

UNION TOWNSHIP SUPERVISORS

February 13, 2024

MEETING MINUTES

CALL TO ORDER

The regular meeting of the Union Township Supervisors was held at the Union Township Building located at 125 Sycamore Lane, Julian, Pennsylvania and was called to order by Chair Nick Taylor at 7:00 PM. Attendees included Nick Taylor, Tammy Hanscom, Michael MacNamara, Renee Swancer, Secretary/Treasurer, Solicitor Jeff Stover, Denny Ripka, and Phil Mauer.

PUBLIC COMMENT – Michael MacNamara recommended the agenda be placed on the website earlier to avoid problems with the uploading of the agenda by Godaddy to the website.

PERSONS TO ADDRESS THE BOARD - None

MINUTES

The minutes of the reorganizational meeting of January 2, 2024 and the regular meeting of January 2, 2024 were presented for approval. Ms. Hanscom stated one correction needs made to the regular meeting minutes adding the word "from". Mr. MacNamara made the motion to approve both sets of meeting minutes. Ms. Hanscom seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

FINANCIAL

January 2024 Treasurer's Reports and Payables. Ms. Hanscom made a motion to approve the January 2024 Treasurer's Reports (*Expenditures, Profit Loss & Bank Statements*) and the January 2024 payables. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Ms. Hanscom – yes Mr. Taylor – yes

MONTHLY REPORTS

- Fire company oversight committee. Ms. Hanscom reported the fire company received 240 calls for the year and 28 calls were to Union Township. Uniforms for special occasions were approved with guidelines and cost of the uniforms was paid for with fund raising money.
- Mid Centre Authority. No report.
- Building Code Agency Reports. The report was acknowledged.
- **Roads** – Mr. Taylor said the backhoe was still being repaired at S&R. The stop sign at the top of the mountain needed reinstalled. Mr. Taylor made a motion to add discussion of the 380 tractor to the agenda. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Ms. Hanscom – yes Mr. Taylor – yes

Mr. Taylor discussed the quotes received for a skid steer because the brakes on the 380 tractor cannot be repaired and is dangerous to run. The 380 tractor is being used to load salt since the larger backhoe is currently at S&R being repaired. Mr. Taylor presented the quotes and all these quotes are Co-star pricing and does not need to be placed out for bid. Mr. Ripka asked if leasing would be more beneficial. The Board stated no. The solicitor said the Board could make the purchase as long as it is for an emergency due to malfunctioning equipment. Mr. MacNamara agreed since the 380 tractor has no brakes. Mr. MacNamara made a motion to do an emergency purchase of the Kioti skid steer from Hoover Tractor for the purchase price of \$48,714.22. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Ms. Hanscom – yes Mr. Taylor – yes

Ms. Hanscom asked if attachments can be purchased or rented for the skid steer. Mr. Taylor stated yes.

NEW BUSINESS

IT Services. The Board reviewed the service agreement for IT services from Tek Results. The Board would like the agreement to be amended to start the second quarter of 2024.

It was stated the financials on the agenda does not need to include the bank statements amounts moving forward.

OLD BUSINESS

Road Projects. Mr. Taylor wants to talk to our Penn DOT representative, Matt Kenepp, about getting prices for tar and chipping. Mr. MacNamara said he put together some estimates for the costs for tar and chipping and the recommends that we purchase the stone and sweep the roads afterwards to save on cost. It was also recommended to get prices for 19 mm for Egypt Hollow and Jacobs Roads. The Board also discussed obtaining culvert pipes and headwalls. Ms. Hanscom made a motion to purchase 2 – 36” pipes, 6 – 24” pipes, 4 – 18” pipes and 6 headwalls. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Ms. Hanscom – yes Mr. Taylor – yes

The Board asked the secretary to reserve the grader and roller for the month of June.

Mr. MacNamara made a motion to add executive session to the agenda. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Ms. Hanscom – yes Mr. Taylor – yes

Mr. MacNamara made a motion for the Board to go into executive session to discuss personnel. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Ms. Hanscom – yes Mr. Taylor – yes

Mr. MacNamara made a motion to reconvene the meeting. Mr. Taylor seconded the motion.

VOTE: Mr. MacNamara – yes Ms. Hanscom – yes Mr. Taylor – yes

CORRESPONDENCE

ADJOURNMENT

Mr. MacNamara made a motion to adjourn the meeting at 8:39PM. Mr. Hanscom seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

Respectfully submitted by:

Renee Swancer

Secretary/Treasurer