

# <http://SilentAuctionGuru.org>

Literally all data is maintained in an organized VERTICAL spreadsheet that is FLUID and therefore able to adjust to any number of donors participating who contribute any number of donations that is found in only one (1) of eleven (11) different subcategories that can be donated literally up to the moment of commencement and after the auction has begun.

Eleven (11) subcategories with a SKU number-letter system that not only organizes the complete lot of donations by type, but it also creates a fully organized layout of all items in our hanger space for display from left to right and facilitates the immediate recovery of each item at the end of the evening!

The example given references my Experimental Aircraft Association silent auction we recently held in that all items are physically placed in three (3) separate groupings organized from left to right... separated into four (4) subcategories each... the last as miscellaneous in only three (3) subcategories.

"A-1-X": Directly involved in Aviation [i.e. "A-1-D" is a flight calculator that is the FOURTH ("D") item in this subgroup]

...that does not meet the criteria of the following three (3) aviation subcategories nor the other two (2) main categories.

(...in that "X" is the sequence number of that item in that subcategory beginning with the FIRST with the letter "A", second item as "B", etc. and tagged to match its assigned (marked) bid sheet accordingly for easy verification)

"A-2-X": Aviation TOOL – a specialized tool ONLY used in aviation that would not otherwise fall into Automotive or Misc. TOOLS.

"A-3-X": Aviation attire/apparel – i.e. Flight/Bomber jacket.

"A-4-X": Misc items such as Aviation model airplanes; aviation-related table lamp, etc.

All "B" items are "Automotive" related in the middle (next) section in which:

"B-1-X" Automotive related items only

"B-2-X": Automotive TOOLS: 263 piece Craftsman tool set

"B-3-X": Automotive APPAREL: Harley Vest

"B-4-X": Misc: Model of a 1967 Chevelle; automotive-related desk lamp, etc.

All "C" items are "Miscellaneous" items located on the right side (last section left to right) in which:

"C-1-X": Misc: ALL other items: Table lamp; antique chair; fine art framed picture, etc.

"C-2-X": Misc TOOLS: Table saw; pruning shears; etc.

"C-3-X": Misc. APPAREL: Three (3) sundresses; winter parka, etc.

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All items are LABELED with the THREE (3) digit assigned SKU number and ORGANIZED in each respective PHYSICAL LOCATION in the hanger for easy bidding PER TYPE of item that one considers the entire lot of similar items they maybe interested in... and therefore easily recovered at the end of the auction.

...in that the three (3) digit (i.e. "A-1-D") tag that remains with each item... gives us an immediate registered value of each item on that VERTICAL (functional) spreadsheet... and immediately creates a minimum bid based on 25% of its registered value... and the minimum bid increment based on the registered value:

Value of \$1.00 TO \$100.00 - Minimum bid increment: \$1.00

Value of \$101.00 TO \$200.00 - Minimum bid increment: \$3.00

Value of \$201.00 and up - Minimum bid increment: \$5.00

...in that the spreadsheet calculates ALL figures AS PROGRAMMED AUTOMATICALLY to:

1. Keeps track of the total value of ALL items donated within each individual category
2. ...and subcategory
3. ...each identified by bidder name, address, phone, and email for receipt purposes
4. ...and thank you notes.
5. ...with a GRAND TOTAL VALUE of all contributions donated
6. ...in which the bid sheets with the bidders own handwriting of their amount bid are then entered in the WINNERS vertical spreadsheet
7. ...then ORGANIZED in numerical order (alphabetize feature of Excel)
8. ...in which the winning NUMBERS only are displayed on another spreadsheet of columns and rows
9. ...to then display ALL winners on the big screen immediately after the auction
10. ...so any winner can come to our payment location at any time
11. ...without the mad rush and long lines at 8:00 PM
12. ...especially if someone MUST leave early!
13. ...in that once the data is recorded
14. ...and published for viewing - within 15 minutes of the "close" as only a short time to record winning bidder, item #, an amount ONLY as...
15. ...up to six (6) or MORE winning items
16. ...PLUS DONATIONS in any amount
  - a. This is upon the OPPORTUNITY for others to donate any dollar amount for the cause in that they fill out a DONATION SHEET with a promise to pay that can be processed at literally anytime during the open hours of the silent auction for faster processing as well.
17. ...with an instant total AMOUNT DUE adjacent to the bidder NUMBER only
18. ...that can be redeemed literally moments after all bid sheets are recovered and recorded
19. ...in that the data entry person simply reads and records Bid sheet data (ITEM #, BIDDER #, and AMOUNT ONLY on the WINNERS SHEET)
20. ...in that NO reverse referenced name, address, email, phone, SSN, blood type, favorite relative's middle name, etc. is ever necessary ever!),
21. All bid sheets are then organized (stacked) upon WINNING BIDDER numerical order
22. ...in that winning Bidder #17 can be found INSTANTLY near the top of the stack for IMMEDIATE PAYMENT

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23. ...in which payment is made for ALL winning items upon that Bidders NUMBER...
24. ...per the amount TOTALED adjacent to said WINNING BIDDER's number
25. ...to then be placed in a PAID stack of Bid sheets... or on a nail AS PAID
26. ...in that the ONLY person with THAT VERIFIED number around his/her neck is the only evidence necessary to PROVE he/she is the registered participant...
27. ...and the TRUE winning bidder
28. ...in a method that flows like water in that each INDIVIDUAL winning bid sheet placed in a designated stack... or on a nail of a board AS PAID IN FULL... is the only method necessary to track what items have been paid for
29. And what items are yet to be recovered...
30. In that only the winning bidders who have NOT yet paid for their items... will be the only one's published on the big screen accordingly!
31. The database that CREATED the ASSIGNED BIDDING NUMBER at the time of registration...
32. ...is the ONLY (name, address, phone, email, etc.) data we need for all TAX DEDUCTIBLE RECEIPTS
33. ...and thank you letters for ALL who contributed regardless if they went home with an item!

IN WHICH THIS SYSTEM CAN BE IMPLEMENTED IN MERE HOURS PRIOR TO THE EVENT TO:

1. Organize,
2. Track ALL donations, their amounts and their respective contributors on one sheet
3. Organize the complete layout of the entire auction area.
4. Create minimum bid amounts at minimum bid increments
5. Instantly track and display all winners and their items
6. And produce items for each winner as quickly as data can be recovered from each bid sheet – literally less than within 15 minutes to enter ALL winning bidder numbers, items #, and amount due to obtain an INSTANT AUTOMATIC TOTAL AMOUNT DUE for countless items will take only minutes after the close of the auction to enter!
7. The bidder number, separated in blocks of 50 for example, are then announced to report to the silent auction area to avoid any associated potential chaos from an inevitable mad rush as all winners need immediate processing and closure at the end of the event.

This COMPLETE SYSTEM, given it's designed ability to expand as the list donors and donations grow, right up to the moment of any last second donations up to the moment of commencement of the event, has been created in order for any organization that decides to consider a silent auction can utilize the associated Excel spreadsheets and directives above to minimize the complexity of managing a plethora of donors and countless donations accordingly.

Lastly, upon any assistance this COMPLETE PROGRAM may provide, your benevolence to donate to our Experimental Aircraft Association - Chapter 292 [Non-Profit 501(c)3 organization at <https://EAA292.Org>] in any amount you feel appropriate is greatly appreciated.

Here is too the opportunity to MAKE A DIFFERENCE FOR OTHERS!

Truly our most significant experience of genuine joy and happiness. 😊

Any inquiries can be directed to me at:

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