

Parks and Recreation Committee Meeting
September 13, 2023
Regular Meeting

Members Present: Kat Metzger, Dave Steidler, Teresa Adams, Jessicka Jarvis, Sharon Blouch
Members Absent: Christine Steidler, Grace Franks
Public Present: Mayor James Adams

Call to Order: Vice Chair Dave Steidler called the meeting to order at 7:00 p.m.

Pledge and Prayer: Pledge was led by Secretary Teresa Adams, there was no prayer.

Approval of minutes:

Motion made by Sharon Blouch to accept and approve the minutes from August 9, 2023 as submitted.

Second by Kat Metzger

Motion carried.

Public Comment: Mayor Adams reported a bid in the amount of \$14,875.00 was received from Waggoner Construction and submitted to Borough Council for review of work to be completed on the concession stand.

Recreation Report: No report given.

Park Report: No report given.

Friends of the Park Report: Including Fund Raising Events and donations raised: Kat Metzger reported there are currently no events or fund raisers taking place. She reported that she needs to meet with South Mountain Partnership pertaining to a Grant of \$600.00 for startup money to open a checking account for the organization Friends of the Park.

Funding Report: Grant money/Matches, Outside Donations: The Committee continued reviewing contents of several folders. Jessicka Jarvis reported she did meet with the Borough Council Secretary to find out if any donations have been collected. She reported there was info for Leer Electric but no notations of a monetary donation, labor donation or materials. Jessicka said that Borough Secretary Pam Errington also found a donation from the Kiwanis's but wasn't sure if it was monetary or labor. Jessicka Jarvis reported she plans to meet with Borough Secretary Pam Errington to begin follow up phone calls to see if donation commitments are still good.

Old Business:

Concession stand renovations: P&R Committee received a quote from Waggoner Construction for the completion of the concession stand and bathrooms. The Committee reviewed the bid and said it looked good. The bid was tabled until the Committee could find out if other bids were needed before proceeding with the current bid.

Removal of old playground equipment: Vice Chairman Steidler reported that he wanted to inspect the old equipment to see if it was worth salvaging and if he was still interested in obtaining it.

Installation of new playground equipment: Discussion ensued pertaining to the order of installation of the new equipment. The committee discussed setting the playset first, before winter 2023 then follow with placement of swings in spring of 2024.

Committed donation follow up: Jessicka Jarvis reported she would meet with Borough Secretary to continue working on donation commitments and report back next meeting.

Review P&R Committee ordinance: Discussion ensued to review sample ordinance for South Middleton Township and see if there were parts of the South Middleton Township ordinance on parks and recreation the Committee could recommend be adopted by Borough Council. The Committee is especially interested in duties and terms of its members.

New Business:

Burn Pile Sign: Discussion ensued pertaining to posting a sign of the current Burn Pile Ordinance near the burn pile to educate residents of what is considered acceptable debris to be placed for burning and to inform non-residents they are not to be dumping debris on the pile. The idea was tabled.

Walking Trail: The Committee discussed the possibility of placing a walking trail sign to indicate the existence of the trail. The idea was tabled.

Walking Trail maintenance: Secretary Adams reported the Walking Trail was in need of maintenance, to her knowledge no major maintenance has been done since it was created in 2007/2008. She suggested this would be a good project for the scout groups, either Boy Scout or Girl Scout, in the area. Chairperson Kat Metzger said she has contacts within each of the organizations and would be willing to pass along the information. Secretary Adams said it would be good to get them on a schedule like spring and fall but that the fall schedule should be prior to October when hunting season begins. Secretary Adams said she will follow up with the Chairperson next meeting.

Grant money training or workshop: Secretary Teresa Adams reported she was in touch with DCNR contact Cheri Matter. Ms. Matter is willing to meet with the Committee to discuss the process of the Grant awarded for the building of the park. Committee members weighed in on dates and times that were good for them and Secretary Adams said she would see when Ms. Matter was available and set up a date and time with her and correspond the information via email to the Committee Members.

Adjournment: Motion was made by Jessicka Jarvis.

Second by Chairperson Metzger.

Meeting adjourned at 8:08 p.m.

Respectfully submitted,

**Teresa M. Adams
P&R Committee Secretary**