



PARTICIPATION GUIDELINES/POLICY

EACH ORGANIZATION MUST BE REGISTERED WITH HANDS OF HOPE OF ILLINOIS TO PARTICIPATE

- WE ONLY HAVE ONE DESIGNATED PICKUP TIME. THE FIRST AND THIRD FRIDAY OF EACH MONTH AT 1PM. **PLEASE CHECK OUR WEBSITE FOR DATES.**
- YOU MAY BRING UP TO 3 INDIVIDUALS TO ASSIST YOU. IF YOU PLAN ON SENDING VOLUNTEERS, PLEASE ADVISE THEM OF OUR POLICY AND GUIDELINES. NO CHILDREN UNDER THE AGE OF 13 ALLOWED IN THE PALLET AREA FOR SAFETY CONCERNS. NO PETS ARE ALLOWED. ANY HELPER ARRIVING IN THEIR OWN VEHICLE MUST PARK IN THE AREA CLOSEST TO THE POST OFFICE. THEY ARE NOT TO GET IN LINE FOR PICK UP.
- ONLY ONE VEHICLE IS ALLOWED PER ORGANIZATION.
- IF ARRIVING EARLY, PLEASE STAGE YOURSELF IN LINE ON HAMMES AVENUE, BE AWARE OF YOUR SURROUNDINGS THAT YOU DO NOT CUT IN FROM OF SOMEONE ALREADY IN LINE. PLEASE DO NOT BLOCK ANY AREA BUSINESSES ENTRANCES.
- HOLDING SPOTS IN LINE IS NOT ALLOWED. NO EXCEPTIONS.
- WE SUGGEST BRINGING YOUR OWN DOLLYS OR CARTS, WE DO NOT PROVIDE THEM.
- WHEN GATHERING FOOD PLEASE TAKE DIRECTLY TO YOUR VEHICLE. PILES AND STACKS OF FOOD ARE NOT ALLOWED NEAR THE PALLET AREA. THIS AREA NEEDS TO REMAIN CLEAR FOR OTHERS AND FOR FORKLIFTS TO GET THROUGH.
- BE RESPECTFUL TO ALL VOLUNTEERS AND EMPLOYEES. PLEASE BE MINDFUL THAT WE ARE LOOKING OUT FOR YOUR SAFETY AND THE SAFETY OF OTHERS.

BY SIGNING BELOW, YOU ARE AGREEING TO THESE TERMS AND CONDITIONS.

Printed name

Date

Signature