## UNION TOWNSHIP BOARD OF SUPERVISORS REORGANIZATIONAL MEETING MINUTES JANUARY 3, 2023

## CALL TO ORDER

The reorganizational meeting of the Union Township Supervisors was called to order by Chair Tammy Hanscom at 7:00 PM at the Municipal building located at 125 Sycamore Lane, Julian, PA. Attendees included:, Tammy Hanscom, Donald Snyder, and Nick Taylor, Renee Swancer – Secretary/Treasurer, Jeff Stover – Solicitor, Mr. & Mrs. Greib, Jim Reish, Denny Ripka, and John Sengle.

## **REORGANIZATION OF BOARD**

Motion to appoint temporary Chair. Mr. Snyder moved to appoint Tammy Hanscom as temporary chair. Mr. Taylor seconded the motion. VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes Ms. Hanscom asked for nominations for chair. Ms. Hanscom moved to appoint Donald Snyder as Chair. Mr. Taylor seconded the motion. Motion carried. VOTE: Mr. Taylor – yes Mr. Snyder – ves Ms. Hanscom – ves Ms. Hanscom moved to appoint Nick Taylor as Vice Chair. Mr. Snyder seconded the motion. Motion carried. VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes CALL NEW BOARD TO ORDER, Motion to appoint Road Master(s) [Compensation for road master position is set by Elected Auditors, if Supervisor(s) appointed to this position] Ms. Hanscom moved to appoint all three Supervisors as Road Master. Mr. Taylor asked if all three needed to be appointed. It was noted it is helpful for roadmasters to discuss road issues. Mr. Taylor seconded the motion. Motion carried. VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes Ms. Hanscom moved authorize a single Road Master to spend \$2,500 for Emergency Repairs without calling for a special meeting of Board of Supervisors. Mr. Taylor seconded the motion. Motion carried. VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes Mr. Snyder moved to appoint Renee Swancer to serve as Secretary/Treasurer at a rate of \$21.00/hour. Ms. Hanscom seconded the motion. Motion carried. VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes Mr. Snyder moved to set the Treasurer's Bond limit at the amount equal to the highest estimated Township funds for the year 2023. Ms. Hanscom seconded the motion. Motion carried. VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes Mr. Taylor moved to authorize Secretary/Treasurer and one Supervisor to pay monthly bills and payroll when due. Ms. Hanscom seconded the motion. Motion carried. VOTE: Mr. Snyder – ves Mr. Taylor – yes Ms. Hanscom – yes Ms. Hanscom moved to appoint Denny Ripka as the qualified elector from the Township to serve as Chairman to the Vacancy Board. Mr. Taylor seconded the motion. Motion carried. VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – ves Ms. Hanscom moved to appoint all three Supervisors to the Vacancy Board. Mr. Snyder seconded the motion. Motion carried. VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes

Ms. Hanscom moved to appoint Jeff Stover from Stover, McGlaughlin to serve as Solicitor Mr. Snyder seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Ms. Hanscom moved to appoint Dave Piper to serve as the Primary Sewage Enforcement Officer. Mr. Taylor seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Ms. Hanscom moved to appoint Stan Wallace to serve as the Alternate Sewage Enforcement Officer. Mr. Snyder seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Ms. Hanscom moved to adopt Resolution 2023-01 Setting the Fee Schedule for 2023 for Sewage Enforcement. Mr. Snyder seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Mr. Taylor moved to appoint Penns Valley Code Enforcement and Keystone Inspection Agency to serve as Building Code Officials. Mr. Snyder seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Ms. Hanscom moved to adopt Resolution 2023-02 Setting the Fee Schedules for 2023 for Permits. Mr. Snyder seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Mr. Snyder moved to appoint Renee Swancer as representative for the Centre County Tax Collection Agency Commission. Mr. Taylor seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Mr. Snyder moved to appoint Tammy Hanscom to serve as an elected official on the Oversight Committee for the Citizen's Hook & Ladder Fire Company #1. Mr. Taylor seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Mr. Taylor moved to appoint First National Bank to serve as Named Depository for 2023. Mr. Snyder seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Ms. Hanscom moved to authorize the Union Township Elected Auditors to perform the 2022 Municipal Audit. Mr. Snyder seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes
Mr. Stover arrived at 7:15 PM.			
Ms. Hanscom made a motion to go into Executive Session at 7:15 PM. Mr. Snyder seconded the motion. Motion carried.			
VOTE: Ms. Hanscom I	Mr. Snyder – yes made a motion to reconvene the	Mr. Taylor – yes meeting at 7:18 PM. Mi	Ms. Hanscom – yes r. Taylor seconded the motion. Motion carried.
VOTE:Mr. Snyder – yesMr. Taylor – yesMs. Hanscom – yes			
The Board discussed personnel wages. Mr. Snyder made a motion to increase all employee wages by 10 percent. Ms. Hanscom seconded the motion. Motion carried.			
VOTE:	Mr. Snyder – yes	Mr. Taylor – yes	Ms. Hanscom – yes

Ms. Hanscom moved to set the Township Mileage Reimbursement Rate of 58.0 cents per mile for 2023 as established<br/>by the Internal Revenue Service. Mr. Taylor seconded the motion. Motion carried.VOTE:Mr. Snyder – yesMr. Taylor – yesMs. Hanscom – yes

Mr. Taylor moved to use Lock Haven Express as Newspaper for Township. Mr. Snyder seconded the motion. Motion carried.

VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes

Ms. Hanscom moved to name all three Board of Supervisors as the Voting Delegates for the Pennsylvania StateAssociation of Township's State Convention held in Hershey, PA.Mr. Snyder seconded the motion. Motion carried.VOTE:Mr. Snyder – yesMr. Taylor – yesMs. Hanscom – yes

Mr. Taylor moved to authorize the Township to plow or cinder the cemeteries for burials when needed for emergencies only. Cemeteries include: Oak Ridge, Union, Bush Hollow, and Dix Run. Mr. Snyder seconded the motion. Motion carried.

VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes

## ADJOURNMENT

Mr. Taylor moved to adjourn the reorganizational meeting at 7:22 PM. Ms. Hanscom seconded the motion. Motion carried.

VOTE: Mr. Snyder – yes Mr. Taylor – yes Ms. Hanscom – yes

Respectfully submitted by: Renee Swancer Secretary/Treasurer

3