**Funding Report: Grant money/Matches, Outside Donations:** Secretary Adams said no new match money has been received.

**New Business:**

**Appointment of Event Committees:** Tabled until the Grant Project is completed.

**No other new business.**

**Old Business:**

**DCNR Project Checklist** – Secretary Adams distributed a revised checklist and reviewed it with the Board. The following items on the check list were marked “Approved”:

DCNR Initial Project Conference Call, Submit Consultant Contract or Resolution for Professional Services, Submit DCNR Certification of Title form for each project site, Submit Cooperative Purchasing Program Quotes, Submit PA Natural Diversity Inventory (PNDI) Review Receipt and/or Clearance, Submit DCNR Certification of Design Form for each set of Bid Documents, Submit DRAFT Bid Documents

**Donation request letter:** Secretary Adams said she would follow up with Ace Hardware to see if they would be able to supply the materials for painting the park project sign.

**Review P&R Committee ordinance:** The Board resumed reviewing of the sample ordinance beginning with **Section 312: Human-Powered Vehicles**. They completed review of the following sections: **Section 313: All Other Vehicles**, **Section 314: Roller Skating and Skateboarding**, **Section 315: Firearms and Weapons**, **Section 316: Peddling and Solicitation**; **Section 319: Noise**, **Section 320: Political Activity**, **Section 321: Alcoholic Beverages, Controlled Substances, and Tobacco Use**, **Section 322: Gambling; Games of Chance**, **Section 323: Minors**, **Section 324: Playgrounds and Play Areas**, **Section 325: Disorderly Behavior**

**Report to Borough Council:** Secretary Adams said she reported on the following items to Council:

- **Walking Trail clean up** – cancelled due to lack of volunteers. Hopeful for fall clean up. Dates have been set up for twice a year, April and September.
- **P&R Newsletters** were mailed with quarterly water statements and remaining placed in post office.
- **Match money donation receipt**- 3 noncash donations were received during the month.
- **Todd Lyons** – requested a copy of the prevailing wage list, it was emailed to him.

**Adjournment:**

**Motion was made by** Board Member Grace Franks.

**Second by** Secretary Teresa Adams

Meeting adjourned at 8:50 p.m.

**Respectfully submitted,**

**Teresa M. Adams**

**P&R Committee Secretary**