

**UNION TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATIONAL MEETING AGENDA
JANUARY 2, 2024 – 7:00 PM**

REORGANIZATION OF BOARD

1. Motion to appoint temporary *Chairman*
2. Motion to appoint *Chairman*
3. Motion to appoint *Vice Chairman*

CALL NEW BOARD TO ORDER, Motion to appoint

4. Appoint **Road Masters** (*Compensation for roadmaster position is set by Elected Auditors, if Supervisor(s) appointed to this position*)
 - Motion to appoint Road Masters and to authorize the Road Masters to spend \$2,500 for Emergency Repairs without calling for a special meeting of Board of Supervisors.
5. **Renee Swancer** to serve as **Secretary/Treasurer** at a rate of \$23.10/hour.
 - Motion to set the Treasurer's Bond limit to the amount equal to the highest estimated Township budget funds for the year 2024.
 - Motion to authorize Secretary/Treasurer and one Supervisor to pay monthly bills and payroll when due.
6. **Denny Ripka**, as qualified elector from the Township to serve as Chairman to the **Vacancy Board**. Supervisors also need appoint the all three Board members to the Vacancy Board.
7. **Jeff Stover** to serve as **Solicitor** from Stover, McGlaughlin, Gerace.
8. *Sewage Enforcement Officers –Primary*
Justin Dashem - Primary .
 - Motion to adopt **Resolution 2024-01** Setting the Fee Schedule for 2024 for Sewage Enforcement.
9. *Uniform Construction Code Official*
Penns Valley Code Enforcement and Keystone Inspection Agency to serve as Building Code Officials.
Motion to adopt **Resolution 2024-02** Setting the Fee Schedules for 2024 for Permits.
10. **Renee Swancer** as representative for the *Centre County Tax Collection Agency Commission*
11. A representative needs to be appointed to the *Oversight Committee for the Citizen's Hook & Ladder Fire Company #1. (Committee meets once a month on last Tuesday of each month at 6:30 pm at the Fire Company building.)*
12. **First National Bank**, to serve as Named Depository for 2024
Motion to adopt **Resolution 2024-03** for Execution of Signature Cards
13. Motion to authorize the **Union Township Elected Auditors** to perform the *2023 Municipal Audit*.
14. **Executive Session to Discuss Personnel**
Motion to set the following Road Crew Rates for 2024 as follows:
 - **Kurt Donley**, Part-time at a rate of 22.00/hr.
 - **Brian Sanker**, Part-time at a rate of 20.35/hr.
 - **Dalton Hall**, Part-time at a rate of \$17.50/hr

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15. **Keith Reese** on the Coordinating Committee and Mark Lively on the Technical Committee as the representatives of the Upper Bald Eagle Valley for 2024-2025 term.
16. Motion to set **Township Mileage Reimbursement Rate** of 67 cents per mile for 2024 as established by the Internal Revenue Service.
17. Planning Commission Vacancies
18. Motion to use **Lock Haven Express** as Newspaper for Township.
19. Motion to name the **Board of Supervisors as the Voting Delegates** for the Pennsylvania State Association of Township's State Convention held in Hershey, PA.
20. Motion to authorize the Township to plow or ash the cemeteries for burials when needed for emergencies only. Cemeteries include: Oak Ridge, Union, Bush Hollow and Dix Run.

ADJOURNMENT