

**Parks and Recreation Board
March 12, 2025
Regular Meeting Minutes**

Members Present: Dave Steidler, Teresa Adams, Katt Metzger, Charlie Dove, Jessicka Jarvis, Dave Albert

Members Absent: None

Public Present: Grace Franks

Call to Order: Chairman Dave Steidler called the meeting to order at 6:30 p.m.

Pledge and Prayer: Pledge was led by Vice-chair Jarvis, prayer by Secretary Adams.

Approval of minutes: February 12, 2025, Regular Meeting minutes

Motion made by Board Member Dove to accept **February 12, 2025**, P&R Board regular meeting minutes as submitted.

Second by Vice Chairman Jarvis.

The motion carried.

Public Comment: No public comments.

Recreation/Event Report: Walking Trail clean-up is scheduled for Saturday, March 15, 2025, from 9 a.m. until Noon, rain date is set for Saturday, March 29, 2025. Discussion pertaining to how much of the walking trail is on Borough property and the possibility of more trail space. There was also discussion to provide donuts, coffee and juice for trail clean up volunteers.

Park Report: Park projects, repairs, maintenance: Painting has begun in concession stand and will be completed as long as temperatures stay at or above 45 degrees. Bids are back for excavation work to install sewer and water to the concession stand and other related work.

Friends of the Park Report: Including Fund Raising Events and donations raised

FOP President Katt Metzger reported there was a meeting held, the organization is looking to have a regular meeting each quarter on Sunday, at this time there is no meeting schedule and no fund raising schedule available. Mrs. Metzger reported the organization is working on completing the small games of chance application but they have some questions about some of the information requested on the application. Secretary Adams said she would be more than happy to assist with the completion of the application as she recently assisted a customer with their small games of chance application.

Funding/Treasurers Report: Grant money/Matches, Outside Donations

The Board acknowledged receipt of the Borough Treasurers report.

New Business:

Pennsylvania Recreation and Park Society (PRPS) – Board member Dove commented this organization may be beneficial in helping with future projects and has valuable information for the Board to consider.

Discuss other Grant opportunities to pursue/develop a 5-year plan The Board tabled discussion until April's P&R regular meeting.

Any other New Business The Board discussed getting signs for the Walking Trail like a Trail Legend/Map and possibility of a grant to do so. Discussion ensued about the possibility of a booth at National Nite Out in August.

Old Business:

Report taken to March Council meeting for February events

Secretary Adams said the following items were reported to Boro Council:

- ✓ Walking Trail clean is being advertised on Lions Club sign in Dillsburg square
- ✓ Trail clean up is scheduled for Saturday, March 15th from 9 a.m. until noon with a rain date of Saturday March 29th
- ✓ Concession stand ceilings have been completed in the kitchen area and both restrooms.
- ✓ Follow up with Redd Up LLC on completion grading and hole drilling holes of the play waiting on weather to cooperate.
- ✓ Dillsburg Borough Council meeting is March 11th Secretary Adams will attend to get information on their participation for York County's 250th celebration
- ✓ York County Parks Forum is hosting a forum for anyone interested in participating.

Grant Opportunities and 5-year plan The Board tabled discussion until April's P&R regular meeting.

Any other business There was no further business to discuss.

Adjournment:

Motion made by Secretary Adams

Second by Vice-chair Jarvis

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Teresa M. Adams", with a stylized flourish at the end.

**Teresa Adams, Secretary
Parks and Recreation Board**