

UNION TOWNSHIP SUPERVISORS

November 4, 2025

MEETING MINUTES

CALL TO ORDER

The regular meeting of the Union Township Supervisors was held at the Union Township Building located at 125 Sycamore Lane, Julian, Pennsylvania and was called to order by Chair Nick Taylor at 7:00 PM. Attendees included Nick Taylor, Tammy Hanscom, Michael MacNamara, Renee Swancer, Secretary/Treasurer, Solicitor Jeff Stover. Also attending Terry Robinson, Gail Miller, Denny Ripka, and Brad Page.

PUBLIC COMMENT - None

PERSONS TO ADDRESS THE BOARD - None

MINUTES

The minutes of October 7, 2025, and October 14, 2025, meetings were presented for approval. Ms. Hanscom made a motion to accept the minutes. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

FINANCIAL

October 2025 Treasurer's Reports and Payables. Mr. Taylor made a motion to approve the October Treasurer's Reports (*Expenditures, Profit Loss & Bank Statements*) and October 2025 payables. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

MONTHLY REPORTS

- Fire company oversight committee. Ms. Hanscom reported the tanker was repaired. The 2024 audit was approved. The structural burn on Route 504 was cancelled because of septic system upgrades. The draft budget for 2026 was approved. An ADE monthly cost was approved, and the life-saving unit will be placed within Unionville Borough. A State grant was received for \$18,000 for hardware tools.
- Mid Centre Authority. Mr. MacNamara noted the reports have been transmitted. Upgrades needed for the service line for Moose Run Road will require DEP permitting.
- Building Code Agency Reports. Reports were acknowledged.
- Roads – Mr. Taylor reported the patching on Unionville Pike was completed. Crews are preparing for winter. Alpha Space Control is still scheduled to line paint Unionville Pike.

NEW BUSINESS

Draft 2026 Budget. Ms. Hanscom discussed the salt bin repairs and a garage door opener for the main bay and it was determined funding is available in the 2026 budget. Mr. Taylor asked the Secretary to order 250 tons of anti-skid. Mr. Taylor made a motion to accept the draft 2026 budget and to advertise the budget for public review and adoption at the December 2, 2025 meeting. Ms. Hanscom seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

Fire Company 2026 Draft Budget. The draft 2026 budget was reviewed by the Board. Ms. Hanscom made a motion to approve the 2026 draft budget for fire company. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

Local Share Grant. Mr. Taylor made a motion to reapply for the grant for the Case Backhoe and provide a funding match of \$20,000 by Resolution No. 2025-04 and to authorize the Secretary to pay the \$100.00 grant application fee. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

Stone Bids. Mr. MacNamara made a motion for the Secretary to advertise the stone bids for opening at the December 2, 2025 meeting at 7:00 PM. Ms. Hanscom seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes Mr. Taylor – yes Ms. Hanscom – yes

Intergovernmental Fire Service Agreement. Mr. Stover indicated an ordinance will be required to adopt the agreement and it could be done at our next meeting or at the January 2026 meeting. The Board could also sign the agreement at

this meeting and then adopt the ordinance at the January 2026 meeting. At the time of this meeting, it was unclear as to whether or not the agreement has any additional changes by other parties to the agreement. Mr. Stover indicated that he would provide a draft ordinance for review and approval at the December meeting and once approved, advertise and adopt at the January meeting. Mr. Taylor made a motion to approve the fire service agreement as presented. Ms. Hanscom seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes

Mr. Taylor – yes

Ms. Hanscom – yes

Road bond release. Mr. Taylor made a motion for the Secretary to contact the engineer to perform the necessary inspections. Ms. Hanscom asked about road bonding expenses to be reimbursed to the Township by the road bonder. Mr. MacNamara seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes

Mr. Taylor – yes

Ms. Hanscom – yes

OLD BUSINESS

Road Projects 2025 – no discussion.

ITEMS NOT ON THE AGENDA.

The Planning Commission will need to hold a meeting prior to the Supervisors' December meeting to approve a planning module. The Secretary was asked to advertise the meeting for December 2, 2025, at 6:30 PM to be held at the Township building.

CORRESPONDENCE

ADJOURNMENT

Mr. MacNamara made a motion to adjourn the meeting at 7:37 PM. Mr. Taylor seconded the motion. Motion carried.

VOTE: Mr. MacNamara – yes

Mr. Taylor – yes

Ms. Hanscom – yes

Respectfully submitted by:

Renee Swancer

Secretary/Treasurer