

Parks and Recreation Committee Meeting
August 9, 2023
Regular Meeting

Members Present: Teresa Adams, Jessicka Jarvis, Sharon Blouch
Members Absent: Kat Metzger, Dave Steidler, Christine Steidler, Grace Franks
Public Present: Mayor James Adams

Call to Order: Teresa Adams called the meeting to order at 7:00 p.m.

Pledge and Prayer: There was no pledge or prayer

Welcome of New Committee Appointees: Teresa Adams welcomed the new appointees present to the P&R Committee.

Nomination and selection of Vice-Chair and Secretary:

Nomination made by Teresa Adams for Dave Steidler to be Vice-Chairperson, nomination was accepted via text message.

Motion made by Sharon Blouch to appoint Dave Steidler as P&R Vice-Chairperson

Second by Jessicka Jarvis

Motion carried.

Nomination made by Jessicka Jarvis for Teresa Adams to be Secretary, nomination accepted by Teresa Adams.

Motion made by Sharon Blouch to appoint Teresa Adams Secretary of P&R Committee.

Second by Jessicka Jarvis.

Motion carried.

Approval of minutes:

Motion made by Jessicka Jarvis to approve and accept the minutes from July 12, 2023

Second by Sharon Blouch

Motion carried.

Public Comment: No comments from the public

Recreation Report: No report given

Park Report: A complaint was received about golf balls in the park area, this is a violation of the current P&R ordinance, section on golf balls in the park. The committee said they would forward to Borough Council for review.

Friends of the Park Report: Including Fund Raising Events and donations raised: No report given

Funding Report: Grant money/Matches, Outside Donations: The Committee reviewed contents of several folders, Jessicka Jarvis organized the files according to Grant Money, donations, monetary, time/labor and expenses so far. Jessicka Jarvis volunteered to work with the Borough Council Secretary to find out if any donations have been collected, if so how much and from whom so follow up can be started to see if donation commitments are still good.

Old Business:

Concession stand renovations: Teresa Adams reported that she and Mayor Adams met with a representative from Waggoner Construction, measurements were taken in the concession room and bathrooms. Discussion ensued on materials needed to complete a door for the concession window, currently there is only a piece of plywood nailed to the outside of the concession window, materials needed to complete the ceilings, light fixtures, paint for the walls and floors of concession area and bathrooms.

Old Business cont'd:

Removal of old playground equipment: No discussion ensued on this topic.

Installation of new playground equipment: No discussion ensued on this topic.

Committed donation follow up: Jessicka Jarvis volunteered to follow up based on the information received in the files and work with Borough Secretary.

New Business:

Establish P&R Committee meeting schedule: Teresa Adams submitted a meeting schedule for review, approval and submission to Borough Council.

Motion was made by Sharon Blouch to accept the P&R Committee meeting schedule submitted.

Second by Jessicka Jarvis

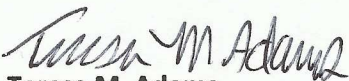
Motion carried.

Review P&R Committee ordinance: The committee reviewed the ordinance from origination to current ordinance, discussion ensued about changes or additions to the ordinance, mainly focusing on duties/responsibilities of the committee as well as the number of committee members and their term of office. Teresa Adams said she would forward a copy of South Middleton Twp.'s ordinance to committee members via email for ideas to update the current P&R ordinance and the discussion was tabled for future meetings.

P&R Committee contact list: Teresa Adams said she would gather committee members information, compose a list and forward to everyone via email. A copy would be provided to Borough Council and Borough Secretary as well.

Adjournment: Motion was made by Sharon Blouch to adjourn at 8:34 p.m.

Respectfully submitted,



Teresa M. Adams

P&R Committee Secretary