Meeting Minutes Franklintown Borough Municipal Authority, October 7, 2026

Meeting called to order by Matt Adams at 6:30 PM

Immediately upon opening, Matt Adams made a motion to amend the agenda to add Mr. Garland to New Business. Grace Franks seconded the motion and it carried.

Board Members present: President Matt Adams, Grace Franks, Doug Isenberg, Dustin Swab and David Steidler

Municipal Authority Staff present: Solicitor Darryl Dethlefs, Water Operator John. Scrivens, Engineer Phil Brath, and Secretary/Treasurer Kristen Taylor

Visitors present: Mayor James Adams, Phil Garland

PREVIOUS MONTHS MINUTES- Grace Franks made a motion to approve the September minutes. Dustin Swab seconded the motion and it carried.

OPERATORS REPORT – Water systems everything is fine. On September 29th well pump 1 tripped out. It tripped out on August 29th also. Going to see if it trips out here in October to see if there's an ongoing problem.

Solicitor Report – Darryl Dethlefs - Comment will be in new business.

Engineer Report – Phil Brath - Comment will be in old and new business.

Treasurer Report- Dave Steidler made a motion to accept the September treasurer report, subject to audit. Dustin Swab seconded the motion and it carried.

Matt Adams made a motion for the secretary to contact the accounts over 270 days old as a courtesy before sending the list to the solicitor to begin the water shutoff and lien process letters. Grace Franks seconded the motion and it carried.

Dustin Swab made a motion to pay the bills. Grace Franks seconded the motion and it carried.

Old Business:

Backup Generators – Fully functional and no alarm since repair work done to the fuel lines. Discussed and reviewed the need for a maintenance contract for the backup generators. Kelly's plan was $1350 plus an optional 2-hour load bank test at $651 each= $2652. Total of Winter's Estimate is $3000 something. Phil was going to recommend the company who provided the equipment, Kelly Generator, until the warranty expires, which is also the company with the lowest quote. Consensus was for the solicitor to review the contracts and discuss them at next meeting. On the generator project, Matt Adams asked the Engineer if it was okay to pay the $58,500 invoice to WY Electric and Phil Brath answered, yes.

Alternate Water Source – Meeting with ARM probably next week to pull the Well Drilling out of the current contract and rebid.

Repair and Demolitions of Well 2 being held off until the board has an established Capital Improvement Plan.

New Business

There was 1 billing adjustment that netted zero in dollars in September 2026.

A hearing is scheduled for next week regarding the parcels adjacent to Well 2. One parcel is fenced, while the other is being considered for taxable status.

For anyone to assist John Scrivens, the operator, they must be certified for Clorine. The charge was $50 before. John Scrivens is going to find out more information.

Discussed Capital improvement plan, Water meters, Pump Controller and Tearing down and rebuilding the Control house at Pump 2.

Phil Garland of Lexington Fields Properties attended to provide an update following the previous meeting, which he joined by phone to discuss the possibility of FBMA providing fire-suppression service. After consulting with DAA, Mr. Garland learned that DAA intends to retain fire flow within its own system. The Sturbridge-to-Lexington Fields development plans to install a water line through Franklintown within the next two years, subject to permit approval. Mr. Garland suggested that FBMA contact DAA about connecting to that system. He also raised the possibility of York Water acquiring the FBMA system, an option discussed approximately 10 years ago. Phil Garland will forward the contact information he has to the borough secretary for both DAA and York Water.

Dave Stiedler made a motion to adjourn the meeting. G. Franks seconded the motion and meeting adjourned at 6:59 pm.

Next Meeting November 4, 2026

Meeting Minutes by Kristen Taylor