

UNDOCKETED ARREST STATUS REQUEST

LAST NAME

FIRST NAME

DATE OF BIRTH

A.K.A. (List All)

ARREST NUMBER

ARREST DATE

STATE OF NEW YORK
COUNTY OF _____

On the _____ day of _____ in the year _____ before me,
the undersigned, personally appeared _____,
personally known to me or proved to me on the basis of satisfactory
evidence to be the individual(s) whose name(s) is/are subscribed to the
within instrument and acknowledged to me that he/she/they executed
the same in his/her/their capacity(ies), and that by his/her/their
signature(s) on the instrument, the individual(s), or the person upon
behalf of which the individual(s) acted, executed the instrument.

Notary Public

Printed Name: _____

My Commission Expires: _____

UNDOCKETED ARREST STATUS REQUEST INSTRUCTIONS

FOR THE STATUS OF AN UNDOCKETED ARREST (DISPOSITION LETTER),
YOU MUST WRITE TO:

**OFFICE OF THE DISTRICT ATTORNEY, KINGS COUNTY
RENAISSANCE PLAZA
350 JAY STREET
BROOKLYN, NY 11201
ATTENTION: E C A B**

**YOUR REQUEST SHOULD INCLUDE:
ARREST NUMBER,
ARREST DATE,
AND MUST BE NOTARIZED.**

**ALL REQUESTS MUST BE MADE IN WRITING -
NO WALK-INS, NO EXCEPTIONS.**