



# Keystone Inspection Agency

248 N. Main Street, Suite 1, Pleasant Gap, PA, 16823 Office: 814-359-3333

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## (TWP/BORO) APPLICATION FOR BUILDING PERMIT #

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**Application Requirements:** All the following documents are required to be submitted with this application if applicable to the scope of work:

- **Residential Construction:** Zoning, Water, Sewer, Road Occupancy permits, (2) sets of construction documents, a detailed site plan, REScheck, and any engineer design specifications applicable to the project.
- **Commercial Construction:** Zoning, Water, Sewer, Road Occupancy permits, (2) sets of **sealed** construction documents, a detailed site plan, COMcheck, and any additional engineer design specifications applicable to the project.

**A certificate of insurance is required to be submitted with this application.**

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### Proposed Project:

Municipality: \_\_\_\_\_ Tax Parcel # \_\_\_\_\_

Address: \_\_\_\_\_

Owners Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Type of Sewage:** ☐ Public  
☐ Private (On-lot Sewage)

**Type of Water:** ☐ Public  
☐ Private (Well)

**Type of Work:** ☐ New Construction ☐ Addition ☐ Alteration ☐ Repair  
☐ Relocation ☐ Change of Use ☐ Plumbing ☐ Mechanical  
☐ Electrical ☐ Sprinkler System ☐ Demolition ☐ Swimming Pool

**Declared Cost of Project:** \$ \_\_\_\_\_ omit cents.

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The applicant verifies that all the information on this application is correct. The applicant verifies the work shall be completed with the **approved** construction documents, the PA-ACT 45 of 1999 (Uniform Construction Code) and all applicable amendments to the ACT in addition to any approved building code requirements adopted by the municipality in which the property is located.

The property owner and applicant assume the responsibility of locating all property easements, right-of-way's, flood hazard areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel, or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant verifies he/she understands all the applicable codes, ordinances, and regulations.

Application for a permit shall be made by the owner of the structure, or an authorized agent of the owner, or by the Registered Design Professional employed in connection with the proposed project.

X \_\_\_\_\_  
**Print** name of owner or authorized agent

X \_\_\_\_\_  
**Signature** of owner or authorized agent

# Project Details:

**Contractor:** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Architect/ Engineer:** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## ***Residential Square Footage:***

Basement: \_\_\_\_\_ Garage: \_\_\_\_\_ Crawl Space: \_\_\_\_\_  
1<sup>st</sup> Floor: \_\_\_\_\_ 2<sup>nd</sup> Floor: \_\_\_\_\_  
1<sup>st</sup> Floor Addition: \_\_\_\_\_ 2<sup>nd</sup> Floor Addition: \_\_\_\_\_

## ***Commercial Building Dimensions:***

Existing Area Sq. Ft. \_\_\_\_\_  
#of Stories: \_\_\_\_\_  
Height above Grade: \_\_\_\_\_ ft. \_\_\_\_\_ in.  
Proposed Building Area Sq. Ft.: \_\_\_\_\_  
Area of Largest Floor Sq. Ft.: \_\_\_\_\_  
Total Building Area Sq. Ft.: \_\_\_\_\_

## **Description of Building Use:**

Construction Type: \_\_\_\_\_ Use Group: \_\_\_\_\_  
Change in Use: ☐ Yes ☐ No  
If yes, indicated former use: \_\_\_\_\_  
Max. Occupancy Load: \_\_\_\_\_ Max. Live Load: \_\_\_\_\_

**Describe Proposed Work:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Building Characteristics:**

# of Residential Dwelling units: Existing: \_\_\_\_\_ Proposed: \_\_\_\_\_  
Mechanical Systems (heating, ventilation, air conditioning, gas, electric, oil, etc.) \_\_\_\_\_  
Does the structure contain any fireplaces, how many? Fuel Type: \_\_\_\_\_ Vent Type: \_\_\_\_\_

## **Commercial Information:**

Elevator/Escalators/Lifts/Moving Walks: ☐ Yes ☐ No Describe: \_\_\_\_\_  
Sprinkler System: ☐ Yes ☐ No Pressure Vessels: ☐ Yes ☐ No Refrigerator/Freezer System: ☐ Yes ☐ No

**Flood Plan Area:** Is any portion being developed, located within an identified flood hazard area? ☐ Yes ☐ No

Owner/ Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the Penna. Flood Plan Management ACT 166 of 1978: specifically, section 60.3.

**Historical District:** Is the site within a Historical Districts? ☐ Yes ☐ No

If construction is proposed within a Historical District, a certificate of appropriateness may be required from the municipality *before* this permit can be processed.

## **Residential Sprinkler Form**

House Bill 377: PA ACT 1 of 2011, was approved and adopted on April 25, 2011

**All contractors or homeowners, constructing a *new* single family dwelling must complete a sprinkler form and submit with this application.** No permit will be issued until the sprinkler form is signed and returned to this agency. Please check (1) below:

- ☐ New Construction will be equipped with an automatic fire sprinkler system.  
☐ New Construction will ***not*** be equipped with an automatic fire sprinkler system.

