

# UNION TOWNSHIP SUPERVISORS

December 2, 2025

## MEETING MINUTES

### CALL TO ORDER

The regular meeting of the Union Township Supervisors was held at the Union Township Building located at 125 Sycamore Lane, Julian, Pennsylvania and was called to order by Chair Nick Taylor at 7:00 PM. Attendees included Nick Taylor, Tammy Hanscom, Michael MacNamara, Renee Swancer, Secretary/Treasurer, Solicitor Jeff Stover. Also attending Stan Wallace, Ryan Weston, Denny Ripka, Brad Page, and Terry Robinson.

### PUBLIC COMMENT - None

### PERSONS TO ADDRESS THE BOARD - None

### MINUTES

The minutes of November 4, 2025 meeting were presented for approval. Ms. Hanscom made a motion to accept the minutes. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

### FINANCIAL

Financials were tabled because bank statements were not available from the bank.

### MONTHLY REPORTS

- Fire company oversight committee. Ms. Hanscom reported fire company is transitioning to a new reporting system. She discussed the various repairs to equipment. The structural burn on State Route 504 will be done in the spring. Waiting for the ADE equipment to arrive.
- Mid Centre Authority. Mr. MacNamara noted the reports have been transmitted. The engineering part for the upgrades to Moose Run are complete.
- Building Code Agency Reports. Reports were acknowledged.
- Roads – Crews have been plowing snow.
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### NEW BUSINESS

Sewage Planning Module for Greg/Kelly Watson. This planning module is for placing a second residence on the property. All soil testing has been completed and the module is ready for approval by the Township. Mr. MacNamara made a motion to approve the module. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

Draft 2026 Budget, Resolution 2025-05. Mr. MacNamara made a motion to adopt Resolution 2025-05 for the 2026 Township Budget. Ms. Hanscom seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

Stone bids. Bids were received from Glenn O. Hawbaker and Heidelberg Materials. Mr. Taylor made a motion to approve the bid for Heidelberg Materials per the attached scheduled prices. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

Intergovernmental Fire Service Agreement/Ordinance adoption. Mr. Stover said some additional changes may be forthcoming from Attorney Beard. Ms. Hanscom was concerned about the advertising of the ordinance adopting the agreement. Mr. Stover said he recommended the ordinance be advertised. Mr. MacNamara made a motion to adopt Ordinance No. 50 for the Intergovernmental Fire Service Agreement and sign the agreement. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

Meeting advertisements. Mr. Taylor made a motion to schedule the Supervisors reorganizational meeting for January 5, 2026 at 7:00 PM with the regular meeting following immediately thereafter. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

Mr. Taylor made a motion to schedule the auditors' reorganizational meeting for January 6, 2026, at 7:00 PM. Ms. Hanscom seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

Mr. MacNamara made a motion to schedule the Planning Commission reorganizational meeting for January 13, 2026, at 7:00 PM. Ms. Hanscom seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

Supervisors' Compensation ordinance. Mr. Stover provided a copy of the draft ordinance. It is only effective for newly elected supervisors. Mr. Taylor made a motion to hold a special meeting on December 16, 2025, at 7:00 PM to discuss and adopt the ordinance. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

## **OLD BUSINESS**

Road Projects – no discussion.

Road bonding – tabled.

## **ITEMS NOT ON THE AGENDA.**

The topic was discussed did the Township still need a planning commission. No decisions were made and if any members of the commission would resign; the planning commission would be inactive.

Ms. Hanscom asked when the December minutes are approved, the fire company is requesting a copy.

## **CORRESPONDENCE**

### **ADJOURNMENT**

Mr. Taylor made a motion to adjourn the meeting at 7:47 PM. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes                      Mr. Taylor – yes                      Ms. Hanscom – yes

Respectfully submitted by:

*Renee Swancer*

Secretary/Treasurer