

UNION TOWNSHIP SUPERVISORS

May 6, 2025

MEETING MINUTES

CALL TO ORDER

The regular meeting of the Union Township Supervisors was held at the Union Township Building located at 125 Sycamore Lane, Julian, Pennsylvania and was called to order by Chair Nick Taylor at 7:00 PM. Attendees included Nick Taylor, Tammy Hanscom, Michael MacNamara, Renee Swancer, Secretary/Treasurer, Solicitor Jeff Stover. Also attending were Denny Ripka, Regina Bowers, Mike and Laura Reese, Phil Maurer, Karen Moore, Bud Snyder, W. McNichol, Mike Robinson, Terry Robinson, Brad Page, Steve MacNamara, and Ryan Weston.

PUBLIC COMMENT

Karen Moore. Ms. Moore discussed the pipe at her driveway backing up. The Board indicated she could hook up to the existing pipe as long as it was in the culvert box.

Ryan Weston. Mr. Weston asked if he could be appointed to the Planning Commission. Mr. MacNamara made a motion to appoint Ryan Weston to the Planning Commission. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

PERSONS TO ADDRESS THE BOARD

MINUTES

The minutes of the April 1, 2025 meeting were presented for approval. Mr. Taylor made a motion to accept the minutes as corrected. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

FINANCIAL

March and April 2025 Treasurer's Reports and Payables. Ms. Hanscom made a motion to approve the March and April 2025 Treasurer's Reports (*Expenditures, Profit Loss & Bank Statements*) and March and April 2025 payables. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

MONTHLY REPORTS

- Fire company oversight committee. Ms. Hanscom reported 43 calls were logged. Wing night sold out. Mail drive was printed out and approved. Pagers arrived. Waiting for the grant for the personal protection equipment. State Grant debt was awarded for \$15,676.14. Discussion occurred regarding the fire company agreement, and it was agreed to participate in any meeting and that Union Township should bear the cost of any advertisement. It was noted the meeting adjourned early because of the storm.
- Mid Centre Authority. Mr. MacNamara the plant has some upgrades. Clarification is needed for the fee schedule for Eagle Creek sewer connections.
- Building Code Agency Reports. The report was acknowledged by Keystone Inspection Agency.
- Roads – Culverts were discussed. It was decided to hold off ordering any additional headwalls. Mr. Reese asked about stockpiling materials on Ammerman Road. The solicitor was asked if items could be purchased off Facebook Marketplace. Mr. Stover said as long as the item is under the bidding thresholds it could. A question was asked about material bidding thresholds. The solicitor stated that thresholds apply to each project for materials.

NEW BUSINESS

2024 Township Audit. Laura Reese, Chair Auditor, presented the final audit report to the Board. She read through the report to the Board. Ms. Hanscom made a motion to accept the 2024 audit report. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

Fire Company Agreement. Mr. MacNamara opened a discussion regarding the oversight committee and said that the agreement is recommended to be reviewed every 10 years. He discussed the report completed by the Union Township Planning Commission in 2016 and the litigation that Union Township had regarding the fire company contributions. It was stated that nothing can occur with the agreement unless all parties agree. The existing agreement expires at the end of 2025. Renegotiation of the agreement can take place six months prior to its termination.

Mr. Taylor added that he believes 10 years is a long term and the agreement should be reevaluated at least every six years. Port Matilda Fire Company does provide service to Union Township as well. Mr. MacNamara encouraged the Board to hold at least a meeting to discuss the agreement. Mr. MacNamara suggested that if a satellite station is put into Union Township the ISO rating could drop dramatically saving residents dollars on fire insurance. It was finally decided to hold a meeting, and the solicitor worked with the Board to provide a list of topic discussions could include the following:

- Length of contract
- Satellite locations
- Allocation of funds
- Reporting of all accounts (reserves)
- Representation with respect to voting
- Extension of deadlines (past June 30, 2025 deadline)

The solicitor also recommended having discussions with Port Matilda Fire company. A stenographer will be obtained, and cost will be shared among all parties. The solicitor will prepare the agenda, and the meeting will be coordinated and advertised by the solicitor.

Line painting. The Board decided to participate in the line painting for single yellow line on Unionville Pike.

OLD BUSINESS

Unionville Bridge project reimbursement – waiting from County.

Road projects 2025. Tar and chipping estimates were discussed. It was noted all culverts should be installed before tar and chipping occurs.

Mr. Taylor made a motion to add transferring funds from the General Fund to the State Fund to the agenda. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

Mr. Taylor made a motion to transfer the liquid fuels 2025 allocation from the general fund to the state fund. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

CORRESPONDENCE

ADJOURNMENT

Mr. MacNamara made a motion to adjourn the meeting at 8:19 PM. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

Respectfully submitted by:

Renee Swancer

Secretary/Treasurer