\_\_\_\_\_  
Contractor Signature Business Name Date

\_\_\_\_\_  
Buyer Signature Date



## This questionnaire is for residential projects only.

*If the following information is on the (2) sets of plans submitted, this questionnaire does not need to be completed.*

Review the following notes before beginning this questionnaire.

- The minimum footer depth is 36" below grade; this includes pole buildings and decks.
- Sill plate is required to be pressure treated with anchor bolts 12" from corners; 6' on center and 12" of each splice.
- **ALL** trusses must have tie downs on each end or other approved method for anchoring.
- When rafters or trusses are spaced 24" on center, sheathing must have "H" clips installed in the center between each truss or rafter spacing.
- Minimum required "R" value for the insulation are the following: Foundation R10, Exterior Walls R21 or equivalent, Attic R49, and may require R30 in ceilings between the basement area and first floor.
- Electrical systems must meet NEC 2017 or IRC 2018 and all utility rules and regulations.

### ATTACH A FLOOR PLAN WITH DETAILED DIMENSIONS TO THIS QUESTIONNAIRE.

- 1) What size are the footers? Width: \_\_\_\_\_ Thickness: \_\_\_\_\_
- 2) What type of foundation? ☐ Concrete ☐ Block ☐ Pre-Cast ☐ Slab on Grade
- 3) What is the width of the foundation wall? ☐ 8" ☐ 10" ☐ 12"
- 4) What size are the wall studs? ☐ 2x4 ☐ 2x6 Spacing: ☐ 16" o/c ☐ 19.5" o/c ☐ 24" o/c
- 5) What type of floor joist? ☐ TJI ☐ SPF ☐ OTHER: \_\_\_\_\_
- 6) What size floor joist? ☐ 2x6 ☐ 2x8 ☐ 2x10 ☐ 2x12 Spacing: ☐ 12" o/c ☐ 16" o/c ☐ 19.5" o/c ☐ 24" o/c
- 7) What type of subfloor and thickness will be used? \_\_\_\_\_
- 8) What is the roof system? ☐ Pre-engineered Trusses ☐ Rafters, what size? ☐ 2x6 ☐ 2x8 ☐ 2x10 ☐ 2x12  
What is the spacing of the trusses or rafters? ☐ 16" o/c ☐ 19.5" o/c ☐ 24" o/c ☐ 48" o/c
- 9) What type of roof sheathing? ☐ Plywood ☐ OSB What thickness? \_\_\_\_\_
- 10) Type of attic ventilation: ☐ Ridge/Soffit Vent ☐ Other: \_\_\_\_\_
- 11) What type of roof finish? ☐ Shingle ☐ Metal ☐ Other: \_\_\_\_\_
- 12) What type of finish for exterior walls? \_\_\_\_\_
- 13) List the insulation method applied: \_\_\_\_\_
- 14) What materials are being used on the interior walls? (drywall etc.) \_\_\_\_\_
- 15) What type of floor covering? ☐ Carpet ☐ Wood ☐ Vinyl ☐ Tile ☐ Other: \_\_\_\_\_
- 16) What type of HVAC system will be used? \_\_\_\_\_
- 17) What type of fuel is being used? ☐ Oil ☐ Gas ☐ Wood ☐ Electric
- 18) Whole House Mechanical Ventilation method: \_\_\_\_\_
- 19) Specify all header sizes for the doors and window openings: \_\_\_\_\_
- 20) Specify type of sizing for all support beams, spacing of support columns: \_\_\_\_\_
- 21) Specify what type and size of windows in bedrooms: \_\_\_\_\_

List below any additional information below:

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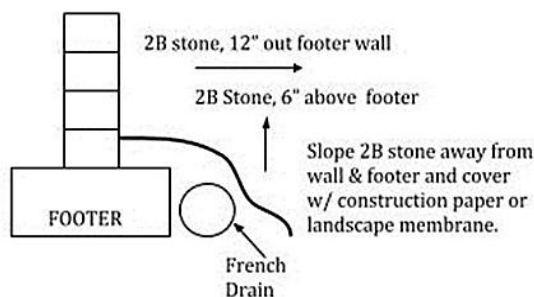
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The foundation drain is required to be installed as illustrated:



## Site Plan

This image shows a full page of blank graph paper. The grid consists of small, equal-sized squares formed by thin black lines. There are no margins, text, or other markings on the page.

**- Reserved for Zoning Official Use Only.**

Zoning Permit # \_\_\_\_\_ Zoning Permit Fee: \$ \_\_\_\_\_

Approved By: \_\_\_\_\_ Date Permit Issued: \_\_\_\_\_

Municipality: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Lot Sq. Ft. \_\_\_\_\_ Coverage % \_\_\_\_\_

Number of off-street parking spaces: Enclosed: \_\_\_\_\_ Outdoor: \_\_\_\_\_

Notes:

<b>SETBACKS:</b>	<b>Front</b>	<b>(R) Side</b>	<b>Rear</b>	<b>(L) Side</b>
<b>Required</b>				
<b>Provided</b>